

TOWN OF STOW
Community Preservation Committee

Minutes, March 14, 2016 (amended)

Community Preservation Committee Meeting

Community Preservation Committee members present: Cortni Frecha (chair), Dot Spaulding, Mike Busch, Kathy Sferra, Bill Byron, Bob Larkin, Vin Antil

Admin. Assistant: Krista Bracci

Not Present: Louise Nejad, Paul McLaughlin

Liaison: Brian Burke - arrived at 7:37 PM, left at approximately 8:45 PM

The meeting began with a quorum at 7:30 pm

MINUTES

VOTE: Bob made a motion to approve the minutes of February 22, 2016 as amended, Kathy seconded. The vote was 6 - 0.

WARRANT ARTICLE DISCUSSION

VOTE: Kathy made a motion to endorse the Randall Library Article to Town Meeting (\$25,000), Bob seconded. The vote was 6 - 0.

Mike arrived at 7:37 PM

VOTE: Bob made a motion to endorse the Cemetery Mapping Article to Town Meeting (\$5,000), Kathy seconded. The vote unanimous.

VOTE: Vin made a motion to endorse the Open Space Article to Town Meeting (\$50,000), Bob seconded. The vote was unanimous with Kathy abstaining.

PROJECT PROPOSAL UPDATE PRESENTATION

Pine Bluff Facility Improvement II - Laura Greenough presented a revised list of requested items for a second phase of development at Pine Bluffs Recreation Area. The list includes some new requests such as signage for parking and traffic flow, landscaping to prevent erosion of soils disturbed by construction last year, and sand to fill the expanded beach area where the shade structure was added. Punch list items include security cameras, lighting for the pavilion and painting the storage shed. Laura is requesting one of two amounts: \$39,500 (no playground) or \$59,500 (with a playground). Her request is for the 2016 ATM in May. The following items were discussed:

- Laura mentioned the Recreation Committee recently had a meeting.

- The beach access road (handicap accessible) is currently being looked at by Sue Carter the Town Engineer. The planning board denied the original request and suggested that the project be redesigned. It was mentioned that the previous landscape designer was not able to handle this request. Sue could be paid with CPA funds that were already appropriated. This part of the Pine Bluff project will be a separate request at a later date (Phase III). The turnaround is extremely complicated and Laura hopes to have an estimate soon for design costs and a rough number for construction costs.
- Cortni made the committee members aware that most of the items on the punch list were not completed in Phase I, however, some of them were new items (signage & beach sand).
- Cortni questioned if the new beach sand would be considered a maintenance item. Laura explained that it would not because they had cleared about 400 square feet of beach that now needs sand.
- The bocce area needs some stumps to be removed.
- People have been parking in the wrong area that is why new signage is needed.
- Landscaping is needed by the bocce, horseshoe and bench areas. This is estimated to cost around \$14,000.
- Brian suggested that at Town Meeting the project presentation should mention why there was an overrun during Phase I. Mike brought up the fact that there was a ton of snow when the project went out to bid which hindered getting competitive estimates for the landscaping work. It was suggested to include landscape visuals as part of the Town Meeting presentation. Kathy suggested the presentation should contain three parts:
 1. What did not get done during Phase I
 2. What are the additional items in Phase II
 3. Mention the need for future funding to complete the beach access (Phase III)
- Part of the land was clear cut, but nothing was planted.
- Bill commented he would like to see the playground portion not done during Phase II.

VOTE: Bob made a motion to approve 39,500 of CPA funds from the Unreserved Account, Dot seconded. The vote was unanimous.

VOTE: Bob made a motion to place the Pine Bluff article on the warrant as well as endorse it to Town Meeting as amended (\$39,500), Kathy seconded. The vote was unanimous.

PROJECT UPDATES

West School - Dot informed the committee that she is looking into having a granite step put in so that the steps are not so high. She is working with Mike Clayton in the Highway Department. There is no way of making the entrance way handicap accessible without widening the door and changing the look of the Historic School.

NEWS & VIEWS

- Dot informed the members that Gregor Trinkaus-Randall attended a Historical Commission meeting to discuss the project proposal for the Old Town Hall. She mentioned that no vote was

taken. The commission is waiting for a committee to be formed before weighing in on the project.

- Cortni suggested that we place on the next agenda the following: review the project application, the process and deadline date.
- Kathy suggested that we create a grant agreement contract that needs to be signed for all new projects going forward. She also mentioned there being a stipulation that they give quarterly progress reports to the CPC.
- Bill suggested that we offer a meeting to the public on the application process.
- There is a hearing scheduled on 3/29 to discuss the blasting at Wedgewood and the West School House. The committee members made a few comments: the Fire Department governs the blasting, abutters must be notified, photos and other baseline assessment of the school should be taken prior to the blasting, sensors should be placed in the ground before blasting takes place, and a permit is needed before work begins.

MEETING SCHEDULE

April 11th

April 25th

May 2nd @ 6:30 - Hale Cafeteria

Bob made a motion to adjourn at 8:54 pm, Vin seconded, and approval was unanimous.

Respectfully submitted by: Krista Bracci