

**Minutes  
Board of Selectmen  
Stow Town Building – Warren Room  
September 10, 2019**

Present at the meeting that was held at the Town Building were James Salvie, Brian Burke, Cortni Frecha, Donald Hawkes and Thomas Ryan.

Town Administrator William Wrigley and Administrative Assistant Maureen Trunfio were also present. Mr. Salvie called the meeting to order at 7:00 p.m.

**Public Comment:** North Shore Road resident Carolyn McDonald asked questions regarding the Assessors' process, EEE virus, and the Lake Boon closure.

**Chair's Comments:** Mr. Salvie announced that there would be an update from the Board of Health at the Selectmen's next meeting on September 24, 2019. He said that EEE and PFAS and would be discussed. The Chair asked for a moment of silence to mark the passing of Gregor Trinkaus-Randall, a resident that lost a battle to cancer in late August.

**Minutes:**

*Ms. Frecha moved to accept the meeting minutes of the August 13, 2019 meeting with amendments. Mr. Burke seconded the motion and it was passed. Mr. Ryan abstained. 4:0:1.*

*Mr. Ryan moved to accept the meeting minutes of the February 27, 2018 meeting with amendments. Mr. Hawkes seconded the motion and it was passed. Ms. Frecha abstained. 4:0:1*

**Special One-Day Liquor License for Kopczynski/Sturgis party at Emma's Cafe**

Mike Kopczynski was with his wife Ellen Sturgis to request a one-day liquor license for a birthday party to be held at for Ms. Sturgis at Emma's Cafe. The Board voted unanimously to grant the one-day liquor license.

*Mr. Burke moved to approve and sign a Special One-Day Liquor License for Mike Kopczynski to host a private party at Emma's Cafe on Friday, September 20, 2019 from 7 to 10 PM. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Signing Certificate for Retiring Police Chief Bosworth**

Chief Police William Bosworth was present with his wife, children, other family members and friends in order to be presented with a Certificate of Appreciation from the Selectmen. He served 35 years on the Police Force and eight years as Chief.

*Ms. Frecha moved to approve and sign the Certificate of Appreciation for retiring Police Chief William Bosworth, for his years of service to the Town of Stow. Mr. Ryan seconded the motion and it was passed unanimously.*

**Recommendation on Appointment of new Police Chief**

Lt. Rusty Marino was present and Mr. Wrigley explained that the Lieutenant position had been set up to serve as a position where it would be expected that the person in the Lt. position would, barring any problems, be promoted to become the next Chief. This proved to be the case with Lt. Marino who accepted his appointment as Stow's new Chief of Police. Town Clerk Linda Hathaway was present and swore him in as Chief.

*Ms. Frecha moved to appoint Lieutenant Ralph Marino as Police Chief for the Town of Stow. Mr. Hawkes seconded the motion and it was passed unanimously.*

#### **Appointment of Special Police Officer – William Bosworth**

The Board voted unanimously to appoint William Bosworth to serve as a Special Officer.

*Ms. Frecha moved to appoint William Bosworth as a Special Police Officer for the Town of Stow, effective as of August 28, 2019 and until June 30, 2020, subject to reappointment at that time. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Appointment of Police Prosecutor – Sean Collins**

Officer Sean Collins was present and the Board voted unanimously to appoint him to serve as the Police Prosecutor.

*Ms. Frecha moved to appoint Sean Collins as a Police Prosecutor for the Town of Stow Police Department. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Sean Marques Appointment to part-time Dispatcher**

The Board voted unanimously to appoint Shawn Marques as a part-time Dispatcher.

*Ms. Frecha moved to appoint Shawn Marques as a part-time Dispatcher for the Town of Stow effective immediately and until June 30, 2020, subject to reappointment at that time. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Eagle Scout Certificate and Letter**

Quinn Gross was not present but a letter from his parents explained that he had completed his Eagle Scout project. There will be a Court of Honor Ceremony on September 21, 2019. Mr. Burke stated that he would attend the ceremony on behalf of the Selectmen.

*Ms. Frecha moved to recognize Boy Scout Quinn Gross for achieving the rank of Eagle Scout, and to sign the letter and proclamation for his recognition ceremony on Saturday, September 21, 2019. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Lower Village Entry Agreements**

- a. 1 White Pond Road, Map #R-29 Parcel 82, owner Kathleen Fisher
- b. 9 White Pond Road, Map#R-29 Parcel 80, owner Mark D. Forgues

Town Planner Jesse Steadman was present to request signatures on two Lower Village Entry Agreements (locations shown above.) He explained that the Planning Board had asked for standard format agreement for the purpose of allowing work to be done and to allow roadway workers and town officials on their property during the time which construction is taking place.

*Ms. Frecha moved to approve and sign Easement Agreement Extensions for rights of entry without prejudice for two Lower Village properties:*

*1 White Pond Road, Map #R-29 Parcel 82, owned by Kathleen Fisher*

*9 White Pond Road, Map #R-29 Parcel 80, owned by Mark D. Forgues*

*as presented by the Planning Board. Mr. Hawkes seconded the motion and it was passed unanimously.*

#### **Inter-Municipal Agreement for Regional Housing Consultant Services**

Town Planner Jesse Steadman was present and asked that the Board sign documents that would allow the Town of Harvard to join the group of Towns that share housing consultant services. The Board stated it would like more clarification before they would sign the form at the next meeting.

#### **Permit for 2019 Ride to Defeat ALS Sunday, September 22**

Mr. Salvie explained that this is an annual fund raising ride that travels through Stow. He explained that the organizers have a public safety plan in place. The ride will take place on Sunday, September 22. The Board unanimously agreed to approve the ride.

*With the approval of Public Safety officials, Ms. Frecha moved to approve the use of Town public ways for the 2019 Ride to Defeat ALS bike ride on Sunday, September 22, 2019. Mr. Hawkes seconded the motion and it was passed unanimously.*

#### **Maximum useful life of Fire Department Pumper Truck**

Treasurer Pam Landry was not present but had explained that Bond Counsel requires a vote stating the length of useful life for the new pumper truck the town would be financing. Fire Chief Joe Landry was not present but had sent an email stating that the useful life of the new truck would be 15-20 years.

*On the recommendation of the Fire Chief that the life of the capital asset is between 15-20 years, I move that the Selectmen vote to certify that the maximum useful life of the Fire Department Pumper Truck as 15 to 20 years. Mr. Hawkes seconded the motion and it was passed unanimously.*

#### **Draft Policy regarding Alcohol on Town Property**

The Board considered a draft prepared by the Chair but several members had reservations. After discussion, Mr. Hawkes moved that there should be no alcohol on town property at both private and town-sponsored events.

*Mr. Hawkes moved that there be no alcohol or other intoxicants, in any form, on town property. Mr. Burke seconded the motion. It was defeated.2:3. Mr. Salvie and Mr. Hawkes, aye, Mr. Burke, Mr. Ryan and Ms. Frecha, nay.*

*Mr. Salvie moved that there be no alcohol on town property for town sponsored events including "Friends of "organizations. Mr. Hawkes seconded the motion and it was defeated.2:3. Mr. Salvie and Mr. Hawkes, aye, Mr. Burke, Mr. Ryan and Ms. Frecha, nay.*

#### **Town Administrator's Report**

Mr. Wrigley told the Board that the Lower Village roadway construction project continues. He thanked Representative Kate Hogan's recent direct involvement with the Eversource, the critical road paving work is scheduled to take place tomorrow and Thursday evenings.

He said that the hiring process for positions of Superintendent of Streets and Treasurer/Collector are underway. Applications both are due by the end of the month. He added that he would like to have two Selectmen serve with me in evaluating the applications for Treasurer Collector, and the three would recommend a hire to the full Board. He said that he would utilize the established public safety working group in evaluating the Superintendent's position with Bruce Fletcher serving as the Highway department representative. They will recommend a candidate to the full Board.

Check this Paragraph

He reported that they just got through a conference call with Standard and Poor's on the pending borrowing of \$2,450,000 for the new fire truck, Town Building HVAC system replacement and the Lower Village road reconstruction project and the call was successful.

At 9 p.m. Mr. Wrigley left the meeting.

#### **Liaison reports**

Mr. Burke alerted the Board that the ZBA had an applicant interested in serving on their board, but it was found that he was not yet a resident.

Mr. Hawkes reported that he will attend the upcoming Lake Boon Commission meeting.

Mr. Salvie reported that the Library Building Restoration Committee will be working with the Town Clerk and the Selectmen's Office to correct the establishment of the Committee. They will be appointing a member from the Board of Selectmen and from the Capital Planning Committee. He said that he is planning to meet with Chris Sarno and Atli Thorarensen regarding the Acton Train Station parking issue. He said they had learned that Acton has a subcommittee on the train station and that someone should try to attend those meetings in order to update the Selectmen periodically.

Mr. Ryan said that the Town Hall Building Committee is moving forward. The Building Department, in conjunction with the Highway Department, did a great job in finding and fixing a water leak on Crescent Street near the old fire station.

Ms. Frecha reported that Town Center Park continues to progress and is nearing completion. They are waiting for grass to grow in, but reminded everyone that it is not open to visitors at this point. They are hoping to have an opening celebration at the end of October.

#### **Adjournment**

*At 9:15 p.m. Ms. Frecha moved to adjourn. Mr. Burke seconded the motion and it was passed unanimously.*

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube link: <https://www.youtube.com/watch?v=9VVviT6gbLY>

#### **Documents used at this meeting:**

February 27, 2018 draft minutes  
August 13, 2019 draft minutes  
One-day Liquor License  
Lower Village Entry Agreements  
Eagle Scout Certificate  
Certificate of Appreciation for Chief Bosworth