

TOWN OF STOW  
COMPLETE STREETS COMMITTEE

Minutes of the August 27, 2018 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Bill Bosworth, Margie Lynch, Kathy Sferra, Mike Clayton,  
Joe Landry

Absent: Jim Salvie

**Discussion of Meeting Minutes**

**Minutes of July 25, 2018**

*Margie Lynch moved to approve the minutes as written.*

*Kathy Sferra seconded.*

**VOTED: 6-0 In favor (Karen Kelleher, Bill Bosworth, Kathy Sferra, Mike Clayton, Joe Landry, Margie Lynch–Yea).**

**Discussion of Funded Projects**

The Committee discussed concept plans for the realignment of the intersection of Great Road and Old Bolton Road, which include a separated bicycle lane providing a safer and more convenient right turn out of Old Bolton Road. The design would maintain the current wide shoulder along Great Road, providing more room for cyclists once they enter 117. The Committee discussed whether a crosswalk is necessary for pedestrians crossing Old Bolton Road, as it would not link to a sidewalk on Great Road. The Committee agreed that the design for the intersection should include the crosswalk, though it may not be constructed until a sidewalk extension is planned. The design should also include a sidewalk extension to Snow Field. The Committee agreed to add a sign on the eastbound lane of Great Road, alerting drivers to yield to bikes, or that bikes are entering the roadway. The Committee agreed to provide an alternate design along with the Request for Quotes.

Jesse Steadman said that the Request for Quotes for the three funded projects are ready to be made public.

**Discussion of Unfunded Prioritization Plan Projects**

The Committee reviewed a list of projects on the Prioritization Plan that were not funded as part of this grant round, for the purpose of considering how funds allocated through Town Meeting should be spent. The list includes projects that are not as competitive in the Complete Streets Program, such as signage, as well as design and traffic studies which cannot be funded through Complete Streets.

The Committee discussed that it may be financially beneficial to group together various projects requiring additional traffic studies prior to construction.

Margie Lynch asked that a Prioritization Plan organized by area be made available to the Committee.

The Committee agreed that further consensus needs to be found on projects including bicycle signage.

The Committee chose to prioritize the following projects:

- Project #24, Traffic Study and Request to Experiment for Bicycle Advisory Shoulders on White Pond Road
- Project #27, Traffic Calming Improvements along Boxboro Road
- Project #28, Design of Pedestrian Improvements on Old Bolton Road
- Project #34, Traffic Study and Request to Experiment for Bicycle Advisory Shoulders on Packard Road
- Project #49, Traffic Calming Improvements on Gleasondale Road
- Project #59, Wayfinding Signage on Gleasondale Road
- Project #60, Traffic Study for Truck Restriction on Packard Road
- Project #85, Traffic Study for Truck Restriction on Wheeler Road
- Project #88, Wayfinding Signage on White Pond Road

Kathy Sferra noted that wayfinding signage could be funded through other means.

The Committee agreed to prioritize projects that can be completed in full.

Jesse Steadman suggested that the Committee additionally consider funding the design of projects on the Prioritization Plan that are located in Gleasondale Village, as it may be timely to consider improvements to the corridor with the scheduled Gleasondale Bridge replacement. Jesse Steadman said that this work would also be discussed by the Planning Board at an upcoming meeting.

### **Bicycle Improvements**

Margie Lynch said that she and Jim Salvie discussed the implementation of bicycle signage town-wide. Margie Lynch noted that she feels the signage types detailed on the Prioritization Plan may not be a preferred choice. Margie Lynch said that it may be helpful to include signage at key entries into town in order to signal that Stow is a bike friendly town. Margie Lynch said that she feels adding bicycle signage around the intersection of Taylor and Packard, as detailed in Project 73, is a priority. Margie Lynch said that this conversation will be further discussed at a future meeting.

### **Meeting Adjourned.**

Respectfully Submitted,  
Valerie Oorthuys