

**Minutes  
Stow Board of Selectmen  
January 22, 2019**

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Ingeborg Hegemann, Tom Ryan and Donald Hawkes.

Also present were William Wrigley, Town Administrator and Maureen Trunfio, Administrative Assistant.

Mr. Salvie called the meeting to order at 7:00 p.m.

**Public Comment:** Town Clerk Linda Hathaway stated that residents are now able to request 2019 dog licenses. This process can now be completed online, including payment. The cost of license will go up after April 15<sup>th</sup>.

**Chairman's Comment:** None

**Minutes:** *Mr. Ryan moved to accept the meeting minutes of the January 8, 2019 meeting with amendments. Mr. Hawkes seconded the motion and it was passed unanimously.*

*Mr. Ryan moved to accept the meeting minutes of the December 11, 2018 meeting with amendments. Mr. Hawkes seconded the motion and it was passed. Mr. Burke abstained.*

**Correspondence:** The Selectmen mentioned a letter that had been received from a person expressing interest in serving as Constable for the Town. This item will likely appear on the agenda for the Board's next meeting on February 12<sup>th</sup>.

**Discussion/vote re: Local Access Channel Advisory Committee (LACAC) request to dissolve Cable License Advisory Committee (CLAC)**

Jonathan Daisy, Coordinator of Stow TV, as well as Arnie Buckman of CLAC and Bob Glorioso, Chair of the LACAC were present to discuss their request for permission to dissolve the CLAC. They stated that the current members of the CLAC, Arnie Buckman and Bob Mong, wished to step down and that most of the duties of the CLAC have been absorbed by the LACAC. Mr. Daisy and all members of the CLAC and the LACAC were in agreement and supported the request to dissolve the committee. The Selectmen agreed and the Town Administrator stated that the LACAC governance agreement should be revised to include the duties of the CLAC, primarily handling resident/customer complaints and negotiation the contract when renewals occur.

*Mr. Burke moved the Town Administrator re-draft the Governance Agreement to fold CLAC into the LACAC. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Setting dates for Annual Town Meeting and Annual Town Election and offices to be elected, and dates to open and close warrant for 2019 Annual Town Meeting**

Ms. Trunfio proposed dates to open and close the 2019 Annual Town Meeting Warrant. The Board unanimously agreed with the dates proposed.

*Ms. Hegemann moved that the Board open the May 6, 2019 Annual Town Meeting warrant on January 22, 2019 and close the warrant on March 15, 2019. Mr. Ryan seconded the motion and it was passed unanimously.*

### 2019 Annual Town Election Date and Offices

*Ms. Hegemann moved that the Annual Town Election be held on Tuesday, May 14, 2019 at Center School, 403 Great Road, from 7 a.m. – 8 p.m., for the following offices. Mr. Burke seconded the motion and it was passed unanimously.*

Board of Assessors	One 3-year term
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Board of Health	One 3-year term
Nashoba Regional School Committee	One 3-year term
Planning Board	One 5-year term
Trustee, Randall Library	Three 3-year terms
Board of Selectmen	Two 3-year terms
Moderator	One 3-year term
Housing Authority	One 5-year term

### Liaison Reports

Ms. Hegemann reported that SMAHT had put out for bids for the demolition of the dilapidated buildings on the former Kunelius property.

Mr. Ryan mentioned that they have been conducting interviews in order to make a recommendation on hiring a new Police Officer. There may be a recommendation at the next meeting. He added that the Town Hall Restoration Committee has received some verbal reports on the condition of the building and there were no startling surprises. He said they're expecting the final written report within 4-6 weeks.

Mr. Salvie said that the Capital Planning Committee has been meeting to discuss the many requests that have been put forth this year. The largest items were \$400,000 for a new HVAC system for Town Building, \$625,000 to replace a fire engine and a request for \$500,000 for the Lower Village Traffic project.

Mr. Hawkes reported that Tri-Town Meeting has been postponed due to a conflict with a previously scheduled School Committee meeting. He added that next Thursday the Lake Boon Commission will meet to finish the formatting of the revisions of rules and regulations. Hudson will need the final wording for their Annual Town Meeting Warrant in early January.

Mr. Burke mentioned that Charles Barney of the ZBA will be resigning. He said that the COA has submitted their FY-20 budget to the Town Administrator.

### Adjournment

*A public discussion being detrimental to the Town's position, at 7:35 Mr. Burke moved to go into Executive Session, pursuant to MGL Chapter 30A, section 21(a) (3), for the purpose of discussing pending or potential litigation and to*

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Board of Selectmen

Approved February 19, 2019

*adjourn thereafter. Mr. Ryan seconded the motion and it was passed unanimously. Ms. Hegemann, aye, Mr. Ryan, aye, Mr. Salvie, aye, Mr. Hawkes, aye and Mr. Burke, aye.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maureen Trunfio". The signature is fluid and cursive, with the first name "Maureen" written in a larger, more prominent script than the last name "Trunfio".

Maureen Trunfio, Administrative Assistant

YouTube Link: <https://www.youtube.com/watch?v=kezcQ8zG3z8>

**Documents addressed at the Selectmen's 1/22/2019 Meeting**

Selectmen's Draft 1/8/19 and 12/11/18 Minutes

2019 Annual Town Election Offices List from Town Clerk