

**Minutes  
Board of Selectmen  
Stow Town Building – Warren Room  
June 26, 2018**

Present at the meeting that was held at the Town Building were James Salvie, Brian Burke, Donald Hawkes, Ingeborg Hegemann and Thomas Ryan. Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

Mr. Salvie called the meeting to order at 7:00 p.m.

**Public Comment:** None

**Chair comments:** Mr. Salvie announced a Planning Board forum on recreational marijuana that would take place the following night, June 27<sup>th</sup>. He mentioned also that there was a survey regarding recreational marijuana available on Town website and encouraged all to participate in the survey. He said that the Economic Development and Industrial Commission (EDIC) would be hosting a job fair on Thursday, June 28<sup>th</sup> from 4-7 p.m. at the Pompo Community Center. He announced that the Stow Police Department would be hosting Youth Police Camp again this year. He asked for a moment of silence to mark the passing of Rick Connelly former Stow Call Fire Fighter, Call Captain and former Boston Fire Fighter. He most recently served on the Town's Board of Assessors.

**Meeting Minutes:** *Mr. Hawkes moved to accept the meeting minutes of the June 12, 2018, meeting as amended. Mr. Burke seconded the motion and it was passed. Ms. Hegemann abstained.*

**Correspondence:** Mr. Burke mentioned a letter from Minute Man High School regarding problems with students vaping on school grounds.

**Signing of Bond Anticipation Note for the Lower Village Project**

Treasurer Pam Landry and Assistant Town Clerk Deb Seith were present to request that the Board sign a \$492,000 renewal note for the Lower Village Project. The Board agreed unanimously to sign the note.

*Mr. Hawkes moved to approve the sale of a \$492,000 Bond Anticipation note at 1.89% interest dated July 10, 2018 and payable July 10, 2019 to Century Bank, for the Lower Village project. Mr. Ryan seconded the motion and it was passed unanimously.*

**Joint Boards meeting with Finance Committee re: Appointment of Nashoba Regional School District (NRSD) Audit Advisory Committee Representative**

Rich Eckel, Chair of the Finance Committee, was present and announced that the Finance Committee had recorded a unanimous vote to recommend Mark Jones to serve as Stow's Representative on the NRSD Audit Advisory Committee. The Selectmen unanimously agreed to appoint Mr. Jones.

*In a joint appointment with the Finance Committee, Mr. Hawkes moved to appoint Mark Jones as Stow representative to the Nashoba Regional School District Audit Advisory Committee, to serve a one-year term ending June 30, 2019. Mr. Burke seconded the motion and it was passed unanimously.*

### **Fire Lieutenant Appointment**

Fire Chief Joe Landry was present and reported that Barry Evers had resigned as Call Training Lieutenant. Judson Swinimer was also present and it was recommended that the Board appoint Mr. Swinimer as Call Training Lieutenant for the Stow Fire Department. The Board unanimously agreed to make the appointment as recommended.

*On the recommendation of Fire Chief Joe Landry, Mr. Ryan moved that the Board appoint Judson Swinimer as a Call Training Lieutenant for the Stow Fire Department for a one-year term expiring June 30, 2019. Mr. Burke seconded the motion and it was passed unanimously.*

### **Appointment to Veterans Graves Committee**

Patty Bolton was present and expressed interest in serving on the Veterans Graves Committee. The Board thanked her and voted unanimously to appoint her.

*Mr. Hawkes moved to appoint Patricia Bolton to the Veterans Graves Committee for a one-year term expiring June 30, 2019. Mr. Burke seconded the motion and it was passed unanimously.*

### **Economic Development & Industrial Committee (EDIC) and June 28 Job Fair**

EDIC member Jen Gero was present and gave a brief explanation of recent Committee discussions, projects and goals. She reminded the public about the upcoming June 29<sup>th</sup> Job Fair which they are sponsoring.

### **Permit for Recreation Department Boating Program**

The Recreation Department would like to continue its boating program at Lake Boon this year. Mr. Hawkes explained that the Lake Boon Commission had voted to allow this activity this year, and that the Selectmen must also vote whether to permit this activity each year. The Board voted unanimously to issue a Commercial Use Boating Permit valid through December 31, 2018 to the Stow Recreation Commission.

*On the recommendation of the Lake Boon Commission, Mr. Burke moved to grant a Commercial Use Permit to the Stow Recreation Department for its boating program for Camp Stow and the Town Beach, for the 2018 season and valid through December 31, 2018. Mr. Hawkes seconded the motion and it was passed unanimously.*

### **Establishment of new committee for restoration of Town Hall and Appointment of Representative from Selectmen**

Assistant Facilities Director Doug Hyde was present to explain the need for a new committee. Article 43 of the 2018 Annual Town Meeting approved spending up to \$175,000 for the purpose of developing design plans for interior and exterior repairs, renovation and modification to the Stow Town Hall. Mr. Hyde proposed the seven-member committee consist of six members from various Town boards and committees and one at-large member. One of the members, he said should be a Selectman. Mr. Ryan volunteered to serve on the Committee. The Board recommended that the posting to be amended to *not* require members to be registered voters in the Town of Stow. Mr. Hyde suggested that all members be appointed to a three-year term because the project is expected to take that long to complete. The Board voted unanimously to establish the Committee and to appoint Mr. Ryan to serve.

*On the recommendation of the Building Department, Mr. Hawkes moved to establish a Town Hall Restoration Committee, composed of seven members, with six (6) chosen from Town of Stow Boards, and one (1) at-large Stow resident member, to serve a three-year terms, per the requirements stated in the Committee description and he moved that Mr. Ryan be designated the Selectmen's representative to serve on the Committee.*

*Mr. Hawkes further moved to designate members of the Town Hall Renovation Committee as Special Municipal Employees pursuant to Mass. General Law c.268A. Members must agree to comply with State ethics and Open Meeting Law requirements. Mr. Burke seconded the motion and it was passed unanimously.*

### **Annual July 1 Appointments**

*Mr. Ryan moved to make the following appointments of individuals and committee members, the positions having been duly posted and, for which the applicants have applied. Mr. Hawkes seconded the motion and it was passed unanimously.*

#### **One-year Appointments, with terms ending on June 30, 2019:**

- Complete Streets Committee: Margie Lynch
- Recreation Commission: Samantha Altieri, Eric Bachtell, Michael Busch, Dan Nicholson and Eric Sullivan
- Emergency Management Officer: Fire Chief Joseph Landry
- Fence Viewers: Selectmen
- Hudson Light & Power Representative: Arnold Epstein
- Minuteman Advisory Group on Interlocal Coordination (MAGIC) Selectmen Representative: Don Hawkes
- Montachusett Area Regional Transport (MART): Alyson Toole
- Street Numbers: Catherine Desmond
- Tree Warden: Bruce E. Fletcher
- Veterans Graves Committee: Martha Monroe and Tom Zavorski
- Town Counsel: Huggins & Witten, LLC
- Superintendent of Streets: Michael E. Clayton
- Full-time Firefighters:  
John Paul Benoit, Captain; Barry Evers, Firefighter/EMT; Mark W. Guerin, Firefighter/EMT/Call Lieutenant; and Gregory A. Vogel, Firefighter/EMT
- Firefighter/EMT/ADMN, Call Training Lieutenant: Judson Swinimer
- Call Firefighters/EMTs:  
Michael Scimeca, Call Lieutenant; Erick Benoit, Call Lieutenant; Matthew Olson, Call Lieutenant; Jeremy Fiorvanti, Jason Galofaro, Suzanne Siewierski, Jeffery Lyons, Keith Villa, Paul Dudley, Todd Jakubek, Kristina Ellis, Timothy Gray, Andrew Bolton, James Kelley, Nicholas Trioli, Camden Herlihy, and Matthew Tufo
- Call Firefighters:  
Barrett Dilling, Scott Dwinells, Gregg Silverio, Kevin Benoit, George Nunez, Jeffery Stupak, Peter Casello, Jonathan Gray, Shamus Fenton, Jonathan Beharrell, Mathew Lowe, Kevin Shepard, and Yuris Mangolds
- Apprentice Firefighters:  
Steve Landry and Eddie Warren
- Special Police Officers:  
James Banatoski, Robert E. Blanton, Jonathan Butler, Cody Costa, John Connors, John Fantasia, Lee Heron, Richard Manley, Brandon Murphy, Gary Murphy, Michael Smith, Darlene Trefry and Mark Trefry
- Prisoner Watch duty:  
Deborah Richardson and Darlene Trefry
- Public Safety Dispatchers:  
Jonathan Butler, John Fantasia, Brandon Murphy, and Darlene Trefry; Part-time: Erin Loftus

**Two-year Appointments with terms ending on June 30, 2020:**

- Stow Municipal Affordable Housing Trust:  
Cynthia Perkins
- Springfest Organizing Committee:  
Maura Hyland, Sherry Jusseaume and Sara Salamone
- Local Access Channel Advisory Committee:  
Brian Burke (Selectmen), Jeff Cronenberg, Bob Glorioso, Lisa Lavina and Lee Pappas

**Three-year Appointments with terms ending on June 30, 2021:**

- Agricultural Commission: Kathy Steege
- Cemetery Trustees: Kenney Banks
- Conservation Commission: Nickole McGachey and Jeffry Saunders
- Historical Commission: Andrew Crosby
- Open Space Committee: Eve Donahue and Robert Wilber
- Trustee of the Randall Relief Fund, the Randall Town Fund and the Town Farm Fund:  
Louise Peacock

**Five-year Appointments with terms ending June 30, 2023**

- Economic Development & Industrial Commission: Jean-Claude Sureau
- Zoning Board of Appeals: Mark Jones
- Zoning Board of Appeals, associate: Charles Barney and Andrew DeMore

Discussion/vote re: Amendment of closing date for Special Town Meeting Warrant to August 15, 2018

The Board determined that in order to optimize the language for the recreational marijuana article, they would prefer to add two weeks to the timeline on the closing of the warrant. Articles would be due August 15, 2018 instead of August 1, 2018.

*Mr. Burke moved to extend the closing date of the Special Town Meeting warrant from August 1<sup>st</sup> to August 15<sup>th</sup>. Mr. Ryan seconded the motion and it was passed unanimously.*

**Discussion/vote re: Adult-Use Recreational Marijuana options for Special Town Meeting and Election Ballot**

The Board discussed whether the Town should consider taking advantage of the likely possibility that that Attorney General would extend Stow's moratorium on recreational marijuana in order to allow time to carefully draft new bylaws relating to the subject. The Board decided that the Town would proceed toward a Special Town Meeting as planned. They thought it would be wise to offer all possible options to residents on a ballot. Two residents stood to voice their support for recreational marijuana and asked that the Town not delay its implementation.

**Town Administrator's Report**

Mr. Wrigley told the Board that the process to hire Scott Morse's replacement as Assistant Superintendent of Streets is underway. The finalists will be discussed and then a recommendation will be made to the Selectmen at the earliest opportunity.

Mr. Wrigley gave an update of an on-going health issue at Lake Boon that began last October when trichloroethylene (TCE) was found in several drinking water samples in the Barton Road area as well as a few other areas around Lake Boon. Of the 58 well samples taken, 14 measured presence of TCE; nine of the 14 were below the maximum drinking water standard limit; and five measured above the upper drinking water standard limit. DEP installed free filter treatment systems to the five homes with detections above the standard limit. A second round of sampling

is underway as a follow-up to the initial round of sampling including the installation of three additional filtration systems.

At 8:50 p.m. Mr. Wrigley left the meeting

#### **Selectmen's liaisons for FY-2019**

The Board discussed their current liaison assignments and determined that they would remain the same for FY-19.

*Mr. Hawkes moved to keep Selectmen's liaison assignments as they currently stand. Mr. Ryan seconded and it was passed. Mr. Burke abstained.*

#### **Liaison Reports**

Mr. Burke mentioned that he had attended a Finance Committee meeting and they continue to meet and work on issues such as OPEB funding, as well as others, which they will at some point come and present to the Selectmen. The LACAC has been working with the surrounding towns to determine how to organize the filming of the School Committee meetings and who would pay for it. He said that a Tri-Town Meeting should be organized for September.

Mr. Hawkes mentioned that the lack of Tri-Town meetings has to do with conflicts with School Committee Meetings earlier in the year. The Lake Boon Commission will be meeting on June 28, 2018.

Mr. Salvie mentioned that he attended an EDIC meeting recently.

Mr. Ryan mentioned that he is happy to see that the Youth Police Academy now includes work with the Fire Department as well.

Ms. Hegemann said that SMAHT had to reschedule their last meeting and she said that the Conservation Commission has been busy. She will try to attend the next Recreation Commission meeting.

Ms. Hegemann said that she will chair the two meetings in July, as Mr. Salvie will be away on vacation.

#### **Adjournment**

At 9:05 p.m. Mr. Hawkes moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio  
Administrative Assistant