

Randall Library Trustees Meeting
AGENDA
December 3, 2020, 7pm

This meeting will be held online via the Zoom Web Conferencing service. To join the meeting go to: <https://us02web.zoom.us/j/87507330442>

Introduction of Trustees – Laura

Review minutes of November 12th meeting

Chair's report – Laura

- Procedure for annual performance review of Director at January 7th meeting
- Employment contract for Library Director

Director's report – Tina

Treasurer's report – Maureen

Old Business

- Building Committee update – Tina / Carol
- Communications working group update - Barbie
- Budget – second reading & vote - Laura
- Review of bylaws – second reading & vote – Maureen

New Business

- Document: Library funding sources - Barbie
- Vision for the Library discussion - Marcy

Public comment

Adjournment

Next meeting: January 7, 2020

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's Orders imposing strict limitation on the number of people that may gather in one place, this meeting of the Randall Library Trustees will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting is posted above. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do

so, despite best efforts, we will post on the Town of Stow website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.