

TOWN OF STOW
Community Preservation Committee

Amended Minutes, October 15, 2018

Community Preservation Committee Meeting

Community Preservation Committee members present: Cortni Frecha (chair), Bill Byron (vice chair), Andy Crosby, Bob Larkin, John Colonna-Romano, Mike Busch (arrived at 7:45 pm), Vin Antil

Not present: Atli Thorarensen

Admin. Assistant: Krista Bracci

The meeting began with a quorum at 7:35 pm

MINUTES

VOTE: Bob made a motion to approve the minutes of September 24, 2018, Andy seconded. The vote was 6 – 0, Mike was not present for the vote.

INVOICES

Discussion: Andy requested permission to use some of the approved funds to purchase two picture rails for the Randall Library. The rails are needed to hang pictures on that are still located at Pompo. Using rails would avoid putting holes in the new renovated walls at the library. The committee approved the request.

VOTE: Bob made a motion to approve an invoice for \$2,307.59 from Artex, Inc. (Library Restoration Project), Cortni seconded. The vote was 6 – 0, Mike was not present for the vote.

Mike arrived at the meeting

CPC REORGANIZATION

VOTE: Cortni made a motion to appoint Vin Antil as the new Chair of the CPC, Bob seconded. The vote was unanimous.

VOTE: Bob made a motion to appoint Cortni Frecha as the new Vice Chair of the CPC, Mike seconded. The vote was unanimous.

BROOKSIDE ROAD WALL RESTORATION (2019 ATM Project Proposal)

G.H. Gledhill from the Cemetery Commission met with the CPC for the second time. He supplied a project application with a TBD amount noted as a project cost.

GH Discussion Points:

- Started to investigate who originally put in the wall and road by trying to obtain some old photos. He also mentioned the area was wiped out in the 1938 hurricane.
- Spoke to Mike Clayton who is willing to help out with the erosion of the hill and the stone wall deterioration (this can lower the cost of the project). They have hydro seeded the hill in hopes that the vegetation will absorb the water to avoid any further damage to the wall.
- Once the project is complete GH said it would be the Cemetery Commission's responsibility to maintain the hill and wall.
- Informed the committee that he has heard of new OSHA and procurement laws. He is more focused on public safety and liability issues now than in past years.
- The road is now less traveled now by large vehicles since the cider operation has been moved.
- Some of the trees have roots exposed.

Member Questions/Comments:

- A few members questioned if this project is historical. Bill felt it is not like the other cemeteries in town, it is more current. Andy mentioned that the wall does protect a historic cemetery. He also mentioned that the Historical Commission generally agrees about going forward with this project, but has not voted yet. They informed GH they need a fuller plan with a number attached.
- Some members commented that the Cemetery Commission and the Town of Stow should pay for a percentage of the project. GH informed that he no longer has a full time employee and most of his revenue comes from perpetual care (money generated from lot sales). He clarified that he has his own budget and is not part of the Highway Department.
- Bob asked GH how much he was looking for from the CPC. GH replied he was not sure at this point, but it would be design funds.
- John suggested that you should fix the erosion issue and then the wall.
- Cortni suggested that GH talk to some town employees to get names and numbers of some contacts who could help give an estimate. She suggested Sue Carter who is a civil engineer.

Final Conclusion:

GH is going to contact Sue Carter to obtain a quote. He will meet with the Historical Commission and then contact Krista for a new agenda date to give the CPC an update.

VOTE: Cortni made a motion to approve up to \$1,000.00 of CPA Administrative Funds (Consultants Line) to pay Sue Carter for a quote on Brookside Road, Bob seconded, the vote was unanimous.

PROJECT UPDATES

Town Hall: Andy told the committee members that CBI was chosen. They will do a complete analysis to see what needs to be done and what problems may arise. They hope to get a rough number so they can move onto the construction phase of the project. There will be a town forum in November to get some public input. There are ongoing weekly meetings. Andy mentioned that it has been a great start.

Pine Bluffs: Mike mentioned that the trees have been taken down at the entrance and the line of site is much better.

NEWS & VIEWS

GH informed the committee that Melissa Fournier spoke to him about cleaning the marble stones located in the Randall Library. GH declined because it was too specialized. Andy commented that the Historical Commission was concerned that the stones would be ruined if anyone attempts to clean them. They are doing some research of their own, but are most likely going to leave the stones alone.

MEETING SCHEDULE

November 5th

November 19th

Bob made a motion to adjourn at 8:37 pm, Mike seconded, and the vote was unanimous.

Respectfully submitted by: Krista Bracci