

**Minutes**  
**Stow Board of Selectmen**  
**Stow Town Building – Warren Room**  
**Tuesday, March 27, 2018**

**Present:** Brian Burke, Tom Ryan and Don Hawkes were present. Jim Salvie and Ingeborg Hegemann were absent

Also present was Town Administrator Bill Wrigley. Administrative Assistant Maureen Trunfio was absent.

At 7:00 pm Mr. Burke called the meeting to order

**Public Comment:** Town Clerk Linda Hathaway was present and announced dates for the Town's rabies clinic, voter registration, Annual Town Meeting and Town Election.

**Chair comments:** Mr. Burke informed the public that he was wearing a StowTV hat that was given to Stow TV staff and volunteers to that those recording events can be recognized at various events they may be filming. He reminded the public that on April 25<sup>th</sup> they will be discussing marijuana regulations. He stated that they will not be voting to allow or not but asking the State for an extension. He announced that the rental policy regarding the Pompo will be discussed at an upcoming Selectmen's meeting. It has been postponed as insurance issues are further researched. He announced that on April 4<sup>th</sup> Tri-Town Meeting will be held in Lancaster. He said that on April 12<sup>th</sup> at 11 a.m. rain or shine topping off ceremony at Minute Man High School. He said that on the evening of April 5<sup>th</sup> there would be a Housing Fair at the Pompo Community Center. He announced that a grant has been awarded from the Office of Environmental Affairs for \$275,000 to secure a Conservation Restriction for the Carver Hill Orchard. He thanked the Conservation Commission and all involved in working toward this grant award.

**Randall Library Trustee Joint Appointment**

Members of the Trustees were present including Maureen Busch, Bob Katz, Kathy O'Brien, Marianne Sharin and Barbie Wolfenden. He explained that a vacancy was created when a member of the Randall Library Board of Trustees resigned recently. Laura Reiner was present and the Trustees have recommended her appointment.

*Mr. Hawkes moved that, in a joint vote with the Trustees of the Randall Library, Laura Reiner be appointed to fill the vacancy on the Randall Library Board of Trustees, effective from now until the May 2018 Annual Town Election. Mr. Ryan seconded the motion and it was passed unanimously including the four members of the Trustees.*

**Appointment of Hale High School Fund Trustee**

Jeff Smith and Linda Hathaway were present as members of the Hale High School Fund Trustees. Laura Reiner was present and expressed interest in serving on this committee. The Trustees recommended her appointment.

*Mr. Hawkes, on the recommendation of the Hale High School Fund Trustees, moved that the Board of Selectmen appoint Laura Reiner as a Hale High School Fund Trustee, for life tenure. Mr. Ryan seconded the motion and it was passed unanimously.*

**Lighting for Autism Awareness Month**

Residents Kevin and Melissa Whalen were present and asked the Board for permission to organize a *Light Up for Autism* event in Stow, as April is Autism Awareness Month. The Board unanimously agreed to allow Mr. Whalen to put equipment, which he would purchase, in place at the Pompo Community Center. Building Inspector Craig Martin was present and offered his support for the lighting.

*Mr. Hawkes moved to allow Kevin Whalen to install not more than 8 blue solar light lights] for Autism Awareness Month this April. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Appointment of Veterans Services Officer**

Joseph Jacobs was not present but has agreed to sign on to serve for another year as the town's Veteran's Service Officer.

*Mr. Hawkes moved that the Board of Selectmen appoint Joseph Jacobs as the Town's Veterans' Services Officer, to fill a one-year term expiring on March 31, 2019. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Appointment to Open Space Committee**

Ben Mast was present and has expressed interest in serving on the Open Space Committee. His appointment was recommended by the Open Space Committee.

*On the recommendation of the Open Space Committee, Mr. Hawkes moved to appoint Ben Mast to fill a vacancy on the Open Space Committee, to serve the remainder of a three-year term expiring June 30, 2020. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Permit for Stow Clean-Up Day**

Sandy Taft was present to ask permission to use the Lower Common on Saturday, April 28<sup>th</sup> for the 10<sup>th</sup> Annual Town-wide Clean-Up Day. Public Safety has been involved with planning this event. The Board voted unanimously to allow the use of the Lower Common for Clean-Up Day.

*Mr. Hawkes moved to permit Sandy Taft and his group of volunteers to conduct the Annual Stow Clean-Up Day on Saturday, April 28, 2018 from 7AM to 12:30 PM and to waive any fees associated with hanging the banner to advertise the event. Mr. Ryan seconded the motion and it was passed unanimously.*

#### **Permit for Run for the Woods**

Aims Coney of the Stow Conservation Trust (SCT) was not able to be present but requested permission from the Board to organize this year's Run for the Woods planned for Sunday, May 20<sup>th</sup>. An operational plan has been prepared by Public Safety. The Board voted unanimously to allow the use of public ways for the SCT Run for the Woods.

*Mr. Hawkes moved to approve the use of public ways by the Stow Conservation Trust for the purpose of the Trust's annual Run for the Woods on Sunday, May 20, 2018, commencing at 7:30 a.m., provided they abide by the Operational Plan for traffic and routing devised by Public Safety officers and Race Director Aims Coney. The motion was seconded by Mr. Ryan and it was passed unanimously.*

#### **Land Donation – Boxboro Road**

A representative from Toll Brothers was present to offer a donation to the town of a 23,000 s.f. parcel of land along the frontage of Boxboro Road. It is thought that this parcel will potentially help with safety along Boxboro Road. The Board voted unanimously to accept the parcel, place this item on the Town meeting warrant and signed the required documents.

*Mr. Hawkes moved that the Selectmen place on the warrant for the next Town Meeting an article to implement the donation of property owned by Toll MA 1 LLC, known as Parcel X, to the Town of Stow as an extension of the right of way on Boxboro Road and to authorize by our signatures the acceptance thereof. Mr. Ryan seconded the motion and it was passed unanimously.*

**Proposed Marijuana Moratorium**

Mr. Burke explained that this item would not be discussed at this meeting. He announced that there would be a public forum on the moratorium on April 25<sup>th</sup>.

**Presentation/vote re: Town Administrator's FY19 Budget**

Mr. Wrigley was pleased to present his version of the FY-2019 budget. The total expenditure budget he proposed was \$30,291,893 which represented a 2.17% increase. He thanked all involved in enabling him to present such modest increase, such as the Nashoba Regional School District and the various town departments. The Board voted unanimously to approve the budget as presented.

*Mr. Hawkes moved to accept/approve the FY-2019 budget presented showing \$30,291,893 for the Town of Stow as prepared by Town Administrator William Wrigley. Mr. Ryan seconded the motion and it was passed unanimously.*

*Mr. Wrigley left the meeting at 8:41 pm.*

**Liaison reports**

Mr. Ryan stated that the Stow Police Department is accepting applications for the upcoming Summer Youth Police Academy for grades 6-8. The deadline is April 15<sup>th</sup> to submit an application. He reminded resident not to bring their debris to the edge of the road for the Highway Department to remove.

Mr. Burke reported that the Town's Energy Representative Arnie Epstein send correspondence stating that Hudson Light & Power wanted to thank various members of the Town of Stow Highway Department during the recent storm. Mr. Ryan added that the Stow Police & Fire Departments wished to thank Hudson Light & Power for their assistance during the storm.

Mr. Hawkes said that he had attended 2 of the last 3 NRSD School Committee meetings where they have worked hard to keep increases low to the coming year's budget. He expressed their interest in the town's strategies on funding OPEB.

Mr. Burke added that the LACAC, the StowTV Committee, met this evening to name a new Director to replace Anne VanTine as she heads into retirement. He said that he has been working with the Cemetery Committee to address Capital Expense needs. He commended Finance Committee on their work.

**Adjournment**

*At 8:50 p.m. Mr. Hawkes moved to adjourn. Mr. Ryan seconded the motion and it was passed unanimously.*

Respectfully submitted,

Maureen Trunfio, Administrative Assistant

YouTube Link: <https://www.youtube.com/watch?v=L2RelmyeKoE>

**Documents used/referenced at this meeting**

Town Administrator's Budget

Documents to be signed relating to the Boxboro Road Parcel X donation