

TOWN OF STOW
Community Preservation Committee

Minutes, February 17, 2017

Community Preservation Committee Meeting

Community Preservation Committee members present: Cortni Frecha (chair), Dot Spaulding - arrived at 9:06, Bill Byron (vice chair) - arrived at 9:06, Vin Antil, Rick Connelly, Ernie Dodd, Bob Larkin

Not present: Atli Thorarensen, Mike Busch

Admin. Assistant: Krista Bracci

Liaison: Brian Burke

Other attendees: Nancy Arsenault (Stow Independent)

The meeting began with a quorum at 9:00 AM

MINUTES

VOTE: Bob made a motion to approve the minutes of February 6, 2017, Ernie seconded. The vote was 5 - 0.

INVOICE

VOTE: Bob made a motion to approve an invoice from Public Archaeology Survey Team, Inc. for \$9,375 for the Historic Properties Inventory Project, Ernie seconded. The vote was 5 - 0.

Dot and Bill arrived at the meeting, they did not vote on the minutes or the invoice.

TOWN CENTER PARK PROJECT DISCUSSION

Cortni informed the committee members that the Recreation Committee still has not voted on their acceptance of this potential project (meeting cancelled due to weather). Cortni touched base with Mike Busch and they discussed the concern about who will pay for the maintenance of the park. He said that this is not likely to be a deal breaker and the cost would be somewhere between \$3,000 - \$4,000 a year. The CPC members felt they would like to table their vote until after the Recreation Commission votes. This topic will be placed on the next CPC agenda.

Action item: Cortni and Krista will communicate to the applicants that a vote has not been taken yet by the CPC.

RANDALL LIBRARY HISTORIC RESTORATION PROJECT DISCUSSION

Dot informed the CPC members that the Historical Commission did finally meet regarding the library project, but have not yet voted due to some issues that have come up. The CPC members would like to vote after the Historical Commission gives their approval on the project. This topic will be posted on the next CPC agenda.

Issues with the project per Dot:

There are a number of valuable artifacts, paintings and books that are in display cases and hanging up in the second floor of the library (historic section). The project proposal does not take into account on how to handle the storage of these items or how it will be paid for. Special care needs to be taken so as not to damage the items. They should be in a locked bonded storage area while construction is going on. The Historical Commission would also like it stipulated where these items will later be displayed. Initially, the library did not want them, but they seem to be softening on this idea. There will be a need to purchase UV protected cases and some shades for the windows if they remain at the library. There needs to be more research done and additional discussions before the Historical Commission will vote on the project. Dot was planning on communicating this information to the project applicant, but felt pretty sure that the Commission is still in support of the project.

Cortni's comments after speaking with the applicant:

- She got the feeling that the display would be alright at the library, but would be a smaller footprint than what is there now. The cases could be placed on the wall to take up less floor space.
- A feature area at the front desk was disused as well as rotating the artifacts monthly.
- Items would be stored for about four months during the construction.

Committee Member Comments:

- The storage cost should be added into this article so not to hold up the renovation.
- A separate project may need to happen in order to restore, conserve & display these artifacts. Utilizing some of the CPA administrative funds may be an option instead of going to town meeting in the fall.
- The Pompo building may be a nice spot to store some of the artifacts.

Action item: Krista will communicate to the project applicant that a vote has not been taken yet by the CPC.

CONSENT CALENDAR WARRANT ARTICLE VOTING

Place Articles on the Warrant

VOTE: Bob made a motion to place the Community Preservation Expense Article (\$34,000) on the warrant as amended, Vin seconded. The vote was unanimous.

VOTE: Bob made a motion to place the Community Preservation Reserve Article (\$70,000 for each bucket) on the warrant, Ernie seconded. The vote was unanimous.

Endorse Articles to Town Meeting

VOTE: Bob made a motion to endorse the Community Preservation Expense Article and the Community Preservation Reserve Article to the Annual 2017 Town Meeting, Rick seconded. The vote was unanimous.

COALITION LEGISLATIVE ACTION COMMITTEE DISCUSSION

The coalition is requesting that each community have one contact for legislature correspondence purposes. There were no member volunteers and a few members suggested that Krista take on this role. In addition, they suggested that documentation should be drafted by Krista and the chair, but the committee would like to review and approve it prior to materials being sent out.

VOTE: Cortni made a motion to make Krista the coalition legislative liaison for the Town of Stow, Bob seconded. The vote was unanimous.

Action item: Krista will inform the coalition of her contact information.

PROJECT UPDATES

Krista will email all project applicants informing them of their application status as of today. She will also request they send her a warrant article in the next two weeks.

Habitat for Humanity (Pine Point Road)

The committee members were informed that a formal request for public records was made by Hill Law. Members insisted that Krista bill them for her time. Krista will create an invoice and include it with the records that are going out through the Clerk's office.

MEETING SCHEDULE

February 27th

Bob made a motion to adjourn at 9:45 AM, Vin seconded, and approval was unanimous.

Respectfully submitted by: Krista Bracci