

TOWN OF STOW  
COMPLETE STREETS COMMITTEE

Minutes of the February 27, 2018 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Bill Bosworth, Mike Clayton, Kathy Sferra, Jesse Steadman, Jim Salvie (via phone)

Absent: Margie Lynch

**Discussion of Meeting Minutes**

**Minutes of January 31, 2018**

*Jesse Steadman moved to approve the minutes as written.*

*Kathy Sferra Seconded.*

**VOTED: 4-0 In favor (Karen Kelleher, Bill Bosworth, Kathy Sferra, Jesse Steadman-Yea).**

**Minutes of February 15, 2018**

*Jesse Steadman moved to approve the minutes as written.*

*Kathy Sferra Seconded.*

**VOTED: 4-0 In favor (Karen Kelleher, Bill Bosworth, Kathy Sferra, Jesse Steadman-Yea).**

**Review of Draft Prioritization Plan**

The Committee discussed the draft Prioritization Plan, considering which projects should be amended or added to the list, and what a potential construction timeline could look like.

The Committee reviewed notes from a discussion with Mike Sallese and Chris Kusz from the Police Department.

Regarding construction, the Committee agreed that Year 1 projects should include interventions that won't require additional design, whereas Year 2 and 3 projects would require commitment for further funding through Town Meeting.

The Committee asked for further definition of bicycle advisory shoulders, as well as more detail around MassDOT's description of wayfinding signage.

The Committee discussed the ability to phase projects so that pedestrian and bicycle safety is improved in the short term, followed by more thorough design and engineering work. Specifically, this could be best around Town Center, as the Committee agreed that sidewalks and crosswalks are needed so that residents can safely and efficiently walk in Town Center, though the area includes three high volume intersections that should be studied further, such as with a signalization study.

**Meeting Adjourned.**

Respectfully Submitted,  
Valerie Oorthuys