

Minutes
Stow Board of Selectmen
Stow Town Building – Warren Room
April 24, 2018

Present: Brian Burke, Don Hawkes, Ingeborg Hegemann, Jim Salvie and Tom Ryan.

Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:00 pm Mr. Burke called the meeting to order

Chair comments: Mr. Burke reminded the public that in response to the recent storm, brush drop off will be offered at the Stow Highway Department located at 88 South Acton Road May 2nd through May 12th 8 am-12 pm Monday through Friday. He announced that Candidates' Night would be held Monday, May 30th at 7:30 pm at Town Hall. He said that Stow Town Clean Up is scheduled for this Saturday, April 28th. He said that the Best Buddies Ride would take place this weekend. He announced that a Public Hearing would be held by the Planning Board on May 2nd regarding the Marijuana Moratorium. He said that the Community Preservation Commission (CPC) will hold a public hearing on May 21st at 7:45 p.m. at Town Building. He said the Cemetery Department would hold a meeting on May 2nd at 12:30 p.m. to discuss Green Burials at Town Hall.

Special Liquor License for Stow Conservation Trust Carver Hill Orchard

Bob Wilber of the Stow Conservation Trust was present to request a one-day liquor license. The Board reviewed and voted unanimously to approve a one-day liquor license for a fundraising event to take place on June 2 at Carver Hill Orchard.

Mr. Salvie moved to approve and sign a Special One-Day Liquor License for the Stow Conservation Trust for a Farm Fest to be held at Carver Hill Orchard on Saturday, June 2, 2018, between 3 and 7 p.m. Mr. Hawkes seconded the motion and it was passed unanimously.

Renewal of Fire Station/Community Center Bond Anticipation Note

Treasurer Pam Landry was present to request the signature of the Clerk of Board of Selectmen to renew a bond anticipation note (BAN) for the Pompo Community Center. The Town Clerk was present to notarize the document.

Mr. Salvie moved to approve the sale of a \$9,705,000 Bond Anticipation note at 3% interest dated May 1, 2018 and payable May 1, 2019 to TD Securities (USA) LLC at par and accrued interest, if any, plus a premium of \$108,501.90, for the Fire Station/Community Center project. Mr. Hawkes seconded the motion and it was passed unanimously.

Submission of comments on draft permit from the National Pollutant Discharge Elimination System (NPDES) for the Hudson Waste Water Treatment Plant (WWTR) –

Allan Fierce, a Stow resident and also the President of OARS was present along with Alyson Field-Juma, the Executive Director of OARS. Kathy Sferra, Stow Conservation Coordinator was present. Ms. Hegemann disclosed that she is on the Board of OARS. Ms. Sferra asked Mr. Fierce to send bullet points to her this week and she would have the Conservation Commission consider the item at their next meeting. She said she would write comments for the Selectmen to consider at their next meeting in order to enable the Town to submit comments on the process.

Kunelius Project Update – Stow Municipal Affordable Housing Trust (SMAHT), Conservation Commission, and Stow Conservation Trust (SCT)

The Chair of SMAHT, Mike Kopczynski and the Conservation Coordinator Kathy Sferra were present for this update and provided a slide show for the Selectmen. They explained that the Town holds a Purchase & Sales Agreement to purchase the Kunelius parcel consisting of 49 acres of land. The frontage is on Tuttle Lane and there is dedicated access to Red Acre Road. SMAHT is interested in the land for potential affordable housing and the Conservation Commission is interested in the open space for trails to connect pertinent open space parcels.

Peter Christensen, resident of 130 Red Acre Road, which abuts the property, stated that he has been impressed with the partnership on this and has appreciated the communication with neighbors. He stated that he also appreciated that a maximum of six units were proposed and was impressed with the concern for the wetlands at the location.

Discussion/vote re: SMAHT request for disbursement of more than \$200,000

The Chair of SMAHT, Mike Kopczynski, was present and explained that per the Town Bylaws (Article 3, Section 18 G), "any expenditure by the Trust to any one party in a cumulative amount exceeding \$200,000.00 ...shall also be approved by a majority vote of the Board of Selectmen prior to finalizing the transaction." The Trust has voted to use its funds to join the Conservation Commission and Stow Conservation Trust to purchase the Kunelius property. The Trust's share is \$225,000, and so a vote by the Board is required to complete the sale.

Mr. Salvie moved that the Board of Selectmen approve the disbursement of \$225,000 [or any other sum] for SMAHT to join the Conservation Commission and Stow Conservation Trust in purchasing the Kunelius property. Ms. Hegemann seconded the motion and it was passed unanimously.

Discussion/vote re: Appointments to Stow Cultural Council

Both appointees are completing their first three-year terms on the Cultural Council, and per statute may serve a second one. The openings were duly posted and no other applicants responded.

Mr. Ryan moved that the Board of Selectmen reappoint Jennifer Edgerton to the Stow Cultural Council, for a three-year term expiring on April 24, 2021. Mr. Salvie seconded the motion and it was passed unanimously

Mr. Ryan moved that the Board of Selectmen reappoint Hector Constantzos to the Stow Cultural Council, for a three-year term expiring on April 24, 2021. Mr. Salvie seconded the motion and it was passed unanimously.

Discussion/vote re: Bicycles Battling Cancer Ride

Public safety officials have approved this application, and developed a traffic/safety plan for the June 10th fundraising ride that will pass through Stow. A Certificate of Insurance has been requested.

Mr. Salvie moved to approve the use of Town public ways for the Bicycles Battling Cancer ride through Stow on Sunday, June 10, 2018. Mr. Hawkes seconded the motion and it was passed unanimously.

Discussion/vote re: Special Liquor License for Decibels Foundation Golf Tournament

The Decibels Foundation has been holding this fundraising event in Stow for some years now, and the Board unanimously agreed to allow the one-day liquor license for June 18th.

Mr. Salvie moved to approve and sign a Special One-Day Liquor License for the Decibels Foundation for a Golf Tournament to be held at the Wedgewood Pines Country Club on Monday, June 18, 2018, between 10 a.m. and 6 p.m. Mr. Hawkes seconded the motion and it was passed unanimously.

Annual Town Meeting warrant articles

Article 46. Purchase of Kunelius Property

Ms. Hegemann moved to recommend Article 46, Purchase of Kunelius Property, in the May 7, 2018 Annual Town Meeting Warrant. Mr. Hawkes seconded the motion and it was passed unanimously.

Article 47. Municipal Affordable Housing Trust Governance regarding the number of members on the Trust

Ms. Hegemann moved to recommend Article 47, Municipal Affordable Housing Trust Governance, in the May 7, 2018 Annual Town Meeting Warrant. Mr. Hawkes seconded the motion and it was passed unanimously.

Article 48. Municipal Affordable Housing Trust Governance regarding allowing the Trust to spend up to \$400,000, up from \$200,000, at any one time.

Ms. Hegemann moved to recommend Article 48, Municipal Affordable Housing Trust Governance, in the May 7, 2018 Annual Town Meeting Warrant. Mr. Hawkes seconded the motion and it was passed 3:2. Mr. Burke, Ms. Hegemann and Mr. Hawkes, aye. Mr. Salvie and Mr. Ryan, nay.

Article 33. Establishment of Stabilization Fund for Nashoba Regional School District with regard to establishing a fund to take in revenues from events and admission to events to help fund the resurfacing of the track and replacing the turf field at NRHS in the future.

Mr. Hawkes moved to recommend Article 33, Establishment of Stabilization Fund for Nashoba Regional School District. Ms. Hegemann seconded the motion and it was passed 4:1. Mr. Burke, Ms. Hegemann, Mr. Hawkes and Mr. Salvie, aye. Mr. Ryan, nay.

Article 43. Design Funds for Stow Town Hall Restoration

Mr. Salvie moved to recommend Article 43 Design Funds for Stow Town Hall Restoration, in the May 7, 2018 Annual Town Meeting Warrant. Mr. Hawkes seconded the motion and it was passed unanimously.

Article 57. Lake Boon Dam Engineering Services

Mr. Hawkes moved to recommend Article 57 Lake Boon Dam Engineering Services, in the May 7, 2018 Annual Town Meeting Warrant. Mr. Ryan seconded the motion and it was passed unanimously.

Town Administrator's Report

Mr. Wrigley reported that regarding the ongoing MCAD case, the State will be coming to Stow to collect testimony next Tuesday. He also reported that regarding the budget, all are now in alignment with budget that was recommended.

Mr. Wrigley left the meeting at 9:28pm.

Liaison Reports

SpringFest will take place on Saturday, May 19th this year. The group is looking for volunteers for an hour or the entire day.

Mr. Salvie reported that the Capital Planning Committee will approve all projects with the exception of the Nashoba Phase II Energy System project.

Mr. Ryan announced that the Town's new ambulance was received yesterday and that it would be outfitted and on road by Annual Town Meeting.

Adjournment

At 9:55 p.m., Mr. Hawkes moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

View meeting at YouTube link: <https://www.youtube.com/watch?v=ItNQ7w88Vu0>

Documents used/referenced in the meeting

One-day liquor license for SCT at Carver Hill

One-day liquor license for Decibels at Wedgewood Pines

Renewal of Fire Station/Community Center Bond Anticipation Note

Presentation by Conservation Dept. re: Update of Kunelius Property

2018 Annual Town Meeting Warrant