

CHARTER REVIEW COMMITTEE
MINUTES
Town Building, Warren Room

09/06/2023

7:00 Meeting called to order.

Present Debbie Woods, Kathy Konno, Kathy Sferra, Dave Walrath
via Zoom - Karen Meyer

Minutes Review from Aug 23

Approved as amended

Kathy K motioned, Dave W 2nd

Karen Meyer - yea

Debbie Woods - yea

Kathy Konno - yea

Dave Walrath - yea

Kathy Sferra - yea

Discussion for presentation for Town Meeting

Deb ran through the slides and talking points

Slide 4

- bylaw v. policy

This is to just help citizens understand why the Charter is different

- remove code of conduct from "policy" example
- guidelines on conducting business established at the board level

Slide 5

- Add language we brought 5 changes at the last town meeting, they were voted on, approved by the AG and will be on the ballot coming up

Slide 7

- Article 4 Moderator
- Dave will field any questions raised at town meeting
- Clarifies the responsibilities, and small adjustment to the deputy moderator term

Slide 8

- Art 5 Investigations
- Karen will field any questions raised
- Case by case basis in compliance with state law
- Current language is a 1 size fits all approach

Slide 9

- Art 6 Town Administrator
- Karen will field questions
- Deb can say "having served on the town administrator committee additional time is beneficial..."

Slide 10

- Art 7 Master Plan
- Kathy S will field questions
- Revises committee membership and appointment process

Slide 11

- Art 8 Removals and Suspensions
- Kathy K will field questions
- We have HR now and we should use the department to advise and handle matters

Slide 12

- Art 9 Town Administration Organizations
- Dave will field questions
- If Art 3 passes, don't bring 9 and go to 14
- If Art 3 does not pass, move 9 and skip 14

Slide 13

- Art 10 Multiple Member Bodies
- Karen and Kathy S will field
- "Affirmative votes of majority present"
- Use Deb's example

Slide 14

- Art 11 Recall
- Karen will field questions
- Timeline was extended after discussion with clerk that it was unrealistic to have vote that soon

Slide 15

- Art 12 General Provisions
- Deb will field questions
- Definitions

Slide 16

- Art 13, Administrative
- Kathy K will field questions
- Remove newspaper requirement for town budget, school budget
- Additional time for posting town budget

Slide 17

- Art 14 Vesting Authority
- Dave will field questions
- Updated list if 3 passes

Meeting at 630 before town meeting starts, also Tues as well if needed

Next Meeting Oct 25

- Clean up
- Next steps

Motion to Adjourn

Motion Dave, Karen 2nd

Debbie - yea

Dave Walrath - yea

Karen Meyer - yea

Kathy Konno - yea

Meeting adjourned at 8:30 pm

Submitted, Kathleen Konno, Clerk