

Stow Board of Selectmen
Town Building – Warren Room
October 24, 2017

Present were Selectmen Brian Burke, Don Hawkes, Tom Ryan and James Salvie. Ingeborg Hegemann was absent. Present also were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:00 p.m. Mr. Burke called the meeting to order.

Public Input: None

Chair Comments: Mr Burke mentioned that Whitney Road was closed due to a weather-related tree fall. He thanked the Board's Clerk Don Hawkes for recording minutes at the October 10, 2017 meeting. Mr. Burke announced that the Veteran's Breakfast would be held on November 11th at the First Parish Church and that all Veterans eat free. He stated that the next Tri-Town meeting would be held in Stow on November 15th. He congratulated the Nashoba Regional School football team on their success and reported that they were undefeated thus far this season.

Minutes:

Mr. Salvie moved to accept the meeting minutes of October 10, 2017, as amended. Mr. Ryan seconded the motion and it was passed unanimously.

Correspondence: None

Discussion/vote re: Appointment of Call Firefighters

Fire Chief Joe Landry was present and recommended the appointment of both Jonathan Gray and Peter Casello as call firefighters. Mr. Gray was present and Mr. Casello was not. The Board voted unanimously to appoint both applicants.

On the recommendation of Stow Fire Chief Joe Landry, Mr. Salvie moved to appoint Jonathan Gray as Call Firefighter for the Stow Fire Department, for a one-year term expiring June 30, 2018 and subject to reappointment thereafter. Mr. Hawkes seconded the motion and it was passed unanimously.

On the recommendation of Stow Fire Chief Joe Landry, Mr. Salvie moved to appoint Peter Casello as Call Firefighter for the Stow Fire Department, for a one-year term expiring June 30, 2018 and subject to reappointment thereafter. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote re: Appointment to Local Access Channel Advisory Committee (LACAC)

Bob Glorioso, Chair of the LACAC, was present to speak to the Board about applicant Jeff Cronenberg who has expressed interest in serving on the LACAC. The Board voted unanimously to appoint Mr. Cronenberg to the Committee.

On the recommendation of the Local Access Channel Advisory Committee, Mr. Salvie moved to appoint Jeffrey Cronenberg as a member of the Local Access Channel Advisory Committee, to

complete an unexpired two-year term ending June 30, 2018. Mr. Ryan seconded the motion and it was passed unanimously.

Discussion/vote re: Appointment to Cultural Council

Angela Santos currently serves on the Cultural Council and wishes to continue to serve when her term expires. The Board voted unanimously to re-appoint Ms. Santos.

On the recommendation of the Stow Cultural Council, Mr. Salvie moved to reappoint Angela Santos to the Stow Cultural Council, to serve a three-year term effective immediately and expiring October 24, 2020. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote re: Liquor, Common Victualer, and Class II License Fees for 2018

The Board held a discussion regarding either keeping fees at their current rate or raising rates for Class II, Common Victualer and Liquor License fees for the coming year. They unanimously agreed that rates should remain the same.

Mr. Salvie moved that liquor license fees for 2018 remain the same rate as charged in 2017:

Restaurants – All Alcohol - \$2,200

Restaurants – Wine & Malt - \$880

Package Stores – All Alcohol - \$2,000

Package Stores – Wine & Malt - \$880

He further moved that common victualer license fees for 2018 remain the same rate as charged in 2017(\$25).

Mr. Salvie also moved that Class II/used auto sales license fees for 2018 remain the same rate as charged in 2017 (\$100). Mr. Ryan seconded the motions and they were passed unanimously.

Town Administrator's Report

Mr. Wrigley mentioned that at a recent meeting with the Complete Streets Committee there had been discussion on requesting a traffic study of towns streets at some point.

He mentioned that on October 21st three candidates were interviewed to fill the open position in the Police Department created when Court Officer Gary Murphy retired. The chosen applicant will most likely be appointed at the next Board of Selectmen's meeting.

Mr. Wrigley announced that long-time Zoning Board of Appeals Secretary Kay Desmond had offered her resignation. The position has been posted and the deadline for submission is Friday, October 27.

He reminded the Board that he will attend a breakfast meeting in Hudson hosted by the Assabet Valley Chamber of Commerce with a presentation by Secretary Jay Ash. Stow will have a full table of 8 attendees including Rep. Kate Hogan.

7:32 Town Administrator left the meeting

Liaison Reports:

Mr. Salvie reported that Rick Lent will step down from the Randall Library Board of Trustees. He stated that the Complete Streets Committee held their first meeting a few weeks ago. They announced a meeting on November 7th. The Committee elected Karen Kelleher as Chair and Margie Lynch to serve as Vice Chair.

Mr. Hawkes attended a School Committee meeting at which they discussed Other Post-Employment Benefit (OPEB) issues. He mentioned that he had reached out to Karen Stams regarding discussion relating to a possible Tree Lighting during the upcoming holiday season. He reported that the 2nd board has been removed for the Lake Boon Drawdown. He added that the Commission will soon begin to review Lake rules and bylaws including boating rules.

Mr. Ryan reported that Public Safety has reported a successful year, thus far, regarding apple picking traffic. Chief Bosworth mentioned to Mr. Ryan that the new roadway installed by the Collings Foundation greatly helped matters on Columbus Day weekend when the Foundation held their annual event. Mr. Hawkes added that there are still plenty of apples available although it's late in the season. Mr. Ryan mentioned that he was pleased with the quality of candidates interviewed for the Police Officer position.

Mr. Burke announced that he attended a Finance Committee meeting last week. The Committee is eager to closely follow the Budget process this year, noting how each department compiles its budget. He stated that he met with the IT Director and Town Clerk to discuss features that will help with outreach to residents. He mentioned that he attended a cemetery tour in Lancaster and he is pleased at how Stow's Cemetery Committee is working well with the Town's Highway Department.

Adjournment

At 8:00 p.m. Mr. Ryan moved to adjourn. Mr. Salvie seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio, Administrative Assistant
Board of Selectmen's Office

View this meeting on YouTube at: <https://www.youtube.com/watch?v=I1PAHy3Xj6U>

Documents used at this meeting:

Chart dated 10/2017 comparing licensing rates of neighboring towns