

Randall Library Trustees Meeting  
AGENDA  
February 4, 2021, 7pm

This meeting will be held online via the Zoom Web Conferencing service. To join the meeting go to: <https://us02web.zoom.us/j/87507330442>

Introduction of Trustees – Laura

Review & approve minutes of January 7th meeting

Chair's report – Laura

Director's report – Tina

- Document for Town Report

Treasurer's report – Maureen

- Document for Town Report

### **Old Business**

- Bylaws correction -- Maureen
- Building Committee update – Tina & Carol
- Communications working group – division of labor for outreach tasks
- Survey of town residents – Tina
- Discussion of Town Administrator's visit to the Trustees March meeting – topics

### **New Business**

- Trustees calendar and policy review schedule – update and revise (1<sup>st</sup> reading)
- Prep for vision session at March meeting – Tina and Laura

### **Public comment**

### **Adjournment**

### **Next meeting: March 4, 2020**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's Orders imposing strict limitation on the number of people that may gather in one place, this meeting of the Randall Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting is posted above. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately*

*access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town of Stow website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*