

TOWN OF STOW
COMPLETE STREETS COMMITTEE

Minutes of the April 23, 2020 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Eve Fischer, Steve Nadeau, Jim Salvie, Kathy Sferra

Absent: Joe Landry

Update on Old Bolton Road and Harvard Road Intersection Improvement Projects

Jesse Steadman said that TEC has provided revised 100% design plans based on additional comments from the Complete Streets Committee and the Highway Superintendent. The plans will be reviewed again by Places Associates. The plans include a moderate grade at Old Bolton Road and additional spot grade detail. TEC confirmed that SU-30 trucks will not be able to make the turn from Great Road eastbound onto Old Bolton Road, which is not a change in service from the existing conditions.

Regarding project funding, the Committee confirmed that the \$30,000 request at the upcoming Town meeting is not related to administration of these projects, but would fund installation of Town-wide signage outlined in the Prioritization Plan. The Committee acknowledged that due to the coronavirus, this funding may not be made available.

Review of Track Road Request for Proposal Responses

Jesse Steadman said that staff from Planning, Conservation, and Highway reviewed the four proposal responses received and agreed that given firms' project understanding and available funds, only two of those firms should be asked to submit revised proposals. Staff requested that revisions show a simplified project approach to focus on completion of a survey and concept plans. The Committee agreed that whichever firm is selected to create the survey should follow the course of the project through design and construction bidding so that the survey is not continually redone.

Meeting Adjourned.

Respectfully Submitted,

Valerie Oorthuys