

RANDALL LIBRARY TRUSTEES MEETING

November 1, 2022

Randall Library

Attendees: Andy Riecker, Morgan Hellman, Maura Sieller, Barbie Wolfenden, Rachael Flaherty, Maureen Bush

Also in attendance:

Library Director: Tina McAndrew

Public: Lisa Lavinia, Kathleen Pavelchek, Tim Reed

Call to Order 6:31 PM

1. Public Comments

Lisa Lavinia reported that the Dunkin' Donuts truck is coming to the library as a promotional event on November 12, 10:00 – 1:00 p.m.

2. Review and Approval of Previous Minutes

- Maureen moved, Maura seconded to approve amended minutes; the motion was carried unanimously.

3. Chair's Report (Andy)

Andy plans to explore acquiring an email address. The Trivia event was fun and successful, raising \$670.

4. Treasurer's Report (Maureen)

Trust stands at \$692,944.20, up about \$16K from prior month.

5. Director's Report (Tina)

- Fire alarm has been fixed.
- Cookbook club was held.
- Tina and an aide attended a Conference on sustainability and diversity which was very informative. She learned valuable information on space planning.

6. Old Business

- a. Update on Strategic Plan and Five-Year Plan processes. Tina talked with a consultant from the state regarding our Five-Year plan. It was suggested that it's not too early to begin looking it over, although it's not due until 2024.
- b. Annual check in with town officials. Morgan talked with Denise about attending one of our meetings, probably in February timeframe. We must send her questions to prepare for her visit.
- c. Randall Document Control docs – Long Range Plan to be included; Andy would like to re-visit our by-laws.
- d. Researching a Paypal mechanism for donations has been a nightmare for Andy with many legal and structural hurdles. Much discussion on the subject: Kathy Pavelchek reminded trustees that smaller donations can easily be accepted through the Friends. Nothing resolved on the larger issue.
- e. "Open" sign was discussed. Morgan will research and recommend appropriate design; Barbie will handle installment when Trustee approves and purchase is made.
- f. Historical portraits. Discussion on priorities, library should get the Historic Society to transfer "conservatorship" back to the library; Barbie will contact Society to make this

happen. Maura contacted a friend asking to meet with Barbie and Tina regarding potential costs/process to restore and hang the portrait of Randall currently in our possession.

- g. Community updates:
 - h. Andy donated another large amount of his grandmother's fabric to the COA
 - i. Barbie working on an article for the newspaper on the history of the Trustees
 - j. Maura has been trying in vain to get a meeting with the Cultural Council.
 - k. Morgan reported that the town is accepting design submissions – decision should be completed by the end of December.
 - l. PR group is working on a Facebook page
 - m. Fundraising – Sweet Tomatoes had a delay owing to a fire but a promo piece should be done without any problems; Marcy is working on this; Maureen says Recreation will drop off some of their materials to be distributed by the library; the Exhale project will happen the first of the year.
7. New Business
- a. Randall Staff and Trustees Holiday Event was discussed; Barbie objected to removal of \$350 from the trust; pledged the funding herself.
 - b. House and Closing Policy was distributed, then recalled for further organization of materials.
 - c. Our role in the Renovation: Lisa Lavina, Chair of the Friends, gave an update on meetings of the fundraising committee. A postcard will be sent to each town resident regarding the project.
8. Adjournment: 8:07

Respectfully submitted,
Barbie Wolfenden, Secretary