



Town of Stow FINANCE COMMITTEE

**Town Building - 380 Great Road
Stow, Massachusetts 01775-2127**

**(978) 897-4514 x 1
FAX (978) 897-4534**

Final - Minutes of the April 3, 2018 Finance Committee Meeting

Finance Committee Members Present: Rich Eckel (RE), Peter McManus (PMcM), Julianne North (JN), Atli Thorarensen (AT), Thomas Johnson (TJ), Paul McLaughlin (PMcL)

Others present:

Brian Burke
Kristen Fox
Mike Clayton
Ingeborg Hegemann
Cortni Frecha
Sandra Grund
Kathy Sferra
Jean Vangsness

Call to Order

The meeting was called to order at 8:41 PM. The first portion of the meeting was the Finance Committee's public hearing on the articles for the Warrant for Town Meeting.

Mail/Correspondence:

Reserve Fund Transfer Request: Highway is requesting funds for the Bulk Fuel Account due to unexpected increase of fuel costs from last year. AT motioned to approve the RFT in the amount of \$9,500 to the highway department. JN seconded. Unanimously approved at 8:45 PM.

Accounts Payable

None

Liaison reports:

Other business

Members of Conservation Commission discussed Fincom's proposal/question regarding

the availability of using the wetlands funds (where they receive their portion of fees) for their operating expenses. ConCom stated those funds are used to help acquire open space as well as providing money for outside consultants and for unknown expenses if needed (i.e legal fees, professional services, unexpected services). They spend it conservatively and would like to maintain a sustainable amount. ConCom is willing to work with the TA on managing this account more aggressively. Fincom would like to know if all departments that have revolving funds use them for operating expenses.

Finance Committee members recommendations for approval of warrant articles as follows:

Please note: 1. Article numbers may have changed since date of this voting. 2. All motions are “recommendations for approval as written”

Article 3) Wage and Salary Schedules for Fiscal Year 2019: First: JN Second: AT.
Unanimously approved at 9:36PM.

Article 4) General Budget for Fiscal Year 2019: First: PMcM, Second: PMcL.
Unanimously approved at 9:38PM

Article 5) Reserve Fund: First: RE, Second: AT. Unanimously approved at 9:39PM.

Article 6) Revolving Fund for Inspection Fees: First: JN, Second: RE. Unanimously approved at 9:39 PM.

Article 7) Revolving Fund for Advanced Life Support Services: First JN, Second: PMcL.
Unanimously approved at 9:45 PM.

Article 8) SwiftReach 911 Notification System: First AT, Second: JN. Unanimously approved at 9:46PM.

Article 9) Weights and Measures Testing: First: JN, Second: AT. Unanimously approved 9:48PM.

Article 10) Transfer to Conservation Fund: First: AT, Second: JN. Unanimously approved 9:49PM.

Article 11) Transfer from Wetlands Protection Fund: First: AT, Second: PMcL. 4 Approve, 1 Opposed, recommendation passes at 9:49PM.

Article 12) Addition to Conservation Fund: JN moved to not vote on this article. None seconded, motion failed 9:50PM. PMcM moved to approve article as written. Second: RE. Discussion: JN feels there is enough money in the fund. 4 Approve, 1 Opposed, Recommendation passes 9:52 PM.

Article 13) Update of Property Valuations: First: AT, Second: PMcM. Unanimously approved 9:52PM.

Article 14) Town Records Binding and Repair: First: AT, Second: RE. 4 Approved, 1 Opposed, recommendation passes at 9:54 PM.

Article 15) Highway Road Machinery and Private Ways: First: RE, Second: JN.
Unanimously approved 9:57PM.

Article 16) Highway Road Construction: First: JN, Second: PMcL. Unanimously

approved 9:59PM.

Article 17) Household Hazardous Waste Collection: First AT, Second: RE. Unanimously approved at 9:59PM.

Article 18) Municipal Solid Waste Disposal: First: RE, Second: AT. Unanimously approved at 10:01PM.

Article 19) Public Health Nurse: First: RE, Second: JN. Unanimously approved 10:02PM.

Article 20) Stow Cultural Council: First: RE, Second: PMcM. Unanimously approved 10:03PM.

Article 21) Holiday Decorations and Lighting Fund: First: AT, Second: PMcL. Unanimously approved 10:04 PM.

Article 22) Employee Educational Incentive Program: First: RE, Second: PMcM. 3 Approve, 2 Opposed, recommendation passes at 10:13PM.

Article 23) Audit of Financial Records: First: JN, Second: AT. Unanimously approved 10:14PM.

Article 24) Transfer to OPEB Trust Fund Services: First: JN, Second: PMcL. Unanimously approved 10:15PM.

Article 25) Transfer from MWPAT (Harvard Acres Wells) Loan Receipts: First: JN, Second: PMcL. 4 Approve, 1 Abstention, recommendation passes 10:16PM.

Article 26) Water System Expenses: First: JN, Second: AT. Unanimously approved 10:16PM.

Article 27) Economic Development and Industrial Commission (EDIC): First: AT, Second: RE. 4 Approved, 1 Opposed. Recommendation passes 10:18PM.

Article 28) Lake Boon Water Quality Remediation: First: AT, Second: RE. Unanimously approved 10:18PM

Article 29) Planning Board Engineering/Consulting and Master Plan Expenses: First: RE, Second: PMcL. 3 Approved, 1 Opposed, 1 Abstention. Recommendation passes 10:21PM.

Article 30) Community Preservation Expenses: First: JN, Second: AT. Unanimously approved 10:21PM.

Article 31) Community Preservation Reserves: First: JN, Second: RE. Unanimously approved 10:22PM.

Article 32) Capital Requests:

32.1: Building Dept: First: AT, Second: PMcM. Unanimously approved 10:24PM

32.2: Fire Dept: First: AT, Second: JN. Unanimously approved 10:25PM

32.3: Highway Dept: First: RE, Second: JN. Unanimously approved 10:26PM

32.4: Planning Dept: First: JN, Second: RE. Unanimously approved 10:26PM

32.5: Police Dept: First: PMcM. None second. 1 Opposed, 3 non-voting.

Recommendation fails (no quorum) 10:31PM

32.6: Police Dept: First: JN, Second: RE. Unanimously approved 10:32PM

32.7: Nashoba School District: First: JN, Second: RE. Unanimously approved
10:32PM

32.8: Nashoba School District: First: JN, Second: AT. Unanimously approved
10:32PM

32.9: Nashoba School District: First: JN, Second: AT. Unanimously approved
10:32PM

32.10: Nashoba School District: Members did not vote to recommend, as they feel
they do not have enough information.

32.11: Nashoba School District: First: RE, Second: PMcL. Unanimously approved
10:34PM

Article 33) Establishment of Stabilization Fund for Nashoba Regional School District:
First: RE, Second: PMcM. Discussion: Need more information. 3 Approved, 2 Opposed,
Recommendation passes 10:38PM

Article 34) Senior Tax Relief: First: JN, Second: RE. Unanimously approved 10:38PM.

Article 35) Senior Tax Relief - Adjusted Exemption Amount for Clause 17D: First: JN,
Second: RE. Unanimously approved 10:39PM.

Article 36) Senior Tax Relief - Adjusted Asset Limit for Clause 17D: First: JN, Second:
AT. Unanimously approved 10:39PM.

Article 37) Senior Tax Relief - Adjusted Income and Asset Limit for Clause 17D: First:
JN, Second: RE. Unanimously approved 10:39PM.

Article 38) Bond Premium: First: JN, Second: RE. Unanimously approved 10:39PM.

Article 39) Tax Title Proceedings: First: JN, Second: AT. Unanimously approved
10:40PM.

Article 40) Stow TV Expenses: First: JN, Second: PMcM. Unanimously approved
10:40PM.

Article 41) Community Preservation Adjustment for FY 2018 Reserves: First: RE,
Second: AT. Unanimously approved 10:42PM.

Article 42) Construction Funds for Historic Town Hall Roof Replacement: First: JN,
Second: AT. Unanimously approved 10:42PM.

Article 43) Design Funds for Historic Town Hall Restoration: First: AT, Second: PMcL.
Unanimously approved 10:47PM

Article 44) Supplemental Funds for the Historic Randall Library Building: First: PMcM,
Second: RE. 3 Approved, 1 Opposed. Recommendation passes 10:49PM

Article 45) Improvement of Recreational Facilities at Pine Bluff, Phase II: First: RE,
Second: AT. Unanimously approved 10:48PM

Article 46) Purchase of Kunelius Property: First: AT, Second: RE. Unanimously approved
10:48PM.

Article 47) Municipal Affordable Housing Trust Governance: First: RE, Second: PMcL.
Unanimously approved 10:48PM.

Article 48) Municipal Affordable Housing Trust Governance: First: RE, Second: AT, Unanimously approved 10:48PM.

Article 49) Legal Services: First: RE, Second: AT. Unanimously approved 10:49PM.

Article 50) Lake Boon Dam Engineering Services: First: AT, Second: PMcL.

Unanimously approved 10:50PM.

Article 51) FY18 Snow and Ice Deficit Reduction: First: AT, Second: RE. Unanimously approved 10:50PM.

Article 52) Lake Boon Patrol: First: AT, Second: RE. Unanimously approved 10:50PM.

Article 53) Veterans' Benefits: First: RE, Second: PMcM. Unanimously approved 10:51PM.

Article 54) Acceptance of Boxboro Road Land Donation: First: RE, Second: PMcL. Unanimously approved 10:51PM.

Article 55) Transfer to Sidewalk Fund: First: RE, Second: AT. Unanimously approved 10:53PM.

Article 56) Amend Section 10 - Temporary Moratorium on Recreational Marijuana Establishments: Recommendation will be made at the Town Meeting

Article 57) Amend Zoning Bylaw: Erosion Control: Recommendation will be made at Town Meeting.

Article 58) Amend Zoning Bylaw: Industrial District Uses: First: PMcM. Second: PMcL. 2 Approved, 2 Opposed, recommendation fails 10:54PM.

Article 59) Town Election: First: RE, Second: PMcL. Unanimously approved 10:55PM.

Article 60) Recommendation to be made at Town Meeting

Additional articles:

1. Assabet Valley Tech invoice: First: RE, Second: PMcM. Unanimously approved 10:58PM
2. A possible ballot question on marijuana, Clerk's office may need additional \$6K funds for special ballot question: Recommendation to be made at Town Meeting.

Meeting adjourned at 11:02PM. Motion: RE, Second: PMcL.