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[BUSINESSES](#)
[VISITORS](#)
[HISTORY](#)
[Home Page](#)
[About Stow](#)
[Minutes & Agendas](#)
[Department & Boards](#)
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[Town Calendars](#)
[Town Documents](#)
[Council on Aging](#)
[Recreation Department](#)
[Stow Public Schools](#)
[Public Safety](#)
[Library](#)
[Stow TV](#)
[Opportunities](#)
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## 2016-11-29 Selectmen's Minutes

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Stow Board of Selectmen  
Town Building – Warren Room  
November 29, 2016

Present were Selectmen James Salvie, Brian Burke, Don Hawkes, Ingeborg Hegemann and Tom Ryan. Also present were Town Administrator Bill Wrigley and Administrative Assistant Maureen Trunfio.

At 7:00 p.m. Mr. Salvie called the meeting to order.

**Public input:** None

**Chair comments:** Mr. Salvie reminded the public that the seasonal parking ban would begin on December 1 and be in effect until March 31, 2017. He announced the passing of two members of our community, Eugene Bunce and Cheryl Wood.

**Minutes:**

*Mr. Hawkes moved to accept the meeting minutes of the November 9, 2016 meeting with amendments. Mr. Ryan seconded the motion and it was passed unanimously.*

*Mr. Hawkes moved to accept the meeting minutes of the February 1, 2016 meeting with amendments. Mr. Ryan seconded the motion and it passed. Ms. Hegemann abstained.*

### Appointment to Recreation Commission – Dan Nicholson

Dan Nicholson, who currently serves as an Associate Member on the Recreation Commission expressed interest serving as a full member on the Commission. The Recreation Commission recommended him with confidence.

*On the recommendation of the Recreation Director, Mr. Ryan moved to appoint Dan Nicholson to the Recreation Commission to fulfill the remainder of a one-year term ending June 30, 2017. Mr. Hawkes seconded the motion and it was passed unanimously.*

### Special Liquor License for Stow Highway Department holiday party

The Highway Department will hold its annual Town Employee party on Friday, December 9, 2016 and requested a one-day liquor license for the event.

*Ms. Hegemann moved to approve and sign a Special One-Day Liquor License for the holiday party for Stow Highway Department Employees to be held at the Highway Barn on Friday, December 9, 2016, from 1-5 p.m., and to waive the fee of \$25. Mr. Ryan seconded the motion and it was passed unanimously.*

### Special Liquor License for Selectmen's holiday party

The Board determined that it would discuss a time and place to hold the annual Selectmen's Party at a future date.

### Renewal of 2017 Common Victualer licenses

The Board agreed that all requirements had been met and all licenses should be renewed.

Ms. Hegemann moved to renew the Town's Common Victualer Licenses for the following businesses for 2017.

Mr. Ryan seconded the motion and it was passed unanimously.



Stow, MA

80 °F

Partly Cloudy  
at 10:56 AM

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Costa Donuts Two, Inc.  
dba Dunkin' Donuts  
@ Stow Gulf Station  
626 Great Road

Stow Cafe  
118 Great Road

Papa Gino's  
@ Stow Shopping Plaza  
117 Great Road

Delta Epsilon, Inc.  
dba Stow House of Pizza  
156 Great Road

Stow LLC  
dba Dunkin Donuts

@Stow Shopping Plaza 117 Great Road
Emma's Café 117 Great Road Stow, MA 01775

**Class II Used Car License renewals for 2017**

The Board agreed that all requirements had been met and all Class II Used Car licenses should be renewed.

*Ms. Hegemann moved to renew the Town's Class II Licenses for the following businesses for 2017. Mr. Ryan seconded the motion and it was passed unanimously.*

Patterson Auto Body, Inc. 18 Great Road
Import Export of Boston 8 Whitman Street
Auto Support Engineering, Inc. 370 Hudson Road
Great Road Fuels 368 Great Road
Richard Presti Chapel Partners, Inc. 102 Great Road
BGL Automotive Corp. dba Hudson Road Auto, Inc. 383 Hudson Road
Dennis Paul Scafidi Infinite Automotive 102 Great Road
P Cars 370 Hudson Road

**Town Administrator's report**

Mr. Wrigley reported that he would attend an event to be held on Thursday December 1<sup>st</sup> at the Shaw's Plaza. State Secretary of Housing and Economic Development Jay Ash will make the announcement that the Town has been awarded an \$850,000 MassWorks Grant. He added that these grant funds will enable the Town to construct roadway improvements in the Lower Village, pursuant to the State's Complete Streets Program, affecting traffic flows, pedestrian and bicycle safety, as well as drainage.

He told the Board that the Town Administrator Traffic Planning Working Group held an initial scoping session on November 18<sup>th</sup>. Chief Bosworth, Chief Landry, Highway Superintendent Clayton, Town Planner Steadman were present and discussed establishing goals, objectives and deliverables. They agreed the first step should be to collect and evaluate available source documents/information to assist in identifying and defining specific management measures for the purpose of developing outline of our sequenced action plans.

He added that, on a prioritized cost/benefit basis, we will consider implementing some small inexpensive traffic improvements at the earliest opportunity. They also expect to be prepared to seek votes at the Annual Town Meeting in May both to create a few pertinent traffic related by-laws, and to appropriate funds to engage traffic consultants for the purpose of developing a feasibility study, assuming a phased design approach, addressing the more difficult and comprehensively extensive traffic problems.

**Liaison Reports**

Mr. Burke reported that he had attended the November 21st Zoning Board of Appeals meeting, as well as the Finance Committee's November 22nd meeting. He added that the Community Preservation Committee had met on 11/28. He mentioned that he has been speaking with neighboring towns' Select boards regarding the proposed Eversource transmission line project.

Mr. Hawkes mentioned that the Lake Boon Commission conditionally voted to take one of the boards from the dam in order to lower the lake level based on advice from the Conservation Commission and the Board of Health.

Mr. Salvie told the Board that he had attended a recent Randall Library Building Committee meeting where they discussed the architect's draft concept plans for restoration of the historic section of the building. Design costs will be paid by the CPC and the hope is that the estimate for construction will be prepared soon and will be brought to Annual Town meeting for a vote.

Mr. Ryan told the Board he had volunteered at the Gobbler 5K on Thanksgiving Day and congratulated the organizers for a job well done. He also commended Stow Public Safety for their help with the event. He read aloud a few letters of praise for the Stow Police Department. He mentioned that he hiked a large portion of the route of the proposed Eversource Transmission Line project.

Ms. Hegemann reported the Rec Commission hopes to meet Thursday, 12/1 and she will try to attend.

Mr. Hawkes called to the attention of the Board a letter from a resident to establish a committee or group to organize an actual tree lighting ceremony.

*At 7:46 Mr. Ryan moved to convene in Executive Session, pursuant to MGL Chapter 30A, section 21(a)(3), for the purpose of discussing strategy with respect to litigation, and to adjourn thereafter. Mr. Hawkes seconded the motion and it was passed unanimously. Ms. Hegemann, aye, Mr. Ryan, aye, Mr. Salvie, aye, Mr. Hawkes, aye, Mr. Burke, aye.*

Respectfully submitted,

Maureen Trunfio  
Administrative Assistant

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