

TOWN OF STOW
COMPLETE STREETS COMMITTEE

Minutes of the October 4, 2018 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Mike Clayton, Joe Landry, Jim Salvie, Kathy Sferra

Absent: Bill Bosworth, Margie Lynch

Discussion of Meeting Minutes

Minutes of August 27, 2018

Kathy Sferra moved to approve the minutes as amended.

Joe Landry seconded.

VOTED: 4-0 In favor (Karen Kelleher, Mike Clayton, Joe Landry, Kathy Sferra-Yea; Jim Salvie Abstained).

Response to Request for Quotes- Great Road Survey Plan

The Committee discussed a proposal from Merrill, Inc. to conduct an existing conditions survey of Great Road from Bradley Lane to Gleasondale Road. The Committee requested that Merrill revise the proposal to include Dig Safe markers on the plan. The Committee agreed they would like to clarify whether the price proposed is inclusive of travel associated with the survey work and an initial meeting with the Committee.

Joe Landry moved to accept the proposal from Merrill, Inc. for an Existing Conditions Survey and Plan of Great Road.

Kathy Sferra Seconded.

VOTED: 4-0 In favor (Karen Kelleher, Mike Clayton, Joe Landry, Kathy Sferra-Yea; Jim Salvie Abstained).

Outreach

The Committee discussed how to conduct outreach around the three funded projects. The Committee agreed to review the result of the Great Road survey prior to engaging with residents, so that there is a better understanding of the project scope.

The Committee agreed that letters should be sent to abutters of the Harvard Road pedestrian improvements and the Old Bolton Road intersection improvements. Abutters of both projects should be invited to a Complete Streets meeting once a concept plan is developed.

Gleasondale Streetscape Improvements

Jesse Steadman said that the Prioritization Plan includes many improvements in Gleasondale Village, and that it would be beneficial to coordinate with the Gleasondale Bridge updates. Jesse Steadman said that the Planning Board included \$125,000 on their

Capital Plan for the purpose of design and engineering for the Gleasondale Village corridor, and an updated survey of the road has already been obtained. The Committee discussed the Gleasondale Bridge construction project and whether Community Preservation Committee funding could be used towards Complete Streets updates.

Meeting Adjourned.

Respectfully Submitted,

Valerie Oorthuys