

RANDALL LIBRARY TRUSTEES MEETING

October 6, 2022

Randall Library

Attendees: Marcy Eckel, Andy Riecker, Morgan Hellman, Maura Sieller, Barbie Wolfenden, Rachael Flaherty, Maureen Bush

Also in attendance:

Library Director: Tina McAndrew

Public: Lisa Lavinia, Kathleen Pavelchek, Dorothy G.

Call to Order 6:31 PM

1. **Public Comments – None**
2. **Review and Approval of Previous Minutes**
 - Maureen moved, Maura seconded to approve amended minutes; the motion was carried unanimously.
3. **Chair's Report (Andy)**

Andy sent 23 policy documents to Joyce for placement on the website.
4. **Treasurer's Report (Maureen)**

Trust stands at \$676,879.54.
5. **Director's Report (Tina)**
 - Fire and burglar alarms broke; cost to replace the fire alarm will be \$2k. The burglar alarm will work but will not alarm the company.
 - The public water jug also broke; Tina bought water bottles as a replacement.
 - Jael will be in charge while Tina goes on a two-week vacation
 - Jael and Tina attended a New England library conference as part of their professional development.
 - The sink stopped, required a plumber to fix.
 - The Building Committee has published a form for anyone to apply to join. The owner Project Management company, Collier, has been selected.
6. **Old Business:**
 - a. Lisa Lavinia, Friends Chair, presented an update on their activities, including election of officers. Several others in the group have stepped up to fill leadership roles. \$4600 were received for the book sale; of 10,000 on hand, it is estimated that 5,000 were sold; 400 volunteer hours were clocked in. There are plans to hold several small book sales on various themes as the library prepares to leave the building and culls the collection.

Kathleen noted that the Friends supported the library with \$13,543.71 in the fiscal year of 2022.
 - b. Strategic Plan: Tina is looking to get help (paid) from the State.
 - c. Neon sign: After discussion, the Trustees approved the plan to go ahead with a sign to notify when the library is open. Morgan volunteered to research possible designs/formats and Barbie will look into connectability.
 - d. Update on Trustee community communications: Andy will donate his grandmother quilting materials to the COA; Barbie continues writing for the Stow

Independent; Marcie has scheduled a meeting with Hale school principal; no news from Recreation and Conservation contacts; Maura will meet with the new president of the Cultural Council.

- e. PR Working Group: Maura is exploring creating a Facebook page. Roadblocks galore but she's working on finding mechanisms to accept donations.
- f. Fundraising: Marcy continued with input on the discussion regarding ways for the public to donate to the town, to the library or to the Friends. It was agreed to work out non-conflicting, very clear paths and destinations for these funding paths. Barbie will write a piece for the *Independent* on the history of the trust. Tina volunteered to provide research materials.

7. New Business

- a. The town charter is being updated and Andy asked for input after reading short clauses pertaining to the library. It turns out that most towns of our size have trustee boards in multiples of 3, e.g., 6 members. Our board decided to remain at 7 members, and will not make any other changes to the status quo as to our make-up and terms.
- b. Our Role in the Renovation? Very little discussion.

8. Adjournment: 7:49 p.m.

**Respectfully submitted,
Barbie Wolfenden, secretary**