

Minutes from the Randall Building Committee for the Restoration of the 2nd Floor Historic Interior

Date: Monday, March 13, 2017

Location: Stow Town Building

Members Present: James Salvie, Tom Lam, Peter McManus, Steve Jelinik, Kathleen O'Brien, Sharon Brownfield

Members Absent: Barbie Wolfenden

Notes taken by: Melissa Fournier

Sharon Brownfield called the meeting to order at 8:00pm

Sharon Brownfield opened the discussion to focus on the potential configuration of the committee/group tasked with interfacing between the Restoration Committee and the Historical Society concerning the care, storage and display of the Historical Society's objects currently in the Whitney room, during and after the restoration.

Jim Salvie questioned if this group would have to be considered an official committee or a working group.

Steve Jelinik pointed out that since this group would not be spending money, it would not have to be an official committee but just a working group.

Discussion followed that involved the following key points of what this working group should concentrate on:

- If any results of the working group highlighted a solution for permanent storage of any of these items the Historical Society should be directly involved with the CPC for potential funding.
- The Randall Library Board of Trustees should work out a working group of their own to report the results of the Historical Society/Restoration Committee's working group to the rest of the Board of Trustees. Discussion and focus of the Board of Trustees moving forward should be to concentrate on the displays in the Whitney Room after the restoration and any possible permanent storage outside of the library for Historical Society items not currently on exhibit.

Discussion then followed about the possibility of having open house presentations to better inform the general public about the restoration project in advance of the next Town Meeting. Highlights of the open house presentations would involve:

- A joint effort on the part of the Restoration Committee and the Randall Library Board of Trustees for any potential open house presentation
- Potential dates for open house presentation, depending on co-operation with representatives from McGinley Kalsow & Associates could be :
 - Saturday, April 22nd, 2017
 - Saturday, April 29th, 2017
 - Thursday, April 13, 2017
 - Thursday, April 19, 2017

- Melissa Fournier was tasked with contacting Wendall Kalsow to secure dates for an open house presentation. The presentation should include easel boards of drawings of the finished project and/or a Powerpoint presentation.
- Once the date has been agreed upon, it was suggested that someone from the Committee or the Library staff should contact representatives of the Stow Independent to do an article on the Open House.
- Suggestions were made to have the Randall Library Friends Association host the event with refreshments and advertising on their Facebook pages. Kathy O'Brien agreed to contact the Friends on this
- Suggestions were made to invite State Representative, Kate Hogan to the Open House and have her staff advertise the event on Ms. Hogan's Facebook page. The Committee agreed to create a "blurb" to be sent to Ms. Hogan's staff for possible publication.

The next meeting of the Restoration Committee was scheduled to be Wednesday, April 19th at 7:30pm. The focus of that meeting would be to formulate what the Committee planned on presenting at the Spring Town Meeting. The Town Clerk will need a copy of any presentation due to take place at the next Town meeting by April 26th.

Steve Jelinik motioned to adjourn the meeting

Kathy O'Brien seconded

The meeting was adjourned at 9:30.

Voted on and approved 4/19/2017