

TOWN OF STOW  
COMPLETE STREETS COMMITTEE

Minutes of the December 3, 2019 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Ralph Marino, Jim Salvie, Kathy Sferra, Steve Nadeau

Absent: Joe Landry, Eve Fischer

**Discussion of Meeting Minutes**

**Minutes of October 29, 2019**

*Kathy Sferra moved to approve the minutes as written.*

*Ralph Marino seconded.*

**VOTED: 4-0 in favor (Karen Kelleher, Ralph Marino, Jim Salvie, Kathy Sferra- Yea; Steve Nadeau abstained).**

**Member Updates**

The Complete Streets Committee welcomed Steve Nadeau to the committee, as the new Highway Superintendent.

**Correspondence**

The Committee reviewed an email from Laura Reiner regarding traffic on Common Drive. The Committee agreed enforcement is needed at the location and that public safety should verify whether a speed limit sign is posted on the road and to install a sign if there is not one located there. The Committee agreed that Common Road should be included in a Town Center traffic improvement project.

**Track Road Recommendation to Community Preservation Committee**

Kathy Sferra provided the Committee with the completed application to the Community Preservation Committee (CPC) for Track Road Pre-Engineering Services. The application asks the CPC to rescind their former allocation of \$46,000, as a federally-designated rail trail is not feasible along Track Road. The application also details an estimated request of \$50-100,000 for pre-engineering and design services. Jesse Steadman noted that the project could be eligible for the Transportation Improvement Program (TIP) as a shared use path that would connect with Maynard's section of the ARRT. Jim Salvie said that he will meet with Representative Kate Hogan with the Town Administrator and Planning staff to discuss the Rail Trail and the Transportation Bond Bill.

*Jim Salvie moved to ratify the proposal as submitted to the Community Preservation Committee.*

*Kathy Sferra seconded.*

**VOTED: 5-0 in favor (Karen Kelleher, Ralph Marino, Jim Salvie, Kathy Sferra, Steve Nadeau- Yea).**

**FY 2021 Budget**

Jesse Steadman noted that Town Meeting appropriated \$32,000 for construction administration and bidding and awarding services for intersection improvements at Old Bolton Road and pedestrian improvements at Harvard Road.

The Committee discussed funding requests to include in the FY 2021 budget, considering items such as crosswalk design in Town Center and speed feedback signs in Gleasondale Village. The Committee agreed those areas are in need of full redesign, and funds may be better spent on smaller projects throughout town. Staff agreed to compile a list of projects that would not require design for a total ask of around \$25,000.

### **Update on Funded Projects**

Jesse Steadman said The Engineering Corp (TEC) provided the 100% design plans which will be presented to abutters at a public meeting, however the project does not have the budget to invite the engineers to be in attendance. Staff will forward all concerns to TEC after the meeting for their response or integration into the plans. The Committee agreed to co-host the public meeting with the Planning Board on Wednesday January 8<sup>th</sup> at 7pm at the Pompositticut Community Center.

### **Review of Traffic Data**

The Committee reviewed a summary of 2014 traffic accident reports on Sudbury Road, from the town line to the Whitman St. intersection. The Committee intends to review accident reports from the past 5 years on Sudbury and Boxboro Road as a starting point to begin to understand any patterns and how to relate roads to each other. The Committee would like to use this review to communicate with residents and the Board of Selectmen on the timing of improvement projects.

### **Meeting Adjourned.**

Respectfully Submitted,

Valerie Oorthuys