

**TOWN OF STOW**  
**Community Preservation Committee**

**Minutes, August 13, 2018**

**Community Preservation Committee Meeting**

*Community Preservation Committee members present:* Cortni Frecha (chair), Vin Antil, Bob Larkin, Mike Busch (arrived at 7:35 pm), Bill Byron (vice chair), Atli Thorarensen, John Colonna-Romano

*Not present:* Andy Crosby

*Admin. Assistant:* Krista Bracci

*Note:* Assessors Representative seat is open

The meeting began with a quorum at 7:30 pm

**MINUTES**

**VOTE:** Bob made a motion to approve the minutes of July 9, 2018, Vin seconded. The vote was 3 - 0, Mike was not present and Bill, Atli and John abstained.

**INVOICES**

**VOTE:** Bob made a motion to approve an invoice from Krista Bracci for \$23.08 (Supplies Account), Atli seconded. The vote was unanimous (Mike was not present)

*Discussion:* John questioned how the supply purchases were handled through the CPC. Krista explained she mostly gets items from WB Mason with a discount (CPC account), but needed these items a bit faster so she ordered them through Amazon.

**VOTE:** Bob made a motion to approve an invoice from Campbell Construction for \$45,957.91 (Library Restoration Account), Vin seconded. The vote was unanimous.

*Discussion:* John commented on the number of change orders and Cortni explained the history of unforeseen items that came up during restoration and how the Library needed to request additional CPA funding in order to complete the project.

**VOTE:** Bob made a motion to approve an invoice from McGinley Kalsow for \$275.00 (Library Design Account), Vin seconded. The vote was unanimous.

*Discussion:* Cortni explained that these funds should come out of the design account and not the construction account. The architect has been coming to the Library progress meetings to offer support and guidance. All the members agreed this was a good idea (the article was reviewed).

**VOTE:** Bob made a motion to approve an invoice from McGinley Kalsow for \$137.50 (Library Design Account), Atli seconded. The vote was unanimous.

*Note:* same discussion comments on the above invoice approval are relevant to this invoice as well.

**VOTE:** Bob made a motion to approve an invoice from TSS, Inc. for \$150.00 (Other Supplies Account), Atli seconded. The vote was unanimous.

**VOTE:** Bob made a motion to approve an invoice from Stow Conservation Trust for \$5,000 (Fitzpatrick Property Purchase Account), Mike seconded. The vote was unanimous.

*Discussion:* Cortni explained to the members that this charge is so that a yearly visit can be conducted at the property to make sure everyone is doing the right thing. She also mentioned that this is a onetime cost.

## **ACCOUNT MAINTENCE**

**VOTE:** Bob made a motion to close the Fitzpatrick Property Purchase Account and returned the unused funds of \$5,323.81 to the open space bucket, Vin seconded. The vote was unanimous.

## **POTENTIAL FALL WARRANT ARTICLE DISCUSSION**

Cortni informed the members that she had written a draft warrant article and sent it to SMAHT and the legal team. Neither party got back to her. Therefore, we are not going forward on trying to amend the Deed Restriction Articles in the Fall. Cortni provided John with a quick update on the Deed Restriction Program and the iShopp proposal the CPC had received.

## **PINE BLUFF SIGN DISCUSSION**

- Krista informed the members that she has three new signs. It was determined that one sign should be put back at the library and another should be put at Pine Bluffs.
- Mike mentioned that Krista should contact Laura about buying another replacement sign out of the Recreation Account.
- Cortni suggested that the new sign for Pine Bluffs should be bolted to a building with special screws that require a special tool. This way it would be harder to remove/steal the sign. Mike did not see this to be an issue.
- Mike suggested that the sign be placed on the barn near the video camera.
- Krista said she will contact Laura in the Recreation Department about both matters and send the members an update via email.
- Krista also mentioned she will put one of the new signs back at the library on the intersection side.

## **PROJECT UPDATES**

- Mike mentioned that Stow Soccer is looking further into the Pomp field (a different size than originally requested) and may come back to the CPC for funding.
- Cortni mentioned that Tim Reed contacted her about planning a grand opening at the Randall Library in September. He wanted to obtain the CPC's input.

### **CPC Input:**

1. Cortni should reach out to Andy and the Historical Commission should be involved in the planning as well.
2. The Historical Items should be moved back in before the grand opening.
3. John mentioned there should be a CPC sign on an easel so that people know how their tax money is being spent. A more permanent sign should be placed on the wall as well (less colorful and much smaller than the green and yellow ones).

## **NEWS & VIEWS**

- The member at large for the Town Building Committee is an architect. Cortni also mentioned that she spoke to Building Department and has been added to the email list and hopes to attend some of the meetings.

## **MEETING SCHEDULE**

September 10th

September 24th

October 15th

Bob made a motion to adjourn at 8:21 pm, Mike seconded, and the vote was unanimous.

Respectfully submitted by: Krista Bracci