

**Minutes
Stow Board of Selectmen
March 26, 2019**

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, and Donald Hawkes, Ingeborg Hegemann and Tom Ryan.

Also present were William Wrigley, Town Administrator and Maureen Trunfio, Administrative Assistant.

Mr. Salvie called the meeting to order at 7:00 p.m.

Public input: Lori Clark, Chair of the Planning Board, was present and spoke about communication regarding the Lower Village Roadway Project. The Planning Department will be releasing a press release next week and will be creating an FAQ (Frequently Asked Questions) on the Town website to post answers to basic questions regarding the project. She announced that there would be a public forum on April 17th to allow the public to attend and to answer their questions. She said that Planning will meet with direct abutters to the project in April. Mr. Salvie noted that the Finance Committee would be holding their hearing on Annual Town Meeting Warrant Articles on April 2, 2019.

Correspondence: Mr. Salvie mentioned a memo from OARS and their decision not to appeals the NPDES (National Pollutant Discharge Elimination System) discharge permits.

Minutes: The Board voted to approve two sets of minutes.

Mr. Burke moved to accept the meeting minutes of the February 26, 2019 meeting as drafted. Ms Hegemann seconded the motion and it was passed unanimously.

Mr. Burke moved to accept the meeting minutes of the March 12, 2019 meeting as amendmended. Mr. Ryan seconded the motion and it was passed unanimously.

Discussion/vote re: Permit for Run for the Kids

Megan Birch-McMichael & Jessica Gale were present to request permission for the use of public ways by the Stow Parent Teacher Organization for a Run for the Kids on Sunday, May 19, 2019, commencing at 7:30 a.m. The Stow PTO has provided the Certificates of Insurance, and the Police have developed a traffic plan for the duration of the event. The Board voted unanimously to approve the event.

Mr. Burke moved to approve the use of public ways by the Stow Parent Teacher Organization for a Run for the Kids on Sunday, May 19, 2019, commencing at 7:30 a.m. Mr. Ryan seconded the motion and it was passed unanimously.

Discussion/vote re: Permit for Stow Clean-Up Day

Resident Sandy Taft was present to request permission to conduct the Annual Stow Town Clean-Up Day on Saturday, April 27, 2019 from 7AM to 12:30 PM. The Board thanked Mr. Taft and unanimously approved his request.

Mr. Burke moved to permit Sandy Taft and his group of volunteers to conduct the Annual Stow Clean-Up Day on Saturday, April 27, 2019 from 7AM to 12:30 PM and to waive any fees associated with hanging the banner to advertise the event. Mr. Ryan seconded the motion and it was passed unanimously.

Discussion/vote re: Appointment of Veterans Services Officer

The Town's current Veteran's Services Officer Joseph Jacobs has agreed to be appointed for another term as the Town's part time veterans' services officer. The position was posted as required and only Mr. Jacobs replied.

Mr. Ryan moved that the Board of Selectmen appoint Joseph Jacobs as the Town's Veterans' Services Officer, to fill a one-year term expiring on March 31, 2020. Mr. Burke seconded the motion and it was passed unanimously.

Discussion/vote re: Signing of Massachusetts Fisheries & Wildlife Memorandum of Understanding

The Stow Highway Department requested that the Board consider signing a five-year MOU with Fisheries and Wildlife regarding snow plowing on White Pond Road.

Mr. Ryan moved to approve and authorize the Chair to sign the Memorandum of Understanding between the Stow Highway Department and the Massachusetts Department of Fisheries and Wildlife, as it regards plowing of White Pond Road. Ms. Hegemann seconded the motion and it was passed unanimously.

Discussion: Minuteman High School Update

Superintendent Dr. Bouquillon and Alice DeLuca Representative to Minuteman High School were present. Dr. Bouquillon reported that the school building project is one year ahead of schedule on budget and that they are hoping to have their occupancy permit by end of July 2019. He reported that the total FY-20 budget is \$22,768,830. He said that as of March 25, 2019 there are 20 applicants to the school from Stow. Stow's assessment is \$881,000.

Presentation of Town Administrator's FY-20 Budget

Mr. Wrigley presented his budget that will be presented at the Annual Town Meeting. The Board will vote to accept the budget at their April 9th meeting.

Discussion/vote re: approval of placement of Fire Truck Debt Exclusion Article and Ballot Question and Town Building HVAC System Replacement Debt Exclusion Article and Ballot Question on 2019 Annual Town Meeting Warrant

Pursuant to MGL Chapter 54, section 42C and MGL Chapter 59, section 21C, Mr. Burke moved to place the Selectmen's ballot question pertaining to the debt exclusion for purchase of a new fire truck, subject to approval by bond counsel, reading,

"Shall the Town be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to fund the costs involved in purchasing a Class A pumper truck for use by the Stow Fire Department, including payment of any administrative expenses and any other incidental costs related thereto?"

on the May 6, 2019 Annual Town Election ballot. Mr. Ryan seconded the motion and it was passed unanimously.

And

Pursuant to MGL Chapter 54, section 42C and MGL Chapter 59, section 21C, Mr. Burke moved to place the Selectmen's ballot question pertaining to the debt exclusion for the replacement of the Town Building HVAC system, subject to approval by bond counsel, reading

"Shall the Town of Stow be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to fund the costs involved with a replacement of the HVAC (heating, ventilation and air conditioning) system at Town Building, including payment of administrative expenses and any other incidental costs related thereto?"

on the May 6, 2019 Annual Town Election ballot. Mr. Ryan seconded the motion and it was passed unanimously.

Mr. Wrigley left the meeting at 9:08 p.m.

Liaison reports

Mr. Salvie reported he continues to attend Capital Planning meetings. The Complete Streets Committee will be asking for \$50,000. He said the LV Subcommittee will be keeping an eye on that and will also follow ideas for long-range planning to provide water for Lower Village. He continues to facilitate meetings between the Library Trustees and the Historical Society about artifacts and whether they have reason to reside at the Randall Library.

Mr. Burke said that at the Cemetery Committee meeting, the Cemetery Supervisor was concerned that the Lower Village Cemetery does not have ready access for individuals with disabilities and that there is no parking at the site. He said that the LACAC had met the prior night and requested a minor increase in their budget due to reorganization of employees. He mentioned that they would be buying a new server to facilitate internet streaming of all content. He said they were dealing with the new FCC franchise fee ruling.

Mr. Ryan explained the need for the \$625,000 Class A Fire Pumper Truck that residents will see in the Annual Town Meeting Warrant. The Town's main pumper truck is now 19 years old, and the Fire Department would have requested the new truck through Capital Planning next year, but it has been moved up in the schedule to this year due to the malfunctioning of the current pumper truck.

Ms. Hegemann reported that SMAHT continues to meet and is moving along with the organization of the demolition project on the Red Acre Woodlands.

At 9:15 p.m. Mr. Burke moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube Link: <https://www.youtube.com/watch?v= UMS3ftEeyE>

Documents Used in this Meeting:

Minuteman High School Presentation
Town Administrator's FY-20 Budget
MOU between Stow Highway Dept. and Fisheries & Wildlife
2/26/19 & 3/12/19 Selectmen's Minutes