

TOWN OF STOW
COMPLETE STREETS COMMITTEE

Minutes of the July 25, 2018 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Bill Bosworth, Margie Lynch, Kathy Sferra, Mike Clayton,
Joe Landry

Absent: Jim Salvie

Discussion of Meeting Minutes

Minutes of May 2, 2018

Kathy Sferra moved to approve the minutes as amended.

Joe Landry Seconded.

VOTED: 6-0 In favor (Karen Kelleher, Bill Bosworth, Kathy Sferra, Mike Clayton, Joe Landry, Margie Lynch-Yea).

Review Funded Projects and Next Steps

The Committee discussed three projects that MassDOT funded from the Prioritization Plan, including the installation of bicycle lanes on Great Road from Lower Village to Town Center, intersection improvements at Old Bolton Road and Great Road, and the installation of a pedestrian actuated warning device at the intersection of Great Road and Harvard Road.

The Committee discussed the allocation of Complete Streets funds granted at Town Meeting, agreeing that a Request for Quotes should be drafted for each of the three funded projects in order to move forward with design and construction. The Committee acknowledged that the competitive nature of the Complete Streets grants will make it more difficult to fund the installation of signage and projects on less frequently traveled roads, so remaining funds allocated through Town Meeting could go toward completing these types of projects on the Prioritization Plan.

The Committee discussed right of way constraints related to completion of the installation of bicycle lanes on Great Road from Lower Village to Town Center, agreeing that a survey of this section of Great Road is needed before moving forward. The Committee agreed that depending on what is shown on the survey, the project may need to be completed in phases or reduced. Mike Clayton said that ideally this section of Great road would be resurfaced in the fall, though this could be pushed to next spring to coordinate with the construction of bike lanes.

The Committee agreed to discuss the cost of signage in the unfunded projects from this year's application and concept plans for improvements at Old Bolton Road at a future meeting. The Committee agreed to create a press release to announce the funding award.

Meeting Adjourned.

Respectfully Submitted,
Valerie Oorthuys