

**Minutes
Stow Board of Selectmen
October 9, 2018
Town Building**

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Donald Hawkes, Ingeborg Hegemann and Thomas Ryan.

Also present was and Maureen Trunfio, Administrative Assistant. Town Administrator William Wrigley was absent.

Mr. Salvie called the meeting to order at 7:00 p.m.

Public Comment: None.

Correspondence: None.

Chairman's Comment: Mr. Salvie mentioned that the Stow Board of Health's Annual Flu Clinic would take place on Saturday, October 20th from 10 a.m.-1 p.m. at the Pompo Community Center. He announced that there would be a presentation regarding the path to getting more affordable housing built in our area on October 17th from 12 p.m.-1:30 p.m. at the Dicksburg Conference Center at Devens. The event is free of charge and the public is welcome to attend.

Meeting Minutes: *Mr. Hawkes moved to accept the meeting minutes of the September 11, 2018 meeting as drafted. Mr. Burke seconded the motion and it was passed 4:0. Mr. Ryan abstained.*

Special One-Day Liquor License for Fire Department Award Evening

Fire Chief Joe Landry was present to request a one-day liquor license for the Fire Department Award Evening to be held on Friday, October 12th at Pompo Community Center from 6:30-11 p.m. The Board voted unanimously to issue the license.

Mr. Ryan moved to approve and sign a Special One-Day Liquor License for the Stow Fire Department Award Evening at the Pompo Community Center on Friday, October 12, 2018, between 6:30 and 11 p.m. and to waive the \$25 fee. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote re: Accepting & Signing November 6 Special Town Election Warrant

Town Clerk Linda Hathaway was at this meeting to present the Board with the Town Election Warrant that would soon be submitted for publication in the Stow Independent and sent to the printer for the November 6th Local Election. The ballot was required because the October 1, 2018 Special Town Meeting was held over 35 days prior to the date of the election. The Board voted unanimously to accept and sign the Town Election Warrant.

Mr. Burke moved to accept and sign the election warrant for the November Special Town Election to be held Tuesday, November 6, 2018 at the Center School, 403 Great Road, from 7 AM until 8PM. Mr. Hawkes seconded the motion and it was passed unanimously.

Acceptance of gifts to Cemetery Department

During the monthly meeting of the Stow Cemetery Committee on September 12th, the Committee was presented with donation proposals put forth by Richard Crear, and Clifton and Dyane Smith. Both wished

to donate benches to the Town. The Committee voted unanimously to accept the generous donations from these residents.

Mr. Hawkes moved to accept the gift of a memorial bench from Richard Crear, approved by the Cemetery Committee on September 12, 2018, to be placed in a mutually agreeable location. In addition, he moved to accept the gift of a stone memorial bench from Clifton and Dyane Smith, approved by the Cemetery Committee on September 12, 2018, to be placed in a mutually agreeable location. Mr. Burke seconded the motion and it was passed unanimously.

Discussion/vote re: Red Ginger Restaurant state application for Keno license

On September 24th the Selectmen's Office received a letter from the State Lottery Commission informing the Town that Red Ginger Restaurant had applied for a Keno License for their facility. The letter stated that the Town had 21 days to contact the Commission with any complaints and to request a hearing. The Lottery Commission placed a one-time ad in the Beacon Villager during the week of October 1st to serve as public notification of the license would be issued. The Police Department issued a statement to the Selectmen that they had no objections to this license.

Mark Zeng, Manager of Red Ginger, was in attendance for this discussion. There were no comments from the audience members.

In response to the application by Red Ginger Restaurant for a state Keno license, Mr. Burke moved that the Board vote to not object to an issuance of a Massachusetts State Lottery Commission (MSLC) on-premises Keno License. Mr. Ryan seconded the motion and it was passed unanimously.

Authorizing Town Administrator to negotiate and execute contract with the Town Hall Restoration Committee

Mr. Ryan reported that the Town Hall Restoration Committee had completed their due diligence and agreed on one vendor to complete design plans for Town Hall. He said that the vendor of choice would be invited to the Committee's meeting on Thursday, October 11th. He asked that the Board authorize Mr. Wrigley to negotiate what is best for the Town. Although Mr. Wrigley was not present at this meeting, he agreed to execute and negotiate the contract if the Board voted for him to do so.

Mr. Burke moved to authorize the Town Administrator to negotiate and execute a contract with the Town Hall Restoration Committee's preferred design firm, for restoration design services. Mr. Hawkes seconded the motion and it was passed unanimously.

Liaison reports

Mr. Burke mentioned that he had attended the recent Council on Aging Board meeting. He said that the LACAC will be voting on a membership candidate at their October 18th meeting and will come to the Board with a recommendation after that. He said that he would like to discuss Tri-Town meetings at the next Selectmen's meeting.

Mr. Hawkes said that the Lake Boon Commission (LBC) authorized for the board at the dam to be removed and Mike Clayton Superintendent of Streets did so on October 5th. He said there was a problem with the one and only boat ramp for the Lake being too shallow and that one boat recently was held on a stump and need to request assistance. He added that the second board is scheduled to be removed on October 19th. He added that there would be an LBC Meeting on October 17th to prepare for the upcoming informational meeting and to allow members of the public to review the draft rule changes and give input before the Commission makes a final recommendation for Annual Town Meeting. He said that a formal hearing on this topic will be advertised.

Mr. Salvie reported that a Reveal event had been scheduled for the Randall Library's second floor restoration project and all are invited to attend. This would take place on Saturday, October 13th. He added that the restoration is an example of how CPC funds are being used in Town.

Mr. Salvie stated that the Complete Streets Committee hired Merrill Associates to plan for changes at Old Bolton Road, Harvard Road and safety exchanges. He said that he met with the CPC Chair briefly and found that they are looking at two preliminary requests for funding that they have received. He said that the Capital Planning Committee had met to introduce their new member Ed DeLuca.

Mr. Ryan said that the Town Hall Restoration Committee had met last week and were primarily working to narrow down the choice of applicants from the RFQ. He said that Chief Landry and Chief Bosworth had reported that Columbus Day activities at the apple orchards and traffic went well. He added that the event at the Collings Foundation went off very smoothly. He said that he would attend the Firefighters' Award Ceremony on Friday at the Pompo Community Center.

Ms. Hegemann stated that the Conservation Commission is very busy and that they are looking at a proposed subdivision near Lake Boon. She said they were also working on erosion control issues at the Collings Foundation. She said that SMAHT would be meeting on October 10th, and that they are discussing the Red Acre Road parcel.

Adjournment

At 7:50pm Mr. Burke moved to adjourn. Mr. Hawkes seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio
Administrative Assistant

YouTube Link:

https://www.youtube.com/watch?v=GiV_Hg_h16c&list=PLIeWzm30B26OGK_uon_rPJCPqcfbFnejl&index=1

Documents addressed at the Selectmen's 10/9/16 Meeting

Meeting motions

Warrant for September Town Election to be signed

One-day liquor license for Stow Firefighters' Dinner

Beacon Village ad placement from State Lottery Commission