

**TOWN OF STOW**  
**Community Preservation Committee**

**Minutes, November 5, 2018**

**Community Preservation Committee Meeting**

*Community Preservation Committee members present:* Vin Antil (chair), Cortni Frecha (vice chair), Bill Byron, Andy Crosby (arrived at 7:35), Bob Larkin, John Colonna-Romano, Mike Busch (arrived at 7:37 pm), Atli Thorarensen

*Admin. Assistant:* Krista Bracci

The meeting began with a quorum at 7:32 pm

**MINUTES**

**VOTE:** Bob made a motion to approve the minutes of October 15, 2018 as amended, Atli seconded. The vote was 5 – 0, Atli abstained and Mike and Andy were not present.

**INVOICES**

**VOTE:** Bob made a motion to approve an invoice for \$44.97 from WB Mason. (Admin Funds), Atli seconded. The vote was unanimous. Mike and Andy were not present for the vote.

**VOTE:** Bob made a motion to approve invoice number #11440 for \$532.00 from A&P Lock Service (Library Restoration Project), Atli seconded. The vote was unanimous. Mike and Andy were not present for the vote.

***Mike and Andy arrived at the meeting***

**VOTE:** Bob made a motion to approve invoice #1232 for \$4,500.00 from Fitch Hill Landscaping, Inc. (Pine Bluff Project), Cortni seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #KP-31341 for \$1,511.88 from Kane Perkins Co. (Pine Bluff Project), Cortni seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #43 for \$9,118.10 from Plan B Construction Co. (Town Hall Roof Project), Cortni seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #44 for \$9,118.10 from Plan B Construction Co. (Town Hall Roof Project), Cortni seconded. The vote was unanimous.

**VOTE:** Cortni made a motion to approve invoice #4610 for \$1,876.48 from McGinley Kalsow & Assoc. (Library Restoration Project), Bob seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice #CAP702 for \$76,759.78 from Campbell Construction Group (Library Restoration Project), Cortni seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve invoice 6986, 6987, and 6988 that total \$10,240.00 from Mark's Landscaping & Design (Pine Bluff Project), Atli seconded. The vote was unanimous.

### **PINE BLUFF SIGN UPDATE**

The replacement sign will be secured to a building once the work is complete.

### **STATE MATCH UPDATE**

The state match will be announced no later than November 15, 2018.

### **ASSESSORS REPRESENTATIVE DISCUSSION**

The committee discussed how they want to handle the vacant seat that was held by Rick. Krista informed them that no one on the Board of Assessors wants to volunteer their time to be part of the CPC. She also informed them that the Coalition suggested having the Board of Selectman appoint a member at large (would require a bylaw change). The other option would be to eliminate two seats on the CPC. This option would also require a bylaw change and have to be seats that are not required by the Community Preservation Act.

### **Comments:**

- Mike is not in favor of a member being appointed by the Board of Selectman.
- Cortni asked if the Town Moderator could appoint a member.
- The CPC wants to have a member who has a vested interest and wants to be there.
- A larger committee does offer more of a chance to have a quorum.
- Cortni and Atli rather not rush into a decision.

### **Conclusion:**

The committee has decided to revisit this at a later date. No decision was made at this time.

### **PROJECT UPDATES**

#### **Town Hall**

Andy informed the members there is no signed contract yet. The contract is vague and Bill Wrigley has requested it be more specific before he signs it. Andy feels like they are miles apart and are willing to go to option two if needed. The assessment is only done after the contract has been signed. A revised contract is due in the next few days. Due to this the request for construction funds may be delayed. Andy mentioned that the company recently had a merger, but has done this type of work before.

### **NEWS & VIEWS**

- There was a small discussion regarding the work being done in the Lower Village (no CPA project).
- Krista informed the members that GH will be at the next meeting with more information on his project proposal.

### **MEETING SCHEDULE**

November 19<sup>th</sup> and December 3<sup>rd</sup>

Bob made a motion to adjourn at 8:16 pm, Mike seconded, and the vote was unanimous.

Respectfully submitted by: Krista Bracci