

**Minutes  
Stow Board of Selectmen  
April 9, 2019**

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Ingeborg Hegemann and Tom Ryan. Donald Hawkes was absent.

Also present were William Wrigley, Town Administrator and Maureen Trunfio, Administrative Assistant.

Mr. Salvie called the meeting to order at 7:00 p.m.

*Mr. Burke moved to convene in Executive Session with the Assessors, pursuant to MGL Chapter 30A, section 21(a) (3), for the purpose of discussing possible litigation, and thereafter, convene in Executive Session with the Planning Board, pursuant to MGL Chapter 30A, section 21(a) (3), for the purpose of discussing possible litigation and for approving Executive Session minutes, and to reconvene in Open Session thereafter. Mr. Ryan seconded the notion and it was passed unanimously. Roll call vote: Mr. Burke, aye, Mr. Salvie, aye, Mr. Ryan, aye and Ms. Hegemann, aye.*

At 7:47 the meeting reconvened in Open Session

**Chairman's comments:** Mr. Salvie announced that Planning Board would be holding a Public Forum at 7 p.m. on April 17<sup>th</sup> at Town Hall regarding the Lower Village Roadway Project.

**Correspondence:** Mr. Salvie mentioned a memo from the Collings Foundation inviting the Board to the Opening of the new museum.

**Minutes:** The Board voted to approve the minutes of March 26, 2019.

*Mr. Burke moved to accept the meeting minutes of the March 26, 2019 meeting as drafted. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Certificate of Appreciation for Jean-Claude and Carole Sureau**

Jean-Claude and Carole Sureau were present to accept a citation from the Selectmen for their many years of service to the Town.

*Mr. Burke moved to approve and sign the Certificate of Appreciation for Jean-Claude and Carole Sureau, for their 34 years of contributions to the Town of Stow. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Appointment to Hale High School Trustees**

Kathleen Pavelchek wrote to the Selectmen's Office and expressed interest in serving on the Board of the Hale High School Trustees. She was present along with Linda Hathaway who informed the Board that the Hale High School Trustees had voted unanimously to recommend Ms. Pavelchek to the Selectmen for appointment.

*On the recommendation of the Hale High School Fund Trustees, Mr. Burke moved that the Board of Selectmen appoint Kathleen Pavelchek to the Hale High School Fund Trustees, for life tenure. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Permit for Stow Garden Club Annual Plant Sale - Saturday, May 4 – Center Common**

Last year, officials from the Building, Highway, and Police Departments coordinated efforts to find a suitable location for the Garden Club plant sale, due to unavailability of the Lower Common. Since

construction continues in that location, they want to use the Center Common once again. The Library and First Parish Church have also been contacted, to assure both safety and access while the plant sale goes on near the church on the Common.

*Mr. Burke moved to approve the use of the Stow Center Common by the Stow Garden Club for its annual Plant Sale from Friday, May 3 from 8 a.m. through 6 p.m. and Saturday, May 4 from 8 a.m. until 3 p.m., as described in the request from Garden Club co-chair MariePatrice Masse. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Special One-Day Liquor License for Acton Food Pantry Fundraiser Friday, April 26**

Amanda Sullivan was present and requested a One-Day Liquor License for this event. The Board voted unanimously to issue the license.

*Mr. Burke moved to approve and sign a Special One-Day Liquor License for the Chef Challenge Fundraiser for the Acton Food Pantry, to be held at Wedgewood Pines Country Club on Friday, April 26, 2019, between 6:30 and 11 p.m. Mr. Ryan seconded the motion and it was passed unanimously.*

**Appointment of Call Firefighters and Lieutenant and EMT**

Fire Chief Joseph Landry requested that the Selectmen appoint the people to the following positions. The Board thanked everyone for their service and unanimously agreed to make the appointments.

*On the recommendation of Stow Fire Chief Joe Landry, Mr. Ryan moved to appoint Nicholas Trioli as Call Lieutenant for the Stow Fire Department, for a one-year term expiring June 30, 2019 and subject to reappointment thereafter. Mr. Burke seconded the motion and it was passed unanimously.*

*Also,*

*On the recommendation of Stow Fire Chief Joe Landry, Mr. Ryan moved to appoint the following people to serve in the Stow Fire Department, for one-year terms expiring June 30, 2019 and subject to reappointment thereafter. Mr. Burke seconded the motion and it was passed unanimously.*

*As Call Apprentice Firefighters:*

*Ryan Boyd  
Timothy Benoit  
Matthew McNulty  
Erik Monteiro  
Alejandro Cabrera  
Timothy Landry*

*As Call Firefighters:*

*Nicholas Hopkins  
Steven Walsh  
George Taylor  
Michael Murphy  
Matthew Christy  
Ralph Rodriguez*

*As Call EMT:*

*Rachel Vroegindewey*

**Discussion/vote re: approval of placement of Fire Truck Debt Exclusion Article and Town Building HVAC System Replacement Debt Exclusion Article on May 14, 2019 Annual Town Election Ballot**

*Pursuant to MGL Chapter 54, section 42C and MGL Chapter 59, section 21C, Mr. Burke moved to place the Selectmen's ballot question pertaining to the debt exclusion for purchase of a new fire truck, subject to approval by bond counsel, reading,*

"Shall the Town be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds to be issued in order to fund the costs involved in purchasing a Class A pumper truck for use by the Stow Fire Department, including payment of any administrative expenses and any other incidental costs related thereto?"

*on the May 14, 2019 Annual Town Election ballot. Mr. Ryan seconded the motion and it was passed unanimously.*

And

*Pursuant to MGL Chapter 54, section 42C and MGL Chapter 59, section 21C, Mr. Burke moved to place the Selectmen's ballot question pertaining to the debt exclusion for the replacement of the Town Building HVAC system, subject to approval by bond counsel, reading*

"Shall the Town of Stow be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to fund the costs involved with a replacement of the HVAC (heating, ventilation and air conditioning) system at Town Building, including payment of administrative expenses and any other incidental costs related thereto?"

*on the May 14, 2019 Annual Town Election ballot. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote to accept the 2019 Annual Town Meeting Warrant**

*Mr. Ryan moved to accept the 2019 Annual Town Meeting Warrant subject to perfecting any minor errors. Mr. Burke seconded the motion and it was passed unanimously.*

**Town Administrator's FY2020 Budget**

Mr. Wrigley spoke about potential future debt for the Town, including the possibility of a Randall Library project and potential Nashoba Regional High School project. He presented the Board with the finalized FY-2020 budget. Three separate votes were required due to the fact Mr. Salvie and Mr. Burke were required to recuse themselves from approving portions of the budget due to potential ethics concerns if they had voted.

*Mr. Ryan made a motion to support the Town Administrator's FY-2020 budget, with exception of Conservation Commission salaries portion and the Nashoba Regional School District portion of the budget presented. Ms. Hegemann seconded the motion and it was passed unanimously.*

Mr. Salvie recused himself for the following vote:

*Ms. Hegemann made a motion to support the Conservation Commission salaries portion of the Town Administrator's FY-2020 budget as presented. Mr. Burke seconded the motion and it was passed.*

Mr. Burke recused himself for the following vote:

*Mr. Ryan made a motion to support the Nashoba Regional School District portion of the Town Administrator's FY-2020 budget as presented. Ms. Hegemann seconded the motion and it was passed.*

Mr. Wrigley left the meeting at 8:50 p.m.

**Liaison reports**

Mr. Burke mentioned that Nicki McGachey has resigned from Stow TV to accept a position with Bolton TV.

Mr. Salvie reported he continues to attend Capital Planning meetings and continue to try to weigh how immediate the requested needs are.

*At 8:55 p.m. Mr. Burke moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.*

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube Link:

[https://www.youtube.com/watch?v=1HD2iyaigt4&list=PLleWzm30B26OGK\\_uon\\_rPJCpqcfbFnejI](https://www.youtube.com/watch?v=1HD2iyaigt4&list=PLleWzm30B26OGK_uon_rPJCpqcfbFnejI)

**Documents Used in this Meeting:**

03/26/19 Selectmen's Minutes

Town Administrator's Final FY-20 Budget

One-day liquor license for Acton Food Pantry