

**Minutes  
Stow Board of Selectmen  
Town Building Warren Room  
July 10, 2018  
7 p.m.**

Present were Selectmen Brian Burke, Tom Ryan and Don Hawkes. Ingeborg Hegemann and James Salvie was absent.

Also present were William Wrigley, Town Administrator and Maureen Trunfio, Administrative Assistant

At 7 p.m. Mr. Burke called the meeting to order.

**Chairman's Comments:** Mr. Burke, acting as Chair, grieved the passing of Stow TV Administrative Assistant Kathy O'Keefe.

**Minutes:** *Mr. Hawkes moved to accept the minutes of June 26, 2018 as amended. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: year-end transfer of FY18 funds to offset Snow & Ice Deficit**

Mr. Wrigley explained that this is often an annual occurrence for the Town when funds are not expended during the fiscal year. Chair of the Finance Committee, Rich Eckel, was present for this portion of the meeting.

*Pursuant to Mass General Law Chapter 44, section 33B, Mr. Hawkes moved to allow the inter-account transfer of FY18 excess funds from the property & casualty insurance and telephone accounts to offset the deficit in the Snow & Ice account. Mr. Ryan seconded the motion and it was passed unanimously.*

*Ms. Hegemann arrived at the meeting at 7:15 p.m.*

**Appointment of Assistant Superintendent of Streets**

The Assistant Superintendent of Streets position was recently vacated due to the retirement of Scott Morse.

*On the recommendation of Superintendent of Streets Mike Clayton, Mr. Hawkes moved that the Board appoint Brian Hatch as Assistant Superintendent of Streets for the Town of Stow. Mr. Ryan seconded the motion and it was passed unanimously.*

**Liaison reports**

Mr. Ryan: stated that he had attended the Historical Commission and that they were talking about the Town Hall Restoration Committee in terms of involvement and requesting space in the restored building upon completion.

Mr. Burke announced that he had been attending ZBA and LACAC meetings regularly. He said that although there had not been a Tri-Town Meeting in quite some time, it might be wise to arrange one now since member towns are discussing how to pay for the broadcast of NRSD School Committee meetings.

*At 7:30 p.m. Mr. Ryan moved to go into Executive Session, pursuant to MGL Chapter 30A, section 21(a)(3), for the purpose of discussing strategy with respect to collective bargaining, and to adjourn thereafter. Mr. Hawkes seconded the motion and it was passed unanimously. Roll call vote: Mr. Hawkes, aye, Mr. Burke, aye Ms. Hegemann, aye, and Mr. Ryan, aye.*

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube Link: <https://www.youtube.com/watch?v=5YPNWFPyuBE>

**Documents Utilized at this meeting:**

None