



Town of Stow
CEMETERY DEPARTMENT
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Minutes of the Cemetery Committee Meeting of: January 12, 2022

Committee Members Present: Chairman Glenn Hammill, Kenny Banks, Chet Jacobs, & Superintendent *GH* Gledhill

Discussion on the Minutes of: December 12, 2021, a move to approve the minutes as amended from the chairman Glenn H. was second by Chet J. minutes were approved.

Review Bills / Expenditure: Totaling \$225.32, just normal monthly operating expenditure. Expect for an \$45.00 trash pickup. The 4-yard dumpster has constantly been emptied twice per year for many years now.

Correspondence: A couple family genealogy requests, and a family plot location inquiring.

FY2022 Budget Review: On December 15th I received an email for a meeting to discuss the 2023 budget to be held on Monday December 20th, four days before the deadline for submitting the budget. The Administrative Assistance made a presentation on the 2023 budget. There was a 3 per cent overall increase in the budget request from the TA. One exception the members due to the Mass. Cemetery Assoc. stays at \$100.00 per year.

Superintendents Report: I have notice last year and more so this year. The lack of communication from the Highway Department and the Cemetery Committee towards the possible merger of the two departments in becoming a DPW.

The Highway only recognize the committee members responsibility as printed in the charter. Where they oversee the Perpetual Care and Sales of Lots accounts. Yet for 80 years the committee has been overseeing the daily management, and operation, along with the property upkeep of the 3 cemeteries.

Another item of concern that I have noticed is that when the highway workers come to assist in the cemetery's duties. Whether they work in the office, shop, or in the field. Their work agenda comes directly from the highway superintendent or his assistant. With little to no concerns for the cemetery's projects or objectives.

Members Open Discussion: What action do we take towards the seemingly constant misunderstandings of our departments. One such action would to reach out to the HR department and explain how, what, and why we do what we do. Another suggest was to reach out to the town moderator.

Meeting Adjourned: 5:45pm.

Minutes Submitted By: *GH* Gledhill