

## **Minutes**

### **Capital Planning Committee**

**January 17, 2019**

Present: Steve Jelinek, Dave Arsenault, Ed Deluca, Jim Salvie.

Mr. Jelinek called the meeting to order at 7:33 p.m.

#### Summary of Fiscal Year 2020 Capital Project Requests

The committee briefly discussed the summary of capital project requests prepared by Mr. Jelinek. There are two changes: (1) a request is not expected for this fiscal year from the Town Hall Renovation Committee; and (2) the \$60K figure for work at the old Fire Station is now estimated to be \$46K.

There was a general discussion of the requests for this year and the challenging nature of them. The biggest unexpected item is the Fire Department's proposed replacement of Engine 14, which had been scheduled for a later year. It was noted that it will be necessary to ask the school district to prioritize their requests, and several members commented on the continued requests for Hale and the far newer Center school.

Mr. Deluca gave an update on the work of the Town Hall Restoration Committee. After inspection by the contracted architect, the structure of the building appears to be in better shape than had been thought, particularly the outer foundation. What looked like water damage or decay in the basement apparently is damage to an inner, non-supporting foundation.

#### Minutes

The minutes of the September 18, 2018 meeting were reviewed and, on a motion by Mr. Arsenault, seconded by Mr. Deluca, approved as drafted.

#### Scheduling of meetings

The committee tentatively agreed to meet on the following dates at 7:30 p.m. in Town Building: February 7, February 14, February 28, and March 14. Mr. Jelinek will invite relevant department heads to these meetings.

There being no further business, on a motion by Mr. Arsenault, seconded by Mr. Deluca, the meeting adjourned at 8:31 p.m.

Respectfully submitted,

  
James H. Salvie, Clerk