

**Minutes
Board of Selectmen
Stow Town Building – Whitney Room
October 22, 2019**

Present at the meeting that was held at the Town Building were James Salvie, Brian Burke, Cortni Frecha, Donald Hawkes and Thomas Ryan.

Town Administrator William Wrigley and Administrative Assistant Maureen Trunfio were also present. Mr. Salvie called the meeting to order at 7:00 p.m.

Public Comment: None

Chair's Comments: Mr. Salvie announced that all are invited to the Rotary's Veteran's Day Breakfast on November 11th at the First Parish Church in Stow. He said that the Historical Society will be presenting a program beginning at 7 pm on November 9th on Alexander Hamilton at the Pompo Community Center. He said that on Sunday several Selectmen attended the opening of the Stow Town Center Park. He said that it's a spectacular park and congratulated the Recreation Department and the Conservation Department on a job well done. He added that the Recreation Department is now accepting donations toward benches that will later be installed at the park. Police Lt. Detective Sallese was present to advertise for a fund raiser that will take place in November. The restrictions on police officers growing beards for the month, and female officers painting their fingernails will be lifted and residents may also make contributions to this campaign to raise money for veterans through Home Base No Shave. More information regarding this fundraiser can be found on the Stow Police website, Stow Police FaceBook page, Instagram, Twitter etc., beginning November 1. Finally, Mr. Salvie asked all to note the passing of former Selectmen Steve Dungan. He said that Mr. Dungan had held many positions over many years and served the Town well. Mr. Hawkes reminded all to watch or re-watch the StowTV episode of the alien invasion of Stow in fond memory of Mr. Dungan. Mr. Wrigley also mentioned the major contributions Mr. Dungan made to the Town.

Correspondence: None

Minutes:

Mr. Ryan moved to accept the meeting minutes of the October 8, 2019 meeting with amendments. Mr. Hawkes seconded the motion and it was passed 4:0:1. Mr. Ryan abstained.

Mr. Ryan moved to accept the meeting minutes of the March 26, 2018 meeting with amendments. Mr. Hawkes seconded the motion and it was passed unanimously.

Permit for 2019 Stow Gobbler Race – November 28

Residents Joey and Ann Sabourin were present to request permission to use the Town's public ways on November 28, 2019 for the annual Gobbler 5K fundraiser. Public Safety had submitted a safety plan. They added that at this time anyone could still register to run, walk or volunteer at the StowGobbler.org website.

Ms. Frecha moved to approve the use of Town public ways for the Annual Stow Gobbler 5K Road Race on Thanksgiving Day, November 28, 2019. Mr. Ryan seconded the motion and it was passed unanimously.

Stow Conservation Trust (SCT) One Day Liquor License

SCT member Don Rising was present to request a one-day liquor license for a dinner that the

SCT will be holding at Town Hall on November 16th. The Board voted to grant the license from 5:30-10:30 p.m. Chairman Salvie and Selectman Hawkes noted their continuing support for SCT. However, they both stated their intent to vote in the negative to issue this due to the fact that the Board has yet to adopt a policy regarding issuances of such one-day liquor licenses for events scheduled to be held on Town property.

Ms. Frecha moved to approve and sign a Special One-Day Liquor License for Stow Conservation Trust for their Annual Meeting at Stow Town Hall, 375 Great Road, on Saturday, November 16, 2019 from 5:30 to 10:30 PM. Subject to making an amendment to the Certificate of Insurance naming the Town of Stow as an additional insured. Mr. Ryan seconded the motion and it was passed 3:2. Mr. Ryan, Mr. Burke and Ms. Frecha, aye. Mr. Salvie and Mr. Hawkes, nay.

Accepting Warrant for November 18, 2019 Special Town Meeting & making recommendations on articles

The Board voted to accept the warrant and discussed several of the articles briefly including the environmental remediation and repair of the elevator in Town Building and the proposed water filtration system at Town Building. Article 6, regarding the Box Mill Dam land taking, was also discussed briefly.

Ms. Frecha moved to accept the warrant for the November 18, 2019 Special Town Meeting, dated October 22, 2019. Mr. Hawkes seconded the motion and it was passed unanimously.

Setting Liquor, Common Victualer, and Class II License Fees for 2020

Mr. Salvie announced the current fees to the audience and the Board decided in order to encourage business, or not to impede business development, they would to leave fees at the level they had been the prior year.

Ms. Frecha moved that liquor license fees for 2020 remain the same rate as charged in 2019 as show below. Mr. Hawkes seconded the motion and it was passed unanimously.

*Restaurants – All Alcohol - \$2,200
Restaurants – Wine & Malt - \$880
Package Stores – All Alcohol - \$2,000
Package Stores – Wine & Malt - \$880*

Ms. Frecha moved that common victualer license fees for 2020 remain the same rate as charged in 2019(\$25). Mr. Hawkes seconded the motion and it was passed unanimously

Ms. Frecha moved that Class II/used auto sales license fees for 2020 remain the same rate as charged in 2019 (\$100). Mr. Hawkes seconded the motion and it was passed unanimously

Town Administrator Search Process

Mr. Salvie reported that Mr. Wrigley's Town Administrator working group had met again recently and drafted a charge for advertising the positions for those individuals that will eventually form the Town Administrator Search Committee. The Selectmen reviewed and approved the charge and the process discussed.

Mr. Hawkes moved to approve the charge and outlined the process for recommending candidates. Ms. Frecha seconded the motion and it was passed unanimously.

Town Administrator's Report

With regard to the Town Building HVAC project, Mr. Wrigley reported that there is a good chance that there will be baseboard heat in the Town Building by the end of this week and that the project should be completed in about 6 weeks.

Mr. Wrigley left the meeting at 8:15 p.m.

Liaison Reports

Mr. Burke mentioned that the Finance Committee continues to meet regularly as they prepare for Special Town Meeting. He added that they held their public hearing regarding warrant articles the prior night to discuss recommendations on warrant articles. He said that the Cemetery Committee met to speak about concerns they had such as water at the former fire station on Crescent Street. He mentioned that the Local Access Channel Advisory Committee (LACAC) will be meeting on October 28th to go over regulations that might be on the horizon for cable TV.

Mr. Hawkes mentioned that the Lake Boon Commission (LBC) will meet tomorrow night. He added that there is concern regarding reports that a former Chair of the LBC has allegedly barricaded a piece of land that contains a much-used boat launch. They are working to rectify the situation since it's critical that people remove their boats from the lake before the lake level drops. He added that he attended the ribbon cutting at Town Center Park and called it a gem for the town and said that Kathy Sferra and Laura Greenough did a fantastic job of organizing the event and the construction of the park.

Mr. Salvie reported that the Library Director Search Committee had hit a stumbling block. He said the two finalists did not accept the position and that another effort will begin to hire a permanent director. He also mentioned the celebration at Town Center Park. He mentioned that he would like the Agricultural Commission Chair, Liz Painter, to come to a future meeting with an update for the Board.

Mr. Ryan said that he spoke with the Police Chief and the Fire Chief this week and they said that apple season went well.

Ms. Frecha mentioned that she attended a SMAHT meeting last week and said that they discussed the progress of the Red Acre Woodland project and they are considering having a public forum to collect input on the future design of the dwellings that will be built on the property. She said there was also some discussion about the two properties that are up for consideration by the town. SMAHT is interested in High Rock Church on Great Road.

The Board briefly discussed their regularly scheduled meeting to take place on Tuesday, November 26th. Mr. Hawkes, Mr. Burke and Ms. Trunfio stated that they would not be able to attend due to travel plans for the Thanksgiving holiday. Mr. Salvie mentioned that the second meeting in December would fall on December 24th, therefore, there will most likely only be one meeting in December.

Adjournment

At 8:23 p.m. Mr. Hawkes moved to adjourn. Ms. Frecha seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube link: <https://www.youtube.com/watch?v=bXS358c1xPM>

Documents used at this meeting:

- 10/8/2019 & 3/26/2018 Draft Minutes
- One-day liquor license for SCT
- List of fees for licensing
- Draft charge for TA Search Committee
- Public Safety Plan for Gobbler 5K Run