



Town of Stow HIGHWAY DEPARTMENT

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Superintendent of Streets

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STREET OPENING REGULATIONS

1. The Superintendent of Streets shall be notified at least forty-eight (48) hours in advance of when the work is to begin, not including Saturdays, Sundays, and holidays.
2. No detours shall be set up without the approval of the Town's Chief of Police (978-897-4545) and the Superintendent of Streets (978-897-8071), who shall be notified twenty-four (24) hours in advance of a road closing.
3. The Town of Stow does not desire work to be done on Saturdays, Sundays, or holidays. Any work contemplated for those times must be done only when expressed approval is obtained from town officials.
4. No Street shall be opened after November 15 until March 15 of the following year except when emergency repairs or installations are necessary. All such emergencies must be cleared with the Superintendent of Streets, and then only on a day-to-day basis.
5. Before commencement of any excavating, the excavator shall complete the required Trenching Permit and submit it to the Building Department for approval by the Building Inspector.
6. When excavating, the excavator shall be or will become familiar with, all laws and regulations applicable to work proposed, including OSHA regulations, M.G.L. c. 82A, 520 CMR 7.00 et seq., and any applicable municipal ordinances and by-laws.
7. All materials and work shall conform to specifications contained in the "Massachusetts Highway Department Project Development and Design Guide", latest edition.
8. When excavating in all bituminous areas, or within three (3) feet of the edge of a paved surface, all impervious material or material unsuitable as a road foundation, will be separated and not reused. Replacement backfill material will be, a permeable sand or gravel if installed 12" or more below the paved surface, and will be an acceptable road gravel when installed 12" or less from the paved surface. Naturally occurring sand or gravel, or other material such as crushed or washed stone may be acceptable, as approved by the Superintendent of Streets.
9. All backfill material will be mechanically compacted in 6"-8" lifts, and any settlement occurring within two years from completion of the work shall be corrected and brought up to grade, as deemed necessary by the Superintendent of Streets, at no expense to the Town.
10. All disturbed bituminous areas shall be replaced with Type I binder and top of a thickness of at least equal to that of the existing road surface, but in no case less than 5" on arterial roads or 3" on local roads, as soon as possible after backfilling and compaction are complete.
11. No temporary gravel patches shall be used in the right of way. A temporary cold bituminous patch may be used.
12. All trenches must be closed and properly restored to a safe condition every day of construction by 4:00PM of each working day.

13. When any stone wall or other markers or monuments, which are highway boundaries are removed in a manner which destroys the boundary of the highway, they must be properly replaced using proper surveying techniques.
14. The contractor shall protect all trees, shrubs, branches, limbs and roots from harm. Any trees or shrubs damaged during construction, whether public or private, shall be attended to or replaced. No public shade tree shall be cut down unless a public hearing is held as provided by M.G.L. c. 87. No sign or mark shall be placed on a public shade tree as provided by M.G.L. c. 87 sec. 9.
15. All disturbed areas will be restored to their original condition or better, acceptable to the Superintendent of Streets.
16. No junction boxes, structures, or shut offs shall be left exposed so as to interfere with pedestrians, the normal flow of traffic, or the removal of snow.
17. The Superintendent of Streets, or any other duly appointed official as the Board of Selectmen may designate for such purposes, may enter upon part of the limits of the job at any time for the purpose of inspection.
18. There shall be a contact person with authority on the job, or someone who can deliver a definitive answer within four hours of a requesting town official.
19. Detail officers shall be used at no expense to the Town. Arrangements are to be made with the Stow Police Department (978-897-4545).
20. A performance bond may be required, if deemed necessary by the Superintendent of Streets or the Board of Selectmen.
21. The Superintendent of Streets may suspend or alter any of these regulations, if necessary, when deemed to be in the best interest of the Town of Stow.

Article 6, Section 6 of the General Bylaws of the Town of Stow:

- a) No person shall surface, resurface, break or dig up the ground in any street for any purpose whatever or set any fence, post, tree or edge stone, or alter or change the position or direction of any fence, post or edge stone, or swing any door or gate in, upon or over, or change the grade or width of any public way without a written permit of the Board of Selectmen, which shall prescribe the limitations or restrictions of such permit. Such permit may be obtained on payment of a fee as determined from a schedule established by the Board of Selectmen. It shall be required of the person obtaining the permit as part of the permit that the Superintendent of Streets be notified in writing at least forty-eight (48) hours before the work is to be commenced. No permits shall be issued for projects, which will not be completed by November 15, except in an emergency situation. When any stonewalls or other markers or monuments, which are highway boundaries, are removed in a manner which destroys the boundary of the highway, they shall be replaced with bounds and to the specifications contained in the manual of the Commonwealth of Massachusetts Department of Public Works Standards for Highways and Bridges, Section 710.
- b) When meeting the edge of the present traveled way of a street with driveways, walks, etc., the construction of the same shall be as prescribed by the Superintendent of Streets.
- c) No person shall push snow or other material onto any public way without a permit from the Board of Selectmen.
- d) No person shall push snow into snow banks along the streets of the Town of Stow and cause these snow banks to protrude into the traveled way which has already been cleared by Town plows.
- e) No person, except agents of the Board of Selectmen, shall fill or alter any drainage pipe or drainage structure within any highway easement or drainage easement in the Town of Stow.

- f) No person shall discharge or cause to be discharged water or materials onto any traveled way in the Town of Stow so as to cause hazard to the public using that way.