

TOWN OF STOW
COMPLETE STREETS COMMITTEE

Minutes of the March 28, 2018 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Mike Clayton, Margie Lynch, Kathy Sferra, Jesse Steadman

Absent: Bill Bosworth, Jim Salvie

Review of Draft Prioritization Plan

The Committee reviewed the draft Prioritization Plan, focusing on the projects included for construction funding in 2018, as revisions for this year cannot be accepted once submitted to MassDOT on April 1. Valerie Oorthuys commented that a project's prioritization rank may not line up with the construction year, as the consultant put together the plan to ensure the amount of funding requested does not exceed \$400,000 when possible, and creates a competitive package for funding. As drafted, there are three projects for 2018, including pedestrian, bicycle, and traffic calming improvements, coming in just over \$300,000. The Committee agreed that they would prefer to complete multiple projects across town that are ranked as a higher priority and need little or no design. With this understanding, the Committee chose to move a bicycle advisory shoulder project to a future year, and to fill that gap with a handful of projects that include the installation of 'Share the Road' signage, 'Dangerous Intersection' signage, speed feedback signs, as well as installing bike lanes on a section of Great Road, realigning the intersection of Old Bolton Road and Great Road, and repainting a crosswalk across Great Road at Harvard Road.

Additionally, the Committee reviewed the full plan to ensure that all projects correctly represent the Committee's past conversations, public comments, and analysis.

The Committee agreed that they would like to hear from the consultant what the Committee's ability is to continue to refine projects for future construction years; whether the Committee is tied to listed project descriptions and construction estimates.

Meeting Adjourned.

Respectfully Submitted,
Valerie Oorthuys