## Town of Stow

# Town Hall Restoration Committee

# Meeting Minutes

March 5, 2020

1. Call to order

Doug Hyde called to order the regular meeting of the Town Hall Restoration Committee at 7:05 pm on March 5, 2020 at the Stow Town Building.

1. Roll call

The following people were present:

Committee Members: Doug Hyde, Chairman, Tom Ryan, Vice Chair, Andy Crosby, Ed Deluca, Cortni Frecha

Absent: Arnold Epstein, Atli Thorarensen

Also Present: Amy Hastings

1. Meeting with Amy Hastings
   1. The Committee and Amy Hastings discussed the Committee’s activities to date and the work received to date from CBI as compared to what typically is to be expected from these types of projects. Amy assured the Committee it had done everything it ought to have in managing the project although she did note that the reports received seemed to be missing information. She also noted that the amounts billed by CBI to date are generally within state guidelines. Amy stated the Committee was in a good position to move forward to the next phase.
   2. Amy also reviewed CBI’s Construction estimate. Amy stated that the estimate seems reasonable. It may be conservative but was not out of the normal range for projects of this type.
   3. Amy Hastings left the meeting at 7:50pm
2. Review of Public Forum Presentation
   1. The Committee reviewed the presentation for the Public Forum scheduled for March 11, 2020 at the Town Hall.
   2. Andy Crosby agreed to create a first draft of a handout and send it out for review. He will also send out the updated version of the presentation for a final review before the forum.
3. Adjournment

Ed Deluca made, and Cortni Frescha seconded, a motion to adjourn the meeting. The motion was unanimously approved. The meeting adjourned at 9:13 pm.

Minutes submitted by: Andrew B. Crosby

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Minutes Approved on: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_