

**Stow Board of Selectmen
Town Building
June 29, 2020**

Present were Selectmen, James Salvie, Cortni Frecha, Tom Ryan, Megan Birch-McMichael, and Ellen Sturgis. Also present was Administrative Assistant Maureen Trunfio.

At 7pm Mr. Salvie called the meeting to order.

Annual Board reorganization – vote for Chair and Clerk

Mr. Salvie welcomed the two new Board members, Ellen Sturgis and Megan Birch-McMichael and noted that the board was socially distanced and wearing masks.

There are only two positions on the Board, the Chair and the Clerk. The Clerk functions as the Vice Chair, as needed and takes notes and minutes in the absence of the Administrative Assistant. Mr. Salvie asked for nominations.

Ms. Frecha nominated Tom Ryan to be Chair of the Board, seconded by Ms. Sturgis. Mr. Salvie asked if there were any other nominations, hearing none, he called for a vote. The Board voted unanimous in favor.

Mr. Salvie then asked Mr. Ryan if he would like to take over the duties of running the meeting. Mr. Ryan declined and stated that Mr. Salvie was doing a fine job. Mr. Salvie then opened up the floor for nominations of Clerk.

Mr. Ryan nominated Cortni Frecha, seconded by Ms. Sturgis. Mr. Salvie asked if there were any other nominations, hearing none, he called for a vote. The Board voted unanimous in favor.

Mr. Salvie then turned the meeting over to Mr. Ryan to see if he wanted to say anything or address the Board as the incoming Chair. Mr. Ryan stated that he would like to see if there could be a meeting set up for the following week to finalize Town Meeting business regarding the articles and if there was anything the Board needed to do for Town Meeting.

Additionally, he will follow up with Bill to see where the negotiations stand with the new Town Administrator. Mr. Salvie stated that he has been involved and the negotiations are going well and are just taking a bit of time because it is a busy time of year for both towns. Mr. Ryan asked the Board members if they are available on the 7th, 8th, or 9th. The Board selected the 8th of July to meet. He will ask Maureen to send out the list of pending items and if there isn't anything pressing, they can cancel and reconvene prior to town meeting. The next regularly scheduled meeting will be the 14th and he will look to schedule an Executive Session to bring the new Board members up to speed on any pending matters covered by Executive Session.

Mr. Salvie mentioned that when the contract with the new town administrator is signed, the two candidates that did not get the job, deserve a letter, which Maureen can write up or a phone call, and as the Chair at the time, Mr. Salvie offered to make that call. Mr. Ryan accepted the offer.

Ms. Sturgis thanked Mr. Salvie for Chairing the Board over the previous year and that it was a very tough year. Mr. Salvie appreciated the sentiment and thanked Ms. Sturgis. Ms. Frecha echoed the statement and thanked Mr. Salvie for being the Chair.

On a motion by Ms. Frecha, seconded by Ms. Sturgis, the meeting adjourned at 7:16pm.

Respectfully submitted,

Denise M. Dembkoski

Town Administrator