

CHARTER REVIEW COMMITTEE  
MINUTES  
Town Building, Warren Room

10/25/2023

7:00 Meeting called to order.

Present Debbie Woods, Kathy Konno, Kathy Sferra, Karen Meyer  
via Zoom - Dave Walrath

Minutes Review from Sept 6

Karen M motioned, Kathy S 2nd

Karen Meyer - yea

Debbie Woods - yea

Kathy Konno - yea

Dave Walrath - yea

Kathy Sferra - yea

Town Meeting Wrap Up

Investigations did not pass

Town Clerk has not heard back from AG yet

Town Clerk turns the town meeting questions into ballot questions

- We will need to proofread
- Deb will ask Linda when that is planned

We should create a guide to the ballot questions

- Some may not remember from last spring
- Use the sentences we used on the town meeting questions
- Do we want articles in the paper or in the ballot questions book?
- Update website page to list articles and the synopsis
- include Finance Committee and Select Board support

We should schedule a meeting after Linda prepares the ballot questions

Deb will ask Denise and Joyce what happens to the website page after our duties are completed.

- Can next Committee access them?
- They should have access to the site, Minutes and spreadsheet

What is the expectation of the Committee for the Annual Report?

- Deb will find out

Deb will work on:

1. Ballot timeline
2. Schedule our meeting to review these
3. PR stuff to remind town of what they voted for
4. Prepare close out

Meeting adjourned at 8:00 pm

Karen M. motioned, Kathy K 2nd

Karen Meyer - yea

Debbie Woods - yea

Kathy Konno - yea

Dave Walrath - yea

Kathy Sferra - yea

Submitted, Kathleen Konno, Clerk