

**Board of Selectmen's Meeting
Tuesday, June 18, 2020
Stow Town Building & Via Zoom**

Present at the meeting: Chair James Salvie, Brian Burke, Cortni Frecha, and Tom Ryan.

Also present: Town Administrator William Wrigley, Executive Assistant Maureen McKeon, Town Moderator David Walrath, Town Clerk Linda Hathaway, and Denise Dembkoski.

Mr. Salvie called the meeting to order at 7 p.m.

Public Input: None

Minutes: None

Correspondence: The Board discussed various correspondence and what they would like to see as upcoming agenda items for discussion.

Chairman's Comment: None

Executive Session

At 7:07 p.m. Selectman Ryan moved to convene in Executive Session, pursuant to MGL Ch. 30A, Sec. 21(a)(2), to conduct strategy sessions in preparation for negotiation with non-union personnel and to conduct negotiation with non-union personnel and reconvene to open session. Selectwoman Frecha seconded the motion, and it was approved unanimously by a roll call vote: Selectman Ryan -aye, Selectwoman Frecha -aye, Selectman Burke -aye, Chairman Salvie -aye.

At 7:50 p.m. Selectman Ryan motioned to return to Open Session. Selectman Burke seconded the motion, and it was approved unanimously by a roll call vote: Selectman Ryan, -aye, Selectman Burke, -aye, Selectwoman Frecha -aye, and Chairman Salvie -aye.

Chairman Salvie announced that the Board is pleased to welcome Denise Dembkoski as the new Town Administrator for Stow effective September 1, 2020. Chairman Salvie had spoken with Groveland's chairman of the Board of Selectmen, who said that Groveland's loss is Stow's gain.

Annual Town Meeting Plans

Moderator David Walrath said the date being considered is July 11, 2020. Chairman Salvie said communication is as important as the date, and the Independent should publish the information the week before the meeting. The Moderator said there are three possible locations: Hale Middle School with a combination of indoor/outdoor; the Nashoba football field (Stow's bylaws allow for a town meeting in any adjoining town); or Center School with a combination of indoor/outdoor, or, the Moderator believes it can all be done outside at Center School.

We need to start moving forward with logistics, including getting the school to agree, getting chairs, and renting portable toilets. The plans for Annual Town Meeting will be discussed further at the next Selectmen's meeting.

Joint Appointment to Nashoba Regional School District Audit Advisory Committee

Finance Committee member Richard Eckel and Finance Committee Chair Erika Benedick (joined late) participated via Zoom.

Chairman Salvie said they will note informally that the Finance Committee supports this appointment as there were only two members of the Finance Committee in attendance.

Selectmen Ryan moved, in a joint appointment with the Finance Committee, to appoint Mark Jones as Representative to Nashoba Regional School District Audit Advisory Committee for a one-year term beginning July 1, 2020 and expiring June 30, 2021. Selectman Burke seconded the motion, and it was approved unanimously by a roll call vote:

*(Finance Committee) Erika Benedick – aye, Richard Eckel – aye,
(Board of Selectmen) Selectwoman Frecha – aye, Selectman Burke – aye, Selectman Ryan – aye,
Chairman Salvie – aye.*

Vote to Sign Police and Fire FY 2021 Union Contracts

The contract changes for each union were approved in the March 10, 2020 Executive Session meeting; tonight's vote is to sign the 3 -year contracts which are effective July 1, 2020.

Selectwoman Frecha moved to sign the FY 2021 Police and Fire union contracts as discussed. Selectman Burke seconded the motion, and it was approved unanimously 4-0.

Town Administrator's 1/12th Budget

The 1/12th budget of \$2,350,148.37 was presented to the Board for approval.

Selectwoman Frecha moved that the Selectmen approve a budget prepared by the Town Administrator for 1/12th of the fiscal year 2021. Selectman Ryan seconded the motion, and it was as approved unanimously 4-0.

FY 2020 Year End Budget Line-Item Transfers

Selectwoman Frecha moved that the Selectmen vote to approve the 2020 budget line-item transfers totaling \$45,325.25, from the FY 2020 Principal on Long-Term Debt Account to the accounts detailed below on the Town Administrator's recommendation and contingent upon the Finance Committee's approval, and as described in a budget transfer recommendation document dated June 18, 2020. Selectman Burke seconded the motion, and it was approved unanimously 4-0.

- transfer \$5,000 to the Audit Town's Finances Account
- transfer \$3,102.50 to the Council on Aging Repair & Maintenance of vehicles account
- transfer \$24,222.75 to the Snow & Ice account
- transfer \$500 to the Postage account
- transfer \$500 to the Payroll & Banking Services account
- transfer \$6,000 to the Utilities (Electric) account
- transfer \$6,000 to the Treasurer/Collector Salary account

Town Administrator's Report: incorporated throughout the meeting.

Liaison Reports:

Chairman Salvie noted that Tim Reed had his last Library Trustees meeting on Wednesday, June 10th after 28 years of service.

Adjournment

At 9:17 p.m. Selectman Ryan moved to adjourn. Selectman Burke seconded the motion, and it was passed unanimously 4-0.

Respectfully submitted,

Joyce Sampson

Executive Assistant

Documents used at this meeting:

Town Administrator's 1/12th Budget

Budget Transfer Recommendations

Additional documents can be found in the Selectmen's Office filed with meeting folder.