



Town of Stow
Library Building Committee 2.0
January 8, 2024 6:30pm via Zoom

Attending:

Building: Tina McAndrew, Chair. Aisha Anderson, Kat Copeland, Denise Dembkoski, Marcy Eckel, Morgan Hillman, Lisa Lavina, Frank Ramsbottom, Sunny Richardson.

Also attending: Andrew Grote, Richard Fishman, Melissa Rollins, (Exterior Design Committee); Andrew Brookes, Audrey Scanlon, Ben Youtz (designLab) Matthew Sturz (Colliers), and members of the community.

Meeting called to order at 6:33pm

Tina gave a brief introduction and then gave designLab the floor.

designLab

Cost & Bid Recap

- Currently at workshop 9
- Meeting scheduled with the 2 cost estimators early next week to strategize how to move forward, with the intent of putting the project out to bid in March.
- Illustration of costs escalation of other DL projects
- Recap of the bids process
- Illustration of bids per each construction 'area' with estimated cost and actual bid.

Plan Options/Strategies to move forward

- Goal is to reduce scope – to reduce square footage and design elements
- Baseline changes listed.
- Three options illustrated.
- Exterior character changes illustrated.
- Landscape changes illustrated.
- Building systems components are also under consideration.

Discussion and Next Steps

- Questions from BC Members
 - o Will it be open to the same bidder pool?
 - o Have all the GCs seen all the bids?
 - o Will more than one option be out to bid at the same time?
 - o Question about roofing materials
 - o Question about code-separated options
 - o Any updates on the variance on the fire suppression?
 - o Can the cost estimator process be re-evaluated?
 - o What will the ceiling heights be if the 'double height' is removed?
 - o Can we bid add-alternates?
 - o How is this redesign affecting the budget?

- Describe a little more how the historic entrance will be modified.
 - At what stage will new design proposals need to go before the Town?
 - Is it possible to get a design plan that just brings the building up to code?
- Next meeting January 22, 2024

Approve Invoices

- Denise provided a recap of the invoices that have been paid. (spreadsheet provided to BC by Email)
- No current invoices due for approval

Approve Minutes

- Denise moved, Morgan second to approve meeting minutes for the September 13, 2023 joint meeting of the Building Committee and Exterior Design Committee. Approved unanimously by both committees
- Denise moved, Lisa second to approve meeting minutes for the November 27, 2023 meeting of the Building Committee. Approved unanimously by Building Committee

Adjournment

- Denise moved to adjourn, Lisa second, at 7:41pm.

Minutes submitted by Lisa Lavina

Meeting recordings are available on the Building Committee page of the Town's website:

<https://www.stow-ma.gov/randall-library-building-committee-20>