

TOWN OF STOW  
COMPLETE STREETS COMMITTEE

Minutes of the November 28, 2017 Complete Streets Committee Meeting

Members Present: Karen Kelleher, Bill Bosworth, Mike Clayton, Kathy Sferra, Jesse Steadman, Jim Salvie (via conference call)

Absent: Margie Lynch

**Discussion of Meeting Minutes**

**Minutes of November 7, 2017**

*Kathy Sferra moved to approve the minutes as amended.*

*Jesse Steadman Seconded.*

**VOTED: 5-0 In favor (Karen Kelleher, Bill Bosworth, Mike Clayton, Kathy Sferra, Jesse Steadman–Yea;).**

**Update on WikiMap and Printed Map**

Valerie Oorthuys said that there has been a fair amount of traffic on the WikiMap, with most comments related to pedestrian access. As predicted, many comments are focused on Lower Village improvements.

The Committee brainstormed groups to send the WikiMap link to, in order to garner wider participation, including bicycle groups, residents at Plantation Apartments, and residents at Meeting House.

**Additional Services- Traffic Assessment Tasks**

Jesse Steadman said that Howard Stein Hudson has not been contacted about additional services, and noted that they pushed back on having a vehicular safety button on the WikiMap, as MassDOT will not consider this as a metric for the prioritization plan. Jesse Steadman said that the committee could proceed with the typical prioritization plan process, and ask Howard Stein Hudson to do more focused traffic assessment on the priority areas. Jesse Steadman said that the traffic assessment work could include a signalization study, traffic counts, or traffic calming options. Kathy Sferra agreed with this, saying that the prioritization plan will give a better understanding of the questions the consultant would respond to. Jim Salvie agreed and suggested that a draft scope of work could be presented to Howard Stein Hudson to better understand funding to allocate to this project.

**Goals and Metrics**

Valerie Oorthuys provided an updated list of goals and metrics, revised from the Committee's discussion of November 7.

Kathy Sferra recalled that Howard Stein Hudson had offered a list of goals created from other communities during their Prioritization Plan process, and asked if the Committee could review this.

The Committee discussed the updated goals, specifically the inclusion of a goal related to balancing rural character with road improvements. The Committee agreed that rather than stating this as a discrete goal, rural character has more to do with design, and as such it should be considered a value during the Prioritization Plan process.

The Committee discussed tensions between road users, such as between bicyclists and vehicles. Jim Salvie noted sections of the goals and their corresponding opportunities where this tension could be addressed.

Jesse Steadman said that he feels the list of goals could function as a stepwise test.

Jim Salvie left.

### **Public Forum Scheduling**

The Committee decided that the Complete Streets Public Forum should be held either on January 11<sup>th</sup> or 18<sup>th</sup>. Valerie Oorthuys said that she would coordinate the use of the function room in the Pompositticut Community Center and confirm with the consultants.

### **Meeting Schedule**

The Committee decided to meet next on December 14 at 8am, and that Howard Stein Hudson could call in to review preparation for the public forum.

### **Meeting Adjourned.**

Respectfully Submitted,

Valerie Oorthuys