

TOWN OF STOW
Community Preservation Committee

Minutes, May 11, 2020 (Amended)

Community Preservation Committee Virtual Zoom Meeting

Community Preservation Committee members present: Vin Antil (chair), Andy Crosby (vice chair), Mike Busch, Erica Benedick, Bob Larkin, Roger Zimmerman, John Colonna-Romano, Gary Yu, Ingeborg Clark

Other Attendees: Cortni Frecha (CPC Liaison)

Admin. Assistant: Krista Bracci

The meeting began with a quorum at 7:02 pm

MINUTES

VOTE: Bob made a motion to approve the minutes as amended of April 27, 2020, Andy seconded. A roll call was taken and the motion passed:

Bob	Yes
Ingeborg	Abstained
Roger	Yes
Andy	Yes
Mike	Yes
Gary	Yes
John	Yes
Erica	Yes
Vin	Yes

INVOICES

VOTE: Bob made a motion to approve an invoice from Cambridge Seven Associates totaling \$1,855.26 (Town Hall Restoration Project), Roger seconded. A roll call was taken and the motion passed:

Bob	Yes
Ingeborg	Yes
Roger	Yes
Andy	Yes
Mike	Yes
Gary	Yes
John	Yes
Erica	Yes
Vin	Yes

REVIEW THE DRAFT COVID-19 EMERGENCY RENTAL ASSISTANCE FUND AGREEMENT

Krista supplied the committee members with the recent draft of the agreement prior to the meeting. This draft (version 3.1) showed changes requested by Vin and Mike K (SMAHT), with Roger's help. Krista created the first rough draft that they worked from. Vin started communication regarding if values should be in the agreement or not? The majority of members felt they were not needed. There was also a discussion on the number of invoices we should receive from SMAHT in order to transfer the funds. The following items were changed based on committee requests/comments:

- Number #3, letter b: the major change was that the \$225,000 section was deleted, and the word invoice is now written at invoice(s), and the words a first were deleted.
- Number #5: the section after CPC was deleted and a new wording was added.
- Number #6: the word all was changed to any.

VOTE: Bob made a motion to approve the amended agreement with the changes noted above, Vin seconded. A roll call was taken and the motion passed:

Bob	Yes
Ingeborg	Yes
Roger	Yes
Andy	Yes
Mike	Yes
Gary	Yes
John	Yes
Erica	Yes
Vin	Yes

ACTION ITEM: Krista will give the approved agreement to Mike K for his review and SMAHT's approval. After this takes place both Vin and Mike K will sign the agreement before Town Meeting.

DISCUSSION ON ANNUAL PUBLIC HEARING DATE

The committee decided to hold the annual CPC public hearing via Zoom on June 8, 2020 at 7:00. The public hearing will be part of a regular CPC meeting. Krista will submit a notice to the Stow Independent after Vin has approved the draft notice.

DISCUSSION ON TOWN MEETING TO DO LIST

Things discussed:

- Only one side is needed to be put up prior to Town Meeting. Andy requested Krista put up one of the permanent signs outside the Town Hall.
- Cortni mentioned that there have been no updates on how the Town Meeting will be run due to COVID-19.
- Mike suggested the committee talk more at the next meeting about what committee member will answer questions posed to the CPC at Town Meeting.

PROJECT UPDATES

None were given.

NEWS & VIEWS

Krista mentioned to the members to please request an absentee ballot instead of voting in person this year at the June Town Election.

MEETING SCHEDULE

Monday, June 8th – CPC Meeting and Public Hearing via Zoom web conferencing

Erica made a motion to adjourn at 8:04 pm, Bob seconded, the vote was unanimous and a roll call was taken.

Bob	Yes
Ingeborg	Yes
Roger	Yes
Andy	Yes
Mike	Yes
Gary	Yes
John	Yes
Erica	Yes
Vin	Yes

Respectfully submitted by: Krista Bracci