



Town of Stow  
Exterior Design Committee Meeting Minutes  
May 3, 2023 7pm at Town Building and via Zoom

**Attending:**

Exterior Design: Tina McAndrew, Chair. Denise Demboski, Richard Fishman, Andrew Grote, Frank Ramsbottom, Melissa Rollins.

Not Attending: Kat Copeland

Also attending: Colliers: John Bates; designLab: Andrew Brookes, Alison Goyer, Gigi Saltonstall, Audrey Scanlon, Ben Youtz,

**Meeting called to order at 6:30 pm**

**Drone photos of project site**

Melissa presented drone views of the project site, with an overlay of the proposed design concepts.

**designLab/G2 Collaborative**

- Members of G2 Collaborative introduced.
- Schedule check-in
  - At the halfway point of design - 2 more workshops in the Design Development phase.
  - Meetings with Town departments continue ( Fire, Police, Parking/Traffic, Zoning, Facilities, and Green Advisory Committee)
  - Met with Library staff.
  - Recap of trips to other locations: Concord Museum, West Branch Library (Somerville) and Woburn Public Library.
- Building Plans Update
  - Quick overview of the summary page of the program
  - Review of current layout of each floor – what’s inside will influence the exterior
- Landscape
  - Presented the original options of courtyard and walkways to the original door, reviewed feedback from presentation and then showed the proposed design after feedback.
  - Work with the town on proposed parking continues
  - Potential locations for the Head Memorial Garden discussed, with input from Garden Club President, followed by discussion of logistics for ‘holding’ the current plant material during construction phase.
- Exterior Design Options
  - Presented an overview of the nature of the Stow community.
  - Presented a view of the original building and how it was consumed by the 1975 addition.
  - Discussed the hallmarks of the Richardson Romanesque style and it being on the vanguard of American architecture at the time. Pointed out highlights in the original building design.
  - Review of design goals and guiding principles.
  - Showed a breakdown of carrying the design highlights into the new space.

- Looked a materials palette in photo compositions.
  - Renderings present three concepts that incorporate finishings and window design. Also showed two roof lines options.
- Exterior Concepts Discussion
  - See recording for discussion detail. Conversation with attendees online and in person regarding all concepts presented.

**Adjournment**

Denise moved and Frank seconded to adjourn at 8:54pm. Unanimously approved.

Minutes Submitted by Lisa Lavina

Meeting recordings are available on the Building Committee page of the Town's website:

<https://www.stow-ma.gov/randall-library-building-committee-20>