

Randall Library Director Search Committee      Minutes  
July 9, 2019 Meeting  
Stow Town Offices

Present: Marianne Sharin, Maureen Busch, Laura Reiner

**Acceptance of Minutes**

Maureen made a motion to accept the minutes with corrections, Marianne seconded. Minutes were adopted (3-0).

**Drafting a Job Description & Posting/Distribution**

The job description was drafted with input from all present and drawing on a number of sample job postings.

Once the job description is finalized at the next meeting, it will be posted by the Secretary on the Mass. Board of Library Commissioners job site ([https://mblc.state.ma.us/jobs/submit\\_jobs/index.php](https://mblc.state.ma.us/jobs/submit_jobs/index.php)), the Simmons University SLIS Jobline (<http://blogs.simmons.edu/slis/jobline/>), and Indeed.com (free to post, but retrieve responses from your Indeed account). Laura will investigate Brassring as well.

**Next Meeting**

July 23, 7:15pm  
Stow Town Offices

**Adjournment**

The meeting was adjourned at 8:48pm.

Respectfully submitted,  
Laura Reiner