

**TOWN OF STOW**  
**Community Preservation Committee**

**Minutes, August 19, 2019**

**Community Preservation Committee Meeting**

*Community Preservation Committee members present:* Vin Antil (chair), Bob Larkin, Andy Crosby, Mike Busch (arrived late), John Colonna-Romano, Bill Byron

*Members not present:* Gary Yu, Atli Thorarensen (vice chair)

*Guests:* Roger Zimmerman, Ingeborg Clark, Erica Benedick

*Admin. Assistant:* Krista Bracci

The meeting began with a quorum at 7:30 pm

**MINUTES**

**VOTE:** Bob made a motion to approve the minutes of June 17, 2019, Andy seconded. The vote was unanimous.

**INVOICES**

**VOTE:** Bob made a motion to approve an invoice for \$2,900.00 from Kelly Designs (Pine Bluffs), Andy seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #3421 for \$1,741.13 from JAM Landscaping (Pine Bluffs), Andy seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #5407.01 for \$540.00 from Places Associates (Town Center Park), Andy seconded. The vote was unanimous.

***7:39 PM: Mike arrived at the meeting; he was not present for the above votes.***

**VOTE ON A NEW VICE CHAIR**

Atli stepped down as Vice Chair and will be replaced by Erica Benedick on the CPC in the next few months. After a short discussion Andy agreed to take on the role as Vice Chair.

**VOTE:** Bob made a motion to appoint Andy Crosby as Vice Chair of the CPC, Bill seconded. The vote was unanimous.

**DISCUSSION ON TWO OPEN SEATS (FIN COMM & CON COMM)**

The potential CPC members in the audience were given some general information about the CPC from a number of the current members. They discussed some of the current projects and what next month's agenda may include. They were offered an opportunity to ask any questions.

- Ingeborg Clark is thinking about taking over Cortni's position for the Conservation Commission.
- Erica Benedick will be taking over Atli's position for the Finance Committee.
- Bill Byron informed that most likely he will be stepping down and Roger Zimmerman will be his replacement for the Council on Aging.

### **DISCUSSION ON A FIREPROOF FILING CABINET**

The members felt that this is not needed.

### **ANNUAL REVIEW OF THE CPC FACT SHEET**

The members reviewed the updates Krista made to the fact sheet and had no changes. She will post the new version on the website.

**VOTE:** Bob made a motion to approve the August 2019 version of the Community Preservation Fact Sheet, Andy seconded. The vote was unanimous.

### **DISCUSSION ON CPC PERMANENT PROJECT SIGNS**

There was a very quick discussion and the committee decided they may move forward on this at a later date. No action will be taken at this time. Andy did mention that the Library is looking into a permanent sign for the Library that will mention the CPC. Mike made the comment that Stow Field has a nice sign listing many contributors.

### **PROJECT UPDATES**

- Krista supplied some photos of the work that has been completed so far at the 323 Great Road project (Town Center Park).
- Bill informed the members that the Habitat Project is not moving forward at the moment. The project is not as economically appealing at the moment based on the 150% septic town requirement.
- Bill spoke to Greg Jones and he mentioned that the Plantation II Project hopes to still move forward.
- Mike mentioned that Laura was doing a great job spreading out the funds for various projects. She made some use of extra grass seed from one project and spread some of it at Pine Bluffs.

### **NEWS & VIEWS**

- Bill reminded the members of all the hard work Bob Wilbur did for this committee.
- Krista mentioned she is still working on the CP-3 form for the Department of Revenue that is due mid-September.

### **MEETING SCHEDULE**

September 9<sup>th</sup>  
September 23<sup>rd</sup>

Bob made a motion to adjourn at 8:03 pm, Mike seconded, and the vote was unanimous.

Respectfully submitted by: Krista Bracci