

## **Minutes from the Randall Building Committee for the Restoration of the 2<sup>nd</sup> Floor Historic Interior**

**Date: Thursday, March 22, 2018**

**Location: Randall Library**

Members Present: Kathleen O'Brien, Barbara Wolfenden Sharon Brownfield, Steve Jelinek, Peter McManus, James Salvie

Members Absent: Tom Lam

Visitors Present: Kathleen Pavelchek, Doug Hyde, Ferzin Engineer

Notes taken by: Melissa Fournier

The meeting was called to order at 7:50pm.

Minutes from the 1/11/2018 meeting were voted on and accepted.

Sharon Brownfield turned the meeting over to Ferzin Engineer to update the Committee on the current progress of the restoration.

Ms. Engineer spoke about the fact that once the carpeting in the library's historic area had been ripped up it was discovered that the existing flooring could be used and simply sanded and finished. This would allow for a \$6,300 credit since the general contractor would be using alternative #1 on the flooring. New flooring would have to be added to the areas outside the bathrooms, in front of the curved window, at the base of the attic stairs and where the town vault was originally as those areas had only plywood subflooring on them. Greg Campbell of Campbell Construction has hard fir flooring with the same antique patina as the Randall Library's that will be used to patch in the areas needed. Wendall Kalsow has approved of a gloss finish to seal the floors after the sanding and patching is completed. The ceiling and wall plaster has been repaired. The general contractor has now paid the electrician and the lighting will be ordered. The windows have been re-glazed and are in the process of being repaired. Varnish will be used as a finish rather than paint the windows, as it gave a more traditional look to the interior and imperfections with repairs would be visible but expected in a 100 year old building. The outside areas of the window sash will be painted with a brown paint that will be matched as much as possible with the brickwork and sandstone. Greg Campbell and his team are just about ready to finish up on the windows.

Ms. Engineer updated the Committee on change order information, indicating that if the Committee was planning on requesting additional funding for the UV glass storm windows from the CPC than it would be within the recommendations of Kalsow & Associates to use some of the additional funding to clean the brickwork and repair the hearth on the fireplace in the Whitney Room.

James Salvie suggested that Wendall Kalsow supply the Restoration Committee with an updated budget that reflected all the credits, alternates and contingency of the original budget in advance of the next Town Meeting where additional funding on the project was being requested. This was also supported by Steve Jelinik.

Discussion followed as the impact on the current budget for the cost of the storage of the Historical Society's objects if the project went over its current schedule. Doug Hyde mentioned that if the fireplace were to be cleaned, then the historic objects would have to be returned to the glass cases only after that work was completed which would require additional storage time than original anticipated.

James Salvie suggested that it might be reasonable to expect that the historic objects might have to be stored for at least a month past the mid June current deadline for the completion of the restoration.

Ms. Engineer requested that the Committee discuss and approve of change order #3. James Salvie made a motion for a net total on charge order #3 for \$500.00. That motion was seconded by Barbie Wolfenden and unanimously approved of by the Committee.

Discussion then followed as to what the next Committee meeting date should be in order to be sure that Wendall Kalsow could be present. The Committee came up with three dates (April 17<sup>th</sup>, 18<sup>th</sup> and 19<sup>th</sup>). Sharon Brownfield agreed to send out a Doodle Poll to be sure that a quorum of the Committee could be present as well as Mr. Kalsow on one of those dates and agreed to inform the Committee of the next meeting date when that was resolved.

James Salvie made a motion to adjourn, that motion was seconded by Steve Jelinik.

The meeting was adjourned at 8:25pm.

**Voted on and approved 4/17/2018**