

**Minutes  
Stow Board of Selectmen  
November 27, 2018  
Warren Room Town Building**

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Donald Hawkes, Ingeborg Hegemann and Thomas Ryan.

Also present were Town Administrator William Wrigley and Maureen Trunfio, Administrative Assistant.

Mr. Salvie called the meeting to order at 7:00 p.m.

**Public Comment:** None.

**Correspondence:** Mr. Salvie mentioned correspondence that might require action at the Board's next meeting on December 11, 2018.

**Chairman's Comment:** Mr. Salvie congratulated the Nashoba Regional High School Field Hockey Team on their strong season and wished the best of luck to the Nashoba Football team that would be playing at Gillette Stadium in the State Super Bowl on Friday. He said that the Stow Police Department's Citizens' Police Academy would begin in January and meet on Wednesday nights from 6:30 -9:30 p.m. through March. The application deadline for the program is January 4, 2019.

**Minutes:** *Mr. Burke moved to approve the minutes of November 13, 2018 as amended. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Appointment of Part-Time Dispatcher for the Police Department**

Mr. Salvie pointed out that Police Chief Bosworth has made a recommendation that Rachel Dacri be appointed as a part-time Dispatcher for the Town. The Board agreed she was well qualified and unanimously agreed to appoint her.

*On the recommendation of Stow Police Chief William Bosworth, Mr. Burke moved to appoint Rachel Dacri as Part-time Police Dispatcher for the Stow Police Department, for a one-year term expiring June 30, 2019 and subject to reappointment thereafter. Mr. Ryan seconded the motion and it was passed unanimously.*

**Appointment of Full-Time Highway Employee**

Highway Superintendent Mike Clayton was present. He stated that the Highway Department only received one application for the open position. The one applicant, however, was highly qualified. The Board agreed that Brent Allen would be a valuable addition to the Highway Department.

*On the recommendation of Highway Superintendent Mike Clayton, Mr. Hawkes moved to authorize the Town Administrator to hire Brent Allen as Tree Worker the Stow Highway Department. Mr. Burke seconded the motion and it was passed unanimously.*

### **2019 Common Victualer and Class II Used Car Dealer license renewals**

After hearing that there were no issues with any of the applicants and the required inspections had been completed, the Board voted unanimously to approve all Common Victualer and Class II Used Car Dealer licenses for 2019.

#### **Common Victualer License renewals for 2019**

*Mr. Hawkes moved to renew the Town's Common Victualer Licenses for the following businesses for 2019. Mr. Burke seconded the motion and it was passed unanimously.*

Dunkin' Donuts @ Stow Gulf Station 626 Great Road
Stow Cafe 118 Great Road
Delta Epsilon, Inc. dba Stow House of Pizza 156 Great Road
Stow LLC dba Dunkin Donuts @Stow Shopping Plaza 117 Great Road
Emma's Café 117 Great Road Stow, MA 01775

#### **Class II Used Car License renewals for 2019**

*Mr. Hawkes moved to renew the Town's Class II Licenses for the following businesses for 2019. Mr. Burke seconded the motion and it was passed unanimously.*

Patterson Auto Body, Inc. 18 Great Road
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Import Export of Boston 8 Whitman Street
Great Road Fuels 368 Great Road
Richard Presti Chapel Partners, Inc. 102 Great Road
BGL Automotive Corp. dba Hudson Road Auto, Inc. 383 Hudson Road
Dennis Paul Scafidi Infinite Detail and Accessories 102 Great Road
P Cars 370 Hudson Road

#### **Board of Selectmen 2019 meeting schedule**

The Board reviewed the draft 2019 meeting schedule provided and agreed that it appeared satisfactory.

#### **Authorize Date of December 1<sup>st</sup> for Tree Lighting**

Mr. Hawkes explained that organizer of the Tree Lighting Event,, Karen Stams, was authorized by the Town to use the Lower Village Common on Friday, November 30<sup>th</sup>. It was determined that the Nashoba Football team now compete at Gillette Stadium that night and many of the organizers and volunteers will be attending that game and would not be available for the Tree Lighting event. Ms. Stams was not present but asked if use of the Common would be permitted on Saturday, December 1<sup>st</sup> instead and permission granted to name Friday, December 7<sup>th</sup> as a backup date

*Mr. Hawkes moved to set December 1, 2018 as the revised date for the Annual Tree Lighting ,with December 7, 2018 as a backup date. Mr. Burke seconded the motion and it was passed unanimously.*

#### **Town Administrator's report**

Mr. Wrigley presented the Town of Stow Financial Status Report He stated that Free Cash stood at \$2,787,417, as certified by DOR for FY-2019. If you would like to read the full version of the report, it can be seen in the Selectmen's Office.

**Liaison reports**

Mr. Salvie mentioned that the Stow Housing Authority will be before the ZBA on December 6<sup>th</sup> regarding Plantation II. Mr. Burke will attend and express the Board of Selectmen's support for the project, which has been stated in the past.

Mr. Burke stated that the LACAC has voiced its interest in discontinuing the Cable Negotiation Committee finding it's not practical to have two separate committees. He also stated that the LACAC will be purchasing a drone. He said that this item will come before the Board of Selectmen in the near future.

*At 7:40 p.m. Mr. Burke moved to go into Executive Session, pursuant to MGL C. 30A sect. 21 (a)(3) for the purpose of discussing strategy with respect to probable litigation and to adjourn thereafter. Mr. Hawkes seconded the motion and it was passed unanimously. Mr. Burke, aye, Mr. Hawkes, aye, Mr. Salvie, aye, Mr. Ryan, aye, Ms. Hegemann, aye.*

Respectfully submitted,

Maureen Trunfio  
Administrative Assistant

**YouTube Link:** [https://www.youtube.com/watch?v=neEyf1h\\_TCQ](https://www.youtube.com/watch?v=neEyf1h_TCQ)

Documents addressed at the Selectmen's 11/13/18 Meeting  
11/13/18 Meeting minutes  
Meeting motions  
Town Administrator's Financial Status Report  
Class II and Common Victualer 2019 Renewal Licenses  
Board of Selectmen 2019 meeting schedule