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2016-10-25 Selectmen's Minutes

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Minutes
Stow Board of Selectmen
October 25, 2016
Town Building

Present at the meeting that was held at Town Building were James Salvie, Brian Burke, Ingeborg Hegemann and Thomas Ryan. Donald Hawkes was absent.

Also present were William Wrigley, Town Administrator and Maureen Trunfio, Administrative Assistant

Mr. Salvie called the meeting to order at 7:00 p.m.

Public Input: None.

Chairman's Comments: The Chair reported that the State's unclaimed property list had been released and that there were over 150 Stow residents' names on the list. He announced that Early Voting was open until November 4th. He announced that the next Selectmen's meeting would be held on a Wednesday, November 9th, due to the Election on Tuesday, November 8th.

Meeting minutes:

Mr. Ryan moved to accept the meeting minutes of the October 11, 2016 meeting with amendments. Mr. Burke seconded the motion and it was passed unanimously.

Mr. Ryan moved to accept the meeting minutes of the January 5, 2016 as drafted. Mr. Burke seconded the motion and it was passed. Ms. Hegemann abstained.

Discussion/vote on signing Bond Anticipation Note – Treasurer Pamela Landry

Treasurer Pam Landry was present to ask the Board to sign a \$1.1 BAN (Bond Anticipation Note) relating to the Elementary School Building Project. The Town will be paying down \$600K and renewing the BAN for \$500K. Town Clerk Linda Hathaway was present to notarize the documents. *Mr. Burke moved to approve the sale of a \$500,000 Bond Anticipation note at .95% interest dated November 10, 2016, and payable May 1, 2017 to Unibank for Savings, for the Elementary School Project. Mr. Ryan seconded the motion and it was passed unanimously.*

Discussion/vote on appointment to Recreation Commission – Samantha Altieri

Samantha Altieri expressed interest in serving on the Recreation Commission. Current member Mike Busch was present at the meeting along with Ms. Altieri. She stated that her young children use the services offered by the Recreation Commission and she appreciates what they offer. The Board was appreciative of her willingness to serve and unanimously voted to appoint her to the Recreation Commission. *On the recommendation of the Recreation Director, Mr. Burke voted to appoint Samantha Altieri to the Recreation Commission to fulfill the remainder of a one-year term ending June 30, 2017. Mr. Ryan seconded the motion and it was passed unanimously.*

Update Randall Library Trustees

Chair of the Randall Library Trustees, Marianne Sharin and Library Director Melissa Fournier were present to brief the Board on Library matters such as circulation statistics, library programs and facility updates.

Discussion/vote on Letter to the Editor for Stow traffic issues

The Board chose to defer this item to the November 9th meeting.

Discussion/vote on 2017 license fees – Common Victualer, Class II & Liquor

The Board voted unanimously that fees for licenses should remain at the same rate as 2016.

Mr. Ryan moved that liquor license fees for 2017 remain the same rate as charged in 2016. Mr. Burke seconded the motion and it was passed unanimously.

Restaurants – All Alcohol - \$2,200

Restaurants – Wine & Malt - \$880

Package Stores – All Alcohol - \$2,000

Package Stores – Wine & Malt - \$880

Mr. Ryan moved that common victualer license fees for 2017 remain the same rate as charged in 2016(\$25). Mr. Burke seconded the motion and it was passed unanimously.

Mr. Ryan moved that Class II/used auto sales license fees for 2017 remain the same rate as charged in 2016 (\$100). Mr. Burke seconded the motion and it was passed unanimously.

Discussion/vote 2017 Meeting Calendar

The Board reviewed the proposed meeting dates for 2017 and agreed with the dates proposed.

Town Administrator's Report

Mr. Wrigley reported that on October 17th he and Mr. Burke attended a meeting in Lexington with other municipal representatives of the Minuteman Regional School District. Representatives from the remaining District towns discussed the potential for persuading Belmont to remain a District member. On October 5th, Belmont voted at a Special Town Meeting to withdraw from the district with 72% (172) voting in favor and 28% (66) voting



Stow, MA

80 °F

Partly Cloudy
at 10:56 AM

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against. Now, within 7 days, Belmont must officially notify the District School Committee of its vote; the District will then have 7 days from receipt of Belmont's request to withdraw to inform the remaining District towns of same.

Mr. Wrigley reported that on October 12th, Stow was officially informed by the Department of Revenue that the Town's Free Cash is certified at \$2,266,676 for the current fiscal year. This is an increase of \$376,604 (20%) above last year.

He mentioned that he had participated on a conference call with several representatives from Eversource for an update on recent developments with their local project review process. They are meeting with Stow on November 9th. They are meeting with the Sudbury Selectmen November 2nd and then Hudson on November 11th. The Board agreed that the Stow meeting should be held at the Pompo Community Center in order to accommodate potential large turnout.

He told the Board that he had received one proposal, from Stow Food Pantry, requesting utilization of the new Community Center space for food distribution to needy residents in the area. He is in the process of drawing up an Agreement between the parties.

The Town Administrator left the meeting at 8:32 p.m.

Liaison Reports

Ms. Hegemann told the Board that SMAHT had received an approval letter from the State on their Housing Production Plan.

Mr. Ryan mentioned that Public Safety felt that the Traffic Plan for area orchards has worked well for the 2016 season, with the exception of the weekend of September 24th. He announced that Honey Pot Hill Orchards will be opening during weekend evening in October for a haunted maze attraction. He reported that the Fire Department has moved into their new station at the Pompo building.

Mr. Salvie reported that the Pompo Building dedication will take place on Thursday, October 27th. He congratulated and thanked everyone involved with the project.

Mr. Burke mentioned that the next Tri-Town meeting has been scheduled for December 14th in Bolton. He told the Board that perambulation is being planned and he hopes to attend at least one outing. He mentioned that CPC had met the prior evening and had numerous items to discuss including the Randall Building Restoration Project. He added that the Local Access Channel Advisory Committee is working at Pompo to ready it for live broadcasting, but that it might not be ready in time for the Board of Selectmen's November 9th meeting that is scheduled to be held at the Pompo Community Center function room.

At 8:57 p.m. Ms. Hegemann moved to adjourn. Mr. Burke seconded the motion and it was passed unanimously.

Respectfully submitted,

Maureen Trunfio

Administrative Assistant to the Board of Selectmen

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