



**TOWN OF STOW**  
**380 Great Road**  
**Stow, Massachusetts 01775**

## **WATERFRONT DIRECTOR**

### **Pine Bluff Recreational Area**

**Description:** Seasonal 9 Week Program (June 17, 2024-August 16, 2024); 35-40 hours per week  
**Pay Rate:** \$20.59 to \$22.18 per hour depending upon qualifications and experience.

Stow Recreation is seeking a Seasonal Waterfront Director responsible for overseeing the waterfront activities. Through planning, training, and supervising staff, the Waterfront Director provides a waterfront that is safe, fun, and appropriate for swimmers and staff. Includes management to the physical operation of the waterfront's facilities and equipment.

#### **Essential Functions:**

- Coordinate swimming lessons at all levels for all ages.
- The Waterfront Director will be a lifeguard and teach swimming lessons when needed.
- Must plan and organize all program activities and staff scheduling, including staff training.
- Supervise the lifeguards in seeing that the buoy lines, teaching stations, first aid supplies, kick boards, and other materials are available for use before the program begins and must also see that all equipment is stored at the end of the season.
- Conduct weekly training for all lifeguards to attend.
- Ensure the beach is clean and safe, maintain beach related equipment.
- Communicate with parents working as a liaison between the WSI and parents.
- Enforce Stow Recreations Rules and Regulations to patrons at the waterfront, as well to staff when needed.

**Qualifications:** The Director must have a current WSI Certification and teaching experience (2-3 years preferred). A current Lifeguard, CPR and First Aid Certification required. The Director should have some familiarity with the mechanics of organizing and administering a large community swim program.

- At least 2-3 years of relevant experience preferred.
- High School/Trade School degree preferred.
- Must be 21+ to be considered for this position.
- Ability to swim distances of 500 yards.
- Must possess the mobility to stand, stoop, kneel, reach, bend, climb, push, and pull materials and equipment, and swim with protective equipment.
- Vision and hearing must be sufficient to see and hear adults and children in crowded and noisy conditions and/or situations.

**How to Apply:** Qualified candidates should send a letter of interest and resume or application to [careers@stow-ma.gov](mailto:careers@stow-ma.gov), or by mail to Assistant Town Administrator, Town of Stow, 380 Great Rd., Stow, MA 01775. Applications are available on our website under the Human Resources Department. AA/EOE.