

**Minutes  
Board of Selectmen  
Stow Town Building – Warren Room  
June 12, 2018**

Present at the meeting that was held at the Town Building were James Salvie, Brian Burke, Donald Hawkes, and Thomas Ryan. Ingeborg Hegemann was absent. Also present was Administrative Assistant Maureen Trunfio. Town Administrator Bill Wrigley was absent.

Mr. Salvie called the meeting to order at 7:00 p.m.

**Public Comment:** None

**Chair comments:** Mr. Salvie mentioned the July 21, 2018 application deadline for the lottery for four affordable housing units available at the Regency at Stow Active Adult Neighborhood. He said that MCO Housing Services info session would be held at 6 p.m. on June 25<sup>th</sup> at Town Building. More information is available on the Town website. He announced that a public information session regarding Recreational Marijuana in Stow would be held at the Pompositticut Community Center on June 27, 2018 at 7 p.m. Finally, he announced that there would be a discussion with Mass DOT and Howard Stein Hudson regarding the Bridge Type Selection for the Gleasondale Bridge Replacement project on June 28<sup>th</sup> at 9:30 a.m. in the Warren Room of Town Building.

**Meeting Minutes:** *Mr. Burke moved to accept the meeting minutes of the May 22, 2018, meeting as amended. Mr. Ryan seconded the motion and it was passed unanimously.*

**Correspondence:** Mr. Salvie referenced a letter dated June 4, 2018 from Marilyn Zavorski, President of the Stow Historical Society, regarding Stow's War Veterans Memorial.

**Update from Senator Jamie Eldridge**

Senator Eldridge was present and spoke about topics of concern such as parking for Stow residents at the Acton MBTA station, rate of reimbursement to towns for school transportation, and others.

**Discussion/vote re: Appointment to Zoning Board of Appeals (ZBA) – Ernie Dodd**

Ernie Dodd of 341 Sudbury Road was present and expressed interest in serving on the Zoning Board of Appeals. The ZBA met the prior week and voted unanimously to recommend Mr. Dodd to fill the vacancy. The Board of Selectmen voted unanimously to appoint him to the position.

*On the recommendation of the Zoning Board of Appeals, Mr. Hawkes moved that the Board of Selectmen appoint Ernest Dodd to the Zoning Board of Appeals, to complete an unexpired five-year term expiring June 30, 2022. Mr. Ryan seconded the motion and it was passed unanimously.*

**Certificate of Appreciation for Kay Desmond – Zoning Board of Appeals**

The Board expressed their appreciation for Kay Desmond's service to the Town; most recently serving as the Secretary to the Zoning Board of Appeals. She was not present but the Board voted unanimously to present her with a Proclamation and to express their appreciation.

*Mr. Burke moved to approve and sign the Certificate of Appreciation for Kay Desmond for her 45 years of service as Secretary to the Zoning Board of Appeals. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Certificate of Appreciation for Louise Nejad – Assessors' Office**

The Board expressed their appreciation for long-time employee of the Assessor's Department, Louise Nejad who will be retiring in June. She was present and the Board voted unanimously to present her with a Proclamation, express their appreciation and wish her health and happiness in her retirement.

*Mr. Hawkes moved to approve and sign the Certificate of Appreciation for Louise Nejad for her 16 years of service as Assistant Assessor. Mr. Ryan seconded the motion and it was passed unanimously.*

**Certificate of Appreciation for Anne VanTine – Stow TV**

The Board expressed their appreciation for long-time Director of StowTV, Anne VanTine who will be retiring in June. She was present and the Board voted unanimously to present her with a Proclamation, and wish her enjoyment during her retirement.

*Mr. Ryan moved to approve and sign the Certificate of Appreciation for Anne VanTine for her 15 years of service as Coordinator for Stow TV. Mr. Burke seconded the motion and it was passed unanimously.*

**Certificate of Appreciation for Scott Morse – Highway Dept.**

The Board expressed their appreciation for long-time Highway Department employee, Scott Morse who will be retiring in June. He was present and the Board voted unanimously to present him with a Proclamation, and wish him health and happiness in his retirement.

*Mr. Ryan moved to approve and sign the Certificate of Appreciation for Scott Morse for his 33-plus years of service in the Highway Department. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Certificate of Appreciation for Al Wheeler, Friends of the Council on Aging (SFCOA)**

Al Wheeler has served as the President of the organization, Friends of the Council on Aging. He announced that he will be stepping down from his role of President after 13 years, but will continue to be a part of the organization. Mr. Wheeler was present and the Board expressed their appreciation for the many thousands of dollars raised by the SFCOA for causes relating to the many senior citizens in Stow. The Selectmen voted unanimously to present him with a Proclamation, and thanked him for his years of service.

*Mr. Burke moved to approve and sign the Certificate of Appreciation for Al Wheeler for his 13 years of service as Chairman of the Friends of the Council on Aging. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Gift of Van for Council on Aging**

Mr. Wheeler addressed the Board and explained that the SFCOA has raised the money and purchased a new Ford 350, 12-passenger bus with wheelchair lift, for the Stow Council on Aging. The Selectmen voted unanimously to accept the gift and thanked Mr. Wheeler and all who contributed.

*Mr. Hawkes moved to approve and accept the gift of a new Ford 350 12-passenger bus with wheelchair lift and two wheelchair spaces from the Friends of the Council on Aging, for use by the Council on Aging. Mr. Burke seconded the motion and it was passed unanimously.*

**Execution of documents for Conservation Restrictions for Minister's Pond, Carver Hill and small farm – Conservation Commission**

Conservation Agent Kathy Sferra was present to request that the Board vote to sign three conservation restrictions (CRs) for Carver Hill, small farm and Ministers Pond. The Board voted unanimously to approve all three CRs. Additionally, the Board thanked the Commission for working so diligently to make these acquisitions and CRs possible.

*Mr. Hawkes moved that the Selectmen approve and sign a Conservation Restriction for Carver Hill, as presented by the Conservation Commission. Mr. Burke seconded the motion and it was passed unanimously.*

*Mr. Hawkes moved that the Selectmen approve and sign a Conservation Restriction for small farm as presented by the Conservation Commission. Mr. Burke seconded the motion and it was passed unanimously.*

*Mr. Hawkes moved that the Selectmen approve and sign a Conservation Restriction for Minister's Pond as presented by the Conservation Commission. Mr. Burke seconded the motion and it was passed unanimously.*

#### **Acceptance of Regency at Stow Open Space – Conservation Commission**

Ms. Sferra requested that the Board vote to accept the deed for the Regency at Stow Open Space that was required by the Planning Board as a condition of their approval. The Board voted unanimously to accept the deed.

*Mr. Hawkes moved that the Selectmen accept the deed for Open Space at Regency at Stow, and execute the acceptance document as provided by the Conservation Commission. Mr. Burke seconded the motion and it was passed unanimously.*

#### **Appointment of one Selectman to the Lower Village Revitalization Subcommittee and designation of Committee as Special Municipal Employee**

The Lower Village Revitalization Subcommittee has recently been established to support the Planning Board's redevelopment initiatives in Lower Village. It will consist of five members, including two at-large members and one serving member from the Planning Board, Economic Development and Industrial Commission, and the Board of Selectmen. Mr. Salvie volunteered to serve on the subcommittee.

*Mr. Burke moved that Select Board member Chair James Salvie be recommended to the Planning Board to serve as the Select Board representative on the new Lower Village Revitalization Subcommittee. He further moved that all members of said committee shall be designated Special Municipal Employees. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Fall 2018 Date for Special Town Meeting and Dates for Opening and Closing of Warrant**

The Board spoke briefly about the fall Special Town Meeting being held to address future bylaws regarding marijuana in Town. Mr. Salvie said at the Board's June 26<sup>th</sup> meeting they will discuss if the Board would like to place questions relating to marijuana on the ballot. Mr. Ryan and Mr. Salvie will meet with the Town Administrator, the Town Planner and the Administrative Assistant to the Board of Selectmen on June 22d at 7:30 a.m. to discuss next steps in the marijuana regulation process, including potential ballot questions.

*Mr. Burke moved that the Board set Monday, October 1, 2018 as the date for a Special Town Meeting, to be held at Hale Middle School, 55 Hartley Road, at 7 p.m., and to set Tuesday, November 6, 2018 as the date for a Special Town Election. And further moved that the Board open the fall 2018 Special Town Meeting warrant on June 12, 2018 and close the warrant on August 1, 2018. Mr. Hawkes seconded the motion and it was passed unanimously.*

**Selectmen's liaisons for FY-2019**

The Board briefly discussed their current liaison assignments and most would remain the same, but the Chair deferred the discussion to the June 26<sup>th</sup> meeting when Ingeborg Hegemann would be present.

**Liaison Report**

Mr. Burke mentioned that Tri-Town Meeting should be organized.

Mr. Hawkes mentioned that the MAGIC met the prior week and the marijuana moratorium was discussed. He talked about different formats required going forward for "yes" and "no" communities. The Lake Boon Commission is working on simplifying the rules.

Mr. Ryan mentioned that he spoke with Chief Bosworth and received a report on how traffic issues were with regard to the Lower Village Project.

**Adjournment**

*At 8:36 p.m. Mr. Burke made a motion to adjourn. Mr. Hawkes seconded the motion and was passed unanimously*

Respectfully submitted,

Maureen Trunfio, Administrative Assistant