

**Minutes
Board of Selectmen
Stow Town Building – Warren Room
July 9, 2019**

Present at the meeting that was held at the Town Building were James Salvie, Cortni Frecha and Donald Hawkes. Brian Burke and Thomas Ryan were absent.

Town Administrator William Wrigley and Administrative Assistant, Maureen Trunfio, were also present. Mr. Salvie called the meeting to order at 7:00 p.m.

Public input: Kate Fisher of 1 White Pond Road was present and asked for clarification of who is in charge of the Lower Village Traffic Safety Project. Mr. Salvie replied that Town Planner Jesse Steadman is the Project Manager and all inquiries should be directed to him.

Chairman's comments: Mr. Salvie announced to residents that there would be a joint forum with the Planning and Conservation Departments on the Future of Stow's Golf Courses on July 15th at 7 pm at the Pompo Community Center. Mr. Salvie reminded residents that the deadline of July 31st to enter the Town of Acton's Lottery to for parking spaces at or near the South Acton station was quickly approaching. He advised interested parties to refer to the Town of Stow website for more information.

Correspondence: Mr. Hawkes mentioned a letter from residents Angela and Dan Olsen re: a Nashoba Regional School District question. Mr. Salvie added that he has funding questions on SPED funding.

Meeting minutes:

Ms. Frecha moved to accept the meeting minutes of the June 24, 2019 meeting with amendments. Mr. Hawkes seconded the motion and it was passed unanimously.

Ms. Frecha moved to table the meeting minutes of the June 25, 2019 meeting until the Board's next meeting. Mr. Hawkes seconded the motion and it was passed unanimously.

Permit for 2019 Bike for the Woods

Organizer of the Bike for the Woods Allan Fierce was present and requested permission to run this annual event that raises funds for the Stow Conservation Trust.

With the approval of Public Safety officials, Ms. Frecha moved to approve the use of Town public ways for the Stow Conservation Trust Bike for the Woods on Sunday, August 18, 2019. Mr. Hawkes seconded the motion and it was passed unanimously.

Special Liquor License for Randall Library Friends

Kathleen Pavelchek, member of the Friends of the Randall Library, was present to request a one-day liquor license in order to be permitted to serve wine at a farewell party for Library Director Melissa Fournier from 2-4 p.m. on July 14th at the Randall Library. Mr. Salvie mentioned that on Counsel's advice, he will not vote to approve another one-day liquor license for an event to be held on Town property until a policy has been established for serving alcohol on Town property.

Ms. Frecha moved to approve and sign a Special One-Day Liquor License for the Randall Library Friends for a reception at the Randall Library on Sunday, July 14, 2019 from 2 to 4 PM. Mr. Hawkes seconded the motion and it was passed unanimously.

Lower Village Easement Extensions

Town Planner Jesse Steadman was present to discuss two Easement Extensions, similar to what the Chair of the Board of Selectmen signed last year. He explained that original plans did not anticipate that the area would still be under construction, and, therefore, the extensions are necessary.

Ms. Frecha moved to approve and sign Easement Agreement Extensions for two Lower Village properties, owned by Linear Retail and Meeting House at Stow Condominiums Trust, as presented by the Planning Board. Mr. Hawkes seconded the motion and it was passed unanimously.

Town Center Park Update

Recreation Director Laura Greenough and Conservation Coordinator Kathy Sferra were present to update the Board on progress on Town Center Park. They reported that the project is 35-40% complete at this time and that they are looking to a fall opening.

Pilot Program for Transportation Grant

Mr. Salvie explained that since the Commonwealth's budget had not yet passed, there was no assurance of funds for a transportation grant.

Appointment to Town Hall Restoration Committee

Mr. Hawkes moved to appoint Cortni Frecha to the Town Hall Restoration Committee to fulfill the remainder of a three-year term expiring June 30, 2021. Ms. Frecha seconded the motion and it was passed unanimously.

Town Administrator's Report

Mr. Wrigley informed the Board that Mike Clayton, Superintendent of Streets would be retiring later this summer. He mentioned that he would like to appoint an interim Superintendent of Streets at the Board's next meeting.

At 7:55 p.m. Mr. Wrigley left the meeting.

Liaison reports

Mr. Salvie reported that he planned to present a draft liquor-on-town-property policy at the first meeting in August. He mentioned that there would be a few lingering appointments made at the Board's next meeting including an appointment to the Council on Aging

Mr. Hawkes mentioned that as of June 30, 2019 he was no longer member of the Lake Boon Commission. He added that because of difficulties with scheduling, the LBC was not able to do interviews of the two interested candidates for the open seat and would not be making a recommendation for appointment to fill the vacancy. He said that there was some suggestion that the posting period might be extended, as many people feel they did not see the opening posted but it was determined that the opening was posted in the prescribed manner and the posting period would not be extended. Ms. Frecha asked whether there might be Associate positions on the Board if there are additional parties interested in serving on the LBC. Mr. Hawkes said that he would convey the suggestion to the LBC. He mentioned that there were concerns about the

water quality testing at Pine Bluffs Recreation Center and he stated that water testing is done following State requirements through Stow's Board of Health.

Adjournment

At 8:05 p.m. Mr. Hawkes moved to adjourn. Ms. Frecha seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube link: <https://www.youtube.com/watch?v=ar5-LyXXqUY>

Documents used at this meeting:

Planning Board's Lower Village Easement Extensions

Friends of the Randall Library One-day Liquor License